

# UC SANTA CRUZ TRANSFER ADMISSION GUARANTEE PROGRAM (UCSC TAG) GUIDELINES & PROCEDURES

## GUIDELINES

1. Transfer Admission Agreements for the UCSC TAG Program may be written one year in advance of the transfer term; UCSC will accept TAG agreements between August 1 and October 15 for the following fall. UCSC will accept transfer admission agreements for *fall quarter only*.
2. To apply for the TAG Program, students must be enrolled at a participating community college and must have completed a minimum of 30 UC-transferable semester (45 quarter) units of course work with a minimum 3.00 GPA. Students who have attended a four-year collegiate institution must have completed fewer than 20 semester/30 quarter units of UC-transferable credit to be considered for UCSC TAG. Students who have attended colleges or universities outside of the U.S. *are not eligible* for TAG.
3. At the time of transfer to UCSC, students must have completed a minimum of 30 UC-transferable semester (45 quarter) units of course work from a California community college, and must be transferring with a minimum of 60 UC-transferable semester (90 quarter) units. Students must complete all transfer admission requirements by the end of the *spring* term prior to transfer and must be in “good standing.”
4. Students who have not demonstrated adequate preparation in the subject areas of English and mathematics may not be approved for guaranteed admission (see additional information).
5. Non-native speakers of English must demonstrate proficiency in English by earning a score of 83 or higher on the TOEFL iBT (220 on the computer-based version or 550 on the paper version) or by successfully completing two UC-transferable courses in English Composition with “B” grades or higher. This proficiency requirement applies to students who completed any of their high school education (9th through 12th grades) or beyond in a country where English is not the native language.
6. It is important to address lower-division major preparation and IGETC or general education requirements. However, approval for UCSC TAG is based solely on satisfactory completion of the UC transfer admission requirements. Choice of major is not guaranteed through the UCSC TAG Program; however, the Baskin School of Engineering will review approved TAG agreements for possible acceptance into the major.

## PROCEDURES

1. A community college UCSC TAG coordinator must be designated at each participating community college to oversee the program and to review and sign all transfer admission agreements.
2. Students must provide copies of their transcripts for all previously completed college course work to the designated community college counselor. If credit from Advanced Placement Examinations is required to meet UCSC TAG criteria, a copy of the test score report must be included.

3. The community college UCSC TAG coordinator is responsible for:

- Explaining the UCSC TAG program to the student, and having the student complete the TAG application form;
- Evaluating the student's transcripts;
- Verifying that at least 30 UC transferable (45 quarter) units of college credit have been completed with a 3.00 minimum GPA;
- Verifying that the student will meet UC transfer admission requirements by the end of the spring term;
- Making recommendations on major preparation, IGETC, or general education courses;
- Signing the TAG form, attaching copies of all college transcripts (and AP scores if necessary), and mailing it to:

**Sharon Dirnberger, TAG Coordinator**  
**Office of Admissions - HAHN**  
**UC Santa Cruz**  
**1156 High Street**  
**Santa Cruz, CA 95064**

4. TAG applications forwarded from the community colleges will be reviewed by UCSC to ensure academic records (including courses in-progress and planned) meet campus admissions standards before final approval is granted. *Meeting minimum TAG criteria does not necessarily ensure TAG approval.*

5. Once the TAG decision has been made, the agreement will be returned directly to the student and a photocopy will be sent to the community college UCSC TAG coordinator.

#### **STUDENTS WHO ARE NOT ELIGIBLE FOR UCSC TAG**

- Students who have completed 20 semester/30 quarter UC-transferable units or more at an accredited four-year institution.
- Students who are on academic probation or not in "good standing" at their community college (or last college attended).
- Students who have attended colleges or universities outside of the U.S.
- Former UC students not in "good standing" at the UC campus they attended (less than 2.0 GPA at UC).

Students who have earned a bachelor's degree

## **Additional Information about Mathematics and English Preparation**

If a TAG applicant has not yet completed the **math** requirement, adequate preparation for the transferable math course may be demonstrated in any of the following ways:

1. Prior completion of intermediate algebra with a minimum grade of C (2.0)
2. Fall term enrollment in an appropriate transferable math course (completion of prerequisite will be assumed)
3. Verification of placement into the transferable math course planned for winter or spring term (placement exam results, high school transcript, etc.)
4. Fall term enrollment in intermediate algebra (completion of prerequisite will be assumed)

Please note: students who have had difficulty in completing mathematics courses (either the prerequisite courses or the UC-M course), as demonstrated by poor grades and/or withdrawals, may not be approved for admission through the TAG Program unless they have met item #1 above. Students still may apply for admission through the regular application process in November.

If a TAG applicant has not yet completed at least one of the two courses for the **English composition** requirement, adequate preparation may be demonstrated in the following ways:

1. Fall enrollment in an appropriate transferable English course (completion of prerequisite will be assumed)
2. Prior completion of prerequisite English course(s) with a minimum grade of C (2.0)

Please note: students who have had difficulty in completing English composition courses (either the prerequisite courses or the UC-E courses) as demonstrated by poor grades and/or withdrawals, may not be approved for admission through the TAG Program. Students still may apply for admission through the regular application process in November.

## UC SANTA CRUZ TAG PROGRAM

### IMPORTANT REMINDERS for FALL 2009

- Use new UC TAG application only!
- Be sure student completes **all** sections on both pages of application.
- Course schedule must include **course titles** as well as **catalog course numbers**.
- Copies of all college records (and Advanced Placement score reports if necessary) must be included. Unofficial records should show the student's name and the name of the college. **Please be sure college transcripts are complete and readable, including all course titles, departments, catalog course numbers, etc.**
- UCSC TAG filing period is **August 1 through October 15**; applications received after the deadline will not be processed!
- Check for necessary signatures (student, community college UCSC TAG coordinator).
- Mail complete UCSC TAG applications to:

**Sharon Dirnberger, UCSC TAG Coordinator**  
**Office of Admissions - HAHN**  
**UC Santa Cruz**  
**1156 High Street**  
**Santa Cruz, CA 95064**

- Incomplete or incorrect applications will be returned.
- Any notice of changes to winter/spring terms should include the student's complete schedule, not just courses added or dropped.