



SAN MATEO COUNTY  
**COMMUNITY**  
 COLLEGE DISTRICT

# Meeting Minutes

## District Managers' Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting	Next Time	Location:
March 6, 2023	2:00 pm	3:00 pm	June 5, 2023	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Managers' Health and Safety Committee (DMHSC) Meeting Agenda #52	<a href="#">\\appserv2\Districtwide Safety Committee</a>

Attendees:	
X Barrick, Emily – (CSM)	X Pinkham, Karen – (CAN)
X Colin, Cherie – (SKY)	X Prisecar, Ludmila - (CAN)
X Dean, Rob – (CSM)	X Pulido, Ana – (Dist)
Demissie, Yoseph – (Dist)	X Reyes, Thommy – (Dist)
X Doctor, John – (SKY)	X Rodriguez Antone, Megan – (CAN)
Djedi, Anthony - (CSM)	X Rudovsky, Michele – (CSM)
X Garcia Vince – (Dist)	Storti, Richard – (Dist)
X Gutierrez, Robert – (Dist)	X Tordesillas, Dennis – (Dist)
X McLain, David – (CSM)	X Tupper, Brian – (Dist) (Chairperson)
X Melgoza, Ingrid – (Dist)	X Vangele, Jim – (SKY)
Minkin, Ben'Zara – (Dist)	X Yoch, Owen – (CSM)
X Morello, Jr., Joe - (SKY)	

Item	Description	Action by	First Noted	OPN/ CLO
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**NEW BUSINESS**

52.0	<p><b>Dogs on Leash Law</b></p> <p>3/6/23:            Signage will be installed at the entrances of paths that dog-walkers use and on perimeter road areas. An educational enforcement strategy will be applied: shower with kindness, avoid confrontation, and document everything</p> <p>This law is for the protection of dogs against vehicles and coyotes and will be posted on SMCCCD websites.</p>	BT	3/3/23	OPN
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52.1	<p><b>Pre-emergency Preparedness Discussion</b> 3/6/23: The District was able to respond to the recent big storms effectively. The pre-planning meeting conducted by the Districtwide Crisis Action Team helped prepare the colleges deal with the weather related issues.</p> <p>The Office of Emergency Preparedness (OEP) will be conducting table top exercises in the future.</p> <p>All PIOs have access to RAVE and received training. The user guide is available at the OEP.</p>	BT	3/3/23	OPN
	<p><b>Round Table</b> 3/6/23: Jason Wendt was introduced as the new Public Safety captain at Cañada.</p> <p>Safety concerns at Cañada are settling down. The COVID self-reporting process is working well.</p> <p>Emily Barrick provided info of where to find free PCR testing and how to determine expiration dates of over-the-counter COVID 19 diagnostic tests. <a href="https://www.fda.gov/medical-devices/coronavirus-covid-19-and-medical-devices/home-otc-covid-19-diagnostic-tests">https://www.fda.gov/medical-devices/coronavirus-covid-19-and-medical-devices/home-otc-covid-19-diagnostic-tests</a></p>			
<b>RECURRING ITEMS</b>				
	<p><b>Emergency Operations Plan (EOP)</b> 3/6/23: Still in-progress</p>	BZM		Ongoing
	<p><b>Districtwide Building Captains Plan</b> 3/6/23: OEP talking to VPAs about new training dates</p>	BZM		Ongoing
	<p><b>District Employee Emergency Preparedness Training</b> 3/6/23: Training videos project in-progress</p>	BZM		Ongoing
	<p><b>PSPS forecast and AQI monitors update</b> 3/6/23: TBD</p>	BZM		Ongoing
	<p><b>Campus Health and Safety Committees Update</b> 3/6/23: CAN -Brian will update the Cañada College Safety Committee about Dogs on Leash law -All official college committees are required to have a five-year plan and</p>	VPAs		Ongoing

	<p>report to PBC. The only exception is if the committee (i.e. Cañada College Safety Committee) is supporting a districtwide committee which has its own plan</p> <ul style="list-style-type: none"> <li>- Cañada would like to receive additional building captain training</li> </ul> <p>SKY</p> <ul style="list-style-type: none"> <li>-VPA Morello will conduct a survey of AED locations on campus with Vince Garcia</li> <li>-Cellular reception at Skyline is non-existent. Skyline would like to have additional emergency phones installed externally on buildings.</li> <li>-The college would like small blinds installed over door windows for lockdown/barricade drills and emergencies.</li> </ul>			
	<p><b>COVID-19 Recover Plan and Safety Procedures</b> (Prevention Plan – Michele Rudovsky; Masking Policy – Ana Pulido)</p> <p>3/6/23: COVID 19 State of Emergency ended on February 28. National State of Emergency to end on May 11. SMCCCD COVID Prevention Plan still in effect as required by OSHA.</p> <p>The transmission rate in the community has been at the green level for months. SMCCCD’s masking policy continue to be recommended but not required. Michele will continue to monitor and report as needed. The State has ended all testing on campuses. County PCR testing at CSM is discontinued. SMCCCD will continue to offer free antigen home testing kits. Vaccination clinics on campuses have also been discontinued due to low registration rate.</p>	<b>MR/AP</b>		<b>Ongoing</b>
<b>OLD BUSINESS</b>				
<b>51.1</b>	<p><b>Fire Blankets: Process, Funding, and Maintenance</b> <del>12/5/22:</del></p> <ul style="list-style-type: none"> <li>-A fire blanket prevents burn injuries and may be used to smother flames of a burning object</li> <li>-Not a required accessory per Fire Code. Per Ben Minkin, provision of item can be added to Emergency Action Plan or Chemical Hygiene Plan.</li> <li>-Blankets will be made available upon request. Facilities will create a process for ordering and distribution, or each campus may order their own supply</li> </ul> <p>3/6/23: Item closed. SMCCCD will not provide because item is not required by Fire Code. Colleges that want to have fire blankets may purchase them on their own.</p>	<b>MR / BT</b>	<b>10/3/22</b>	<b>OPN</b>
<b>46.3</b>	<p><b>911 Zones replacement signage</b> 3/6/23: Maps are completed. Need QR codes. Webpage update to be completed.</p>	<b>BZM</b>	<b>7/6/21</b>	<b>OPN</b>

<b>44.2</b>	<p><b>Tobacco Free (formerly named as Smoking / Vaping)</b></p> <p><del>9/13/22: All district designated smoking areas and signage have been removed. Draft of tobacco-free signage has been completed and sent to Brian and Michele for review.</del></p> <p><del>12/5/22: Item not discussed</del></p> <p>3/6/23: Item closed</p>	<b>ALL</b>	<b>11/7/19</b>	<b>OPN</b>
<b>43.0</b>	<p><b>Veoci Software</b></p> <ul style="list-style-type: none"> <li>— Cloud based platform that provides EOC, COOP, and EM systems. Cost is ~ \$25,000 a year, and will save us substantially in time-line and personnel costs. BZM will schedule a webinar soon.</li> <li>— Software will provide a boilerplate and virtual interface. Many IHEs are using this software.</li> </ul> <p><del>12/5/22: Item not discussed</del></p> <p>3/6/23: Item closed</p>	<b>BZM</b>	<b>9/5/19</b>	<b>OPN</b>