

District Research Council

Agenda

November 16, 2016

11:00 – 12noon

Cañada College: Building 8 Room 110

Expected Meeting Outcomes:

- Identified a priority set of Core Indicators to begin developing District Fact Book
 - Reached consensus on definitions for priority set of District Core Indicators, in alignment with the Strategic Plan
 - Identified next steps / process for development (who's doing what by when)
 - Reached consensus on general timeline for priority set of District Core Indicators
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1. Review proposed District Core Indicators
2. Discuss common definitions for the District Core Indicators
3. Discuss other District Indicators and possible definitions
4. Identify existing sources of reports or data
5. Preliminary discussion on methodology and technology to obtain data
6. Timeline for developing Fact Book
7. Next Steps
8. Council Housekeeping:
 - a. Determine Standing (Recurring) Monthly Meeting Day/Time
 - b. Website suggestions

Handouts:

2016 District Fact Book Table of Contents

District Core Indicators: College definitions & Proposed District definition

2016 District Fact Book
 District Core Indicators: Proposed District definitions
 November 16, 2016

Sources:

- http://www.canadacollege.edu/plans/Collegebenchmark20152016_9-8-2016_MA_vr2.pdf
- <http://collegeofsanmateo.edu/institutionalresearch/docs/collegeindex/CollegeIndex5-26-2016.pdf>
- <http://www.skylinecollege.edu/prie/balancedscorecard.php>

General Principles for Fact Book:

- Disaggregation: what grouping makes sense as standard across all metrics?
- Data Source: what should be the standard source whenever possible?
- Trend over time: How many years should be standard whenever possible?

Successful Course Completion Rate (District Strategic Goal #1; Metric 1.3, 1.3.1, 1.3.2)

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
Canada Course Success & Retention Warehouse Dashboard	The percentage of enrollments with a grade of A, B, C, P at end-of-term.	The percentage of students who were enrolled at census date and received a grade of A,B,C or CR.	The percentage of students enrolled at census and who earn an "A,B, C, CR, or P" at the end of the term out of the total number of students who complete with an "A, B, C, D, F, W, CR, NC, P, or NP." (Student population includes part time and full time, international students; courses include face to face and/or distance education.)

Suggested Data Source: _____

Options: Separate metric for Face to Face, Separate metric Distance Education

Basic Skills Course Completion

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
	The percentage of enrollments in basic skills (i.e., non-degree applicable) coursework with a grade of A, B, C, P at end-of-term. Basic skills course work from the following disciplines: MATH, ENGL, READ, ESL, and DSKL	The cohort for this measure consists of students enrolled as of census in credit basic skills DSKL, ESOL, English, math or reading courses (courses with a designation of "P," "B" or "PESL" in banner) in an academic year (excluding special admit students). The number of students who complete a course with a grade of A, B, C or CR divided by total enrollments at first census. Report is based on Fall and Spring enrollments.	

Suggested Data Source: _____

Options:

Fall to Spring Persistence

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
First Time Students enrolled at least 6 credits in fall semester and enrolled at least .5 units in spring semester.	Fall to Fall: The percentage of students enrolled in a given Fall term and who enroll in the subsequent Fall term. Individual students are tracked across Fall terms.	Percentage of first-time students enrolled in at least one course in a fall term with an A, B, C, D, F, CR, NC, W or I grade notation who enroll in at least one course the following spring term with an A, B, C, D, F, CR, NC, W or I grade notation.	The percentage of students enrolled at census and who earn an "A,B, C, CR, or P" at the end of the term out of the total number of students who complete with an "A, B, C, D, F, W, CR, NC, P, or NP." (Student population includes part time and full time, international students; courses include face to face and/or distance education.)

Suggested Data Source: _____

Options:

Degree Completion (Strategic Goal #2; Metric 2.6)

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
Warehouse Dashboard	Percentage of first-time students who showed intent to complete and who achieved an AA/AS within six years: or earned or earned a Certificate (18 units or more)		

Suggested Data Source: _____

Options:

Certificate Completion (Strategic Goal #2; Metric 2.5)

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
Warehouse Dashboard	Percentage of first-time students who showed intent to complete and who within six years earned a Certificate (18 units or more);		

Suggested Data Source: _____

Options:

Transfer to 4 Year Institution (Strategic Goal #2; Metric 2.6)

Transfer to UC and CSU (Strategic Goal #2; Metric 2.8, 2.9)

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
https://www.universityofcalifornia.edu/infocenter/admissions-source-school ; http://www.calstate.edu/as/	Percentage of students transferring to a 4-year college or university. Based upon annual Student-Right-to-Know (SRTK) transfer	A cohort of all certificate-, degree-, transfer-seeking first-time, full-time students who completed a degree, certificate, or	

ccct/index.shtml ; http://datamart.cccco.edu/Outcomes/Student_Transfer_Volume.aspx	data.	became 'transfer-prepared' during a five semester period are identified as SRTK Completers.	
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Suggested Data Source:

Options:

Time to Completion: Degrees, Certificates, Transfer (Strategic Goal #1; Metrics 1.7, 1.8, 1.9)

Cañada Definition	San Mateo Definition	Skyline Definition	Proposed District Definition
			Identify students who complete an initial associate degree. Look back six years to identify first term of enrollment. Determine the average number of terms (Fall, Spring, and Summer included) it took to complete the award.

Suggested Data Source: _____

Options: Also same for Certificates, and Transfer.

San Mateo County Community College District
2016 Fact Book
Table of Contents

Introductory Front Matter

- Board of Trustees
- District Overview / Colleges
- Purpose of Fact Book
- Organization of Fact Book
- Disaggregation of Data

Fact Sheet (one page summary)

Student Summaries

- Age
- Ethnicity
- Gender
- Full Time / Part Time
- Day / Evening
- Online / Face to Face
- Educational Level
- Financial Aid
- San Mateo County High School Feeders

Enrollment

- Overall Annual Headcount
- International Headcount & By Country
- Distance Education Headcount
- Career Technical Education Headcount

District Core Indicators of Student Achievement

- Overall Course Completion
- Basic Skills Course Completion
- Fall to Spring Persistence
- Student Progression to the next course in a sequence of courses / next level course
- Student Program completion
- Certificate completion
- Degree completion
- Student transfer to four-year institutions
- Time to completion of programs, certificates, degrees, transfer

Employee Information

- Ethnicity
- Gender
- Age
- Educational Level
- Residency

Budget

Data Definitions Summary (provide definitions and source)

College Specific Data (links to websites)