

San Mateo County Community Colleges Educational Housing Corporation
Board of Directors | Special Meeting
April 2, 2020 | 3:00 p.m.

The San Mateo County Community Colleges Educational Housing Corporation Board of Directors will meet **telephonically** (through Zoom) on March 25, 2020. In accordance with local and state orders regarding shelter in place, **members of the public will not be able to attend the meeting in-person.**

Observing the Meeting

Members of the public who wish to observe the meeting may do so by accessing the following link or calling the following telephone number at the beginning of the meeting:

Zoom: <https://smccd.zoom.us/j/891349487>

Dial-in Number: 1-669-900-9128

Meeting ID: 891 349 487

Providing Public Comment on NON-AGENDA Items

To make a comment regarding a non-agenda item, members of the public, once in the Zoom meeting (via above link), can utilize the “raise hand” function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who “raise their hand” will be called upon in the order they appear. Members of the public making comment are reminded of the 3 minute time limit for comment.

Members of the public may also submit written comments on non-agenda items via email to housing@smccd.edu. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 300 words. Emails received by 12:00 p.m. on April 2, 2020 will be provided to Housing Board members.

Providing Public Comment on AGENDA Items

To make a comment regarding an item on the published agenda, members of the public, once in the Zoom meeting (via above link), can utilize the “raise hand” function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who “raise their hand” will be called upon in the order they appear.

Members of the public may also submit written comments on non-agenda items via email to housing@smccd.edu. Emails received by 12:00 p.m. on April 2, 2020 will be provided to Housing Board members.

Accommodations

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Carina Warne, Executive Assistant to the Chancellor, by 10:00 a.m. on April 2, 2020 at (650) 358-6877 or via email at warnec@smccd.edu.

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AGENDA

- I. Call To Order and Roll Call**
- II. Public Comments on Non-Agenda Items**
- III. Action Items**
 - a. Temporary Suspension of Resident Occupancy Limits (*Attachment #01*)
- IV. Informational Reports**
 - a. Update on Cañada Vista Repairs (*Verbal Update at Meeting*)
 - b. Update on Skyline College Housing Development (*Verbal Update at Meeting*)
- V. Board Members' Comments and/or Requests for Future Agenda Items**
- VI. Adjourn**

Future Housing Board Meeting Dates

- June 16, 2020
- September 15, 2020
- December 8, 2020

HOUSING BOARD REPORT

PREPARED FOR: Educational Housing Corporation Board of Directors

PREPARED BY: Mitchell Bailey, Vice Chancellor/Chief of Staff

MEETING DATE: April 2, 2020

REPORT SUBJECT: Temporary, Limited Suspension of Resident Occupancy Limits

In addition to illness and the tragic loss of life, the COVID-19 pandemic has universally disrupted routine life for people across the globe. Federal, state and local public health officials continue to issue guidance and orders to protect the public and stop the spread of the virus.

California is under a gubernatorial shelter in place order and the Bay Area is under additional public health orders to also shelter in place, now through at least May 3. During this time, travel is restricted for residents of San Mateo County and surrounding counties.

As a practical matter for the Housing Corporation, residents who may have been looking for other housing to rent or buy have not been able to do so since early March 2020 and will not be able to do so for some time. In particular, residents who have occupancy limits that are expiring in the coming months are unable, at no fault of their own, to secure future housing for themselves and their families.

As Table 1 below illustrates, there are four residents who have occupancy terms that expire in May 2020 and an additional eight that have terms that expire in August 2020, with a total of 17 in 2020.

Table 1. Resident Occupancy Limits Expiring in 2020

	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Annual Total
College Vista	4	0	0	1	1	1	0	0	7
Cañada Vista	0	0	0	7	1	0	2	0	10
Monthly Total	4	0	0	8	2	1	2	0	17

In July 2019, the Housing Board reaffirmed that the maximum occupancy for residents is seven (7) years (with the exception of residents who entered the housing program with nine (9) years of eligibility and those at Cañada Vista as of July 2019). Seeing that it is unknown the exact date of the shelter in place orders for San Mateo County will be lifted, staff recommend that the Housing Board take the following actions in providing piece of mind to residents who have occupancy terms that are set to expire soon and reconciling any associated operational issues:

1. Suspend the maximum occupancy limits for those residents whose occupancy terms are set to expire during the period covered by COVID-19-related shelter in place orders for San Mateo County and permit those residents to retain their units during this period.

2. Grant an additional 90 day occupancy grace period, following the lifting of shelter in place orders for San Mateo County, to allow impacted residents in Section 1 above a reasonable period of time to secure new housing.

This recommended action relates to only those residents who have maximum occupancy limits that will expire during the shelter in place order for San Mateo County and is not a blanket extension of term limits for all residents.

RECOMMENDATION

Staff recommends the Board temporarily suspend the occupancy limits for those residents who are scheduled to vacate employee housing during the period of shelter in place and grant those residents 90 additional days of occupancy eligibility following the expiration of any shelter in place orders relating to COVID-19 as outlined above.