Delineation of Functions Review Committee Meeting

Monday, June 3, 2013

Web Meeting

AGENDA

1. Status of last round of reviews by sites

   The committee agreed that we have completed this round of review and are ready to send the recommendations to the Chancellor Council for review and approval. The request from Skyline to change III.1.b to "Shared" is withdrawn upon learning that the standard is about IT infrastructure.

   The Chancellor's Council will review the following:

   a. Recommended changes from colleges and district

   b. Standards with revisions from ACCJC that have not been delineated

2. Discuss how to Handle Recommended Changes

   The committee agreed that the current review process has been effective and participatory. The document is ready to be moved to the Chancellor's Council for review and approval. Afterwards, the colleges and district will receive the revised map. A final report of this round of review will accompany the document.

3. Final Report

   Jing will craft a paragraph on the documentation of the effectiveness of the maps as part of the final report. The effectiveness may include how the map is reviewed, the way changes are handled, and that the map has provided adequate guidance for the roles to be appropriately carried out among the colleges and district. Specifically, it may focus on the purpose of the map and how changes have been identified and handled, for example, Public Safety. The ongoing review of the map will effectively guide the colleges and district.

4. Future Meetings

   None.

Documents:

[Approved Delineation of Functions Process](#)

[Approved Accreditation Function Map](#) (Revised 2010)

[Notes from last Function Review Committee meeting (Nov 8, 2010)](#)

COMMITTEE MEMBERSHIP

Ray Hernandez, Dean, Science/Math/Technology, Skyline College

Jennifer Hughes, Vice President, Student Services, CSM

Jing Luan, Vice Chancellor, Ed Services & Planning/ALO (*Chair*)

Jan Roecks, Dean, Business, Workforce and Athletics, Cañada College