ADMINISTRATIVE PROCEDURE
San Mateo County Community College District

*Subject***:**   AP 1.05.1 Election of Student Trustee
Revision Date: Approved by Chancellor 3/7/24
*References***:**   Education Code Section 72023.5

<mark>*Under review for legal compliance. This election process will be valid until such time a new AP is published.*</mark>

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1. Election of Student Trustee nominees by students from each of the three Colleges shall take place by May 25 of each year. The manner, place, and time of the election shall be determined by the Associated Students at each College. The Associated Students shall make every effort to schedule elections on different days at the Colleges.

2. A panel of seven students (two student body officers from each College, selected by the Student Government, and the outgoing Student Trustee) shall interview the three Student Trustee nominees and elect one person by secret ballot to be seated as the Student Trustee. None of the members of the panel may be a candidate for the position of Student Trustee. If the Student Trustee is running for a second term, and, therefore, not eligible to serve on the panel, the District Student Council shall select an alternate member to serve on the panel. Four votes shall be required for election, and the process must be completed by May 30.

   a. If there is a 3-3-1 tie vote, the candidate with the least amount of votes will be dropped, and the panel will re-vote. Before a vote is taken, the candidates may be re-interviewed.

   b. If there is a 3-2-2 tie vote, the panel will vote only on the candidates who have two votes, to break the tie, and the candidate with the least amount of votes will be eliminated. The panel will vote on the remaining two candidates. Before a vote is taken, the candidates may be reinterviewed.

   c. If the panel is unable to elect one of the nominees to be seated on the Board by May 30 of each year, the Chancellor shall select, by lot, the student to be seated on the Board.