

**BOARD REPORT NO. 11-12-101B**

TO: Members of the Board of Trustees

FROM: Ron Galatolo, Chancellor

PREPARED BY: James Keller, President, Cañada College, 306-3238  
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**PRESENTATION TO THE BOARD BY COLLEGE PRESIDENTS AND APPROVAL  
OF PLANS FOR MEASURE G MONIES AT CAÑADA COLLEGE,  
COLLEGE OF SAN MATEO AND SKYLINE COLLEGE**

In June 2010, voters passed Measure G, the District's parcel tax measure which provides approximately \$7,000,000 per year for a period of four years. On December 15, 2010, the Board approved the three Colleges' initial plans for utilization of the Measure G funds. The College Presidents will now present and discuss their plans for 2011-12 with the Board, along with the expended amounts for 2010-11.

In the process of working with faculty and staff, each of the Colleges has developed a plan that responds to the needs reflected in the Measure G ballot. The plans at each of the Colleges:

- Add class sections to the College schedule that enable students to progress toward the completion of their majors, degrees, and certificates.
- Develop student support programs that ensure the presence of necessary counseling, tutoring, and other forms of support that are fundamental to high levels of student success.
- Develop programs that address identified student needs and enable the College to move forward toward meeting its mission and goals.

The plans are attached to this report as follows:

Exhibit A – Cañada College  
Exhibit B – College of San Mateo  
Exhibit C – Skyline College

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the plans for the use of Measure G funds for 2011-12 and direct the Chancellor to prepare budget revisions necessary to reflect these plans.

**Cañada College Measure G  
Plan for 2011-12 and Report for 2010-11  
Summary Page**

Resource Plan & Accomplishments/Activities	Planned Amount	Measure G Criteria	Planned Amount	Amount Expended
	<b>2011-12</b>		<b>2010-11</b>	
<p><b>Instruction Plan:</b> One of the largest reductions the College had to make in 2009-2010 was in the number of sections. Measure G allowed the College to increase the number of sections each fiscal year. We plan to increase the number of sections by 142 last fiscal year. These sections would provide opportunity for students to take needed basic skills and general education courses. Having this access to courses increased opportunity for students to complete educational goals. In addition to these extra sections, we are developing programs through Neighborhood College that can be offered both Bayside and Coastside. Some classes will be offered in hybrid formats. In addition, distance education is increasing and we will be expanding this area of instruction as well as well as workforce curriculum.</p> <p><b>Accomplishments/Activities:</b></p> <ul style="list-style-type: none"> <li>• Funded 142 sections that served approximately 3500 students.</li> <li>• Used funding to coordinate and improve basic skills, distance education and workforce development offerings.</li> <li>• Hired a Workforce Development Specialist</li> <li>• Launched College for Working Adults and Neighborhood College</li> </ul>	\$1,140,795	*Restoring funding to offer an adequate number of classes & labs to meet growing student demand	\$957,350	\$885,440
<p><b>Student Support Plan:</b> The additional student support will expand our library hours, increase the limited counseling services, address a critical need to improve our articulation with other colleges, expand our new student orientation program, provide necessary support for veterans, increase the number of students who complete the FAFSA and thus receive financial aid, expand tutoring, and further develop student communication.</p> <p><b>Accomplishments/Activities:</b></p> <ul style="list-style-type: none"> <li>• Expanded academic counseling with 6,400 drop-in appointments utilized by students</li> <li>• Launched a new Peer Mentoring Program</li> <li>• Added services for veterans and financial aid students</li> <li>• Library and Learning Center expanded its evening and weekend hours, serving an additional 1200 students</li> <li>• Offered Math and English tutoring on Saturdays</li> <li>• Hired a Director of Articulation and Orientation (Began work Sep 2011)</li> </ul>	\$842,691	*Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs *Keeping libraries open and maintaining library services	\$612,175	\$384,398
<p><b>Course and Program Innovation Plan:</b> The MATH JAM and WORD JAM programs, Workforce Development, Basic Skills Success Programming, Leadership Development, and Adjunct Faculty Professional Development are all necessary programs to improve access and success for our students.</p> <p><b>Accomplishments/Activities:</b></p> <ul style="list-style-type: none"> <li>• Increased by nearly 50% the number of associated degrees and occupational certificates awarded in 2010-2011</li> <li>• Funded PEP (Priority Enrollment Program)</li> <li>• Leadership Training</li> <li>• Partially funded MATH JAM</li> <li>• Funded WORD JAM</li> </ul>	\$416,514	*Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar & wind energy), police and firefighting *Preparing students to transfer to four-year colleges & universities *Maintaining Core Academics	\$345,080	\$48,362
<b>Total Measure G</b>	<b>\$2,400,000</b>		<b>\$1,914,605</b>	<b>\$1,318,199</b>

**Cañada College Measure G**  
**1310 Instructional Salaries**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
	<b>2011-12</b>		<b>2010-11</b>	
Sections: The largest budget reduction was reducing the number of sections. We increased the number of sections by over 21 for Fall 2010 and are planning to increase the number of sections for Spring 2011 and increase sections in the summer. These sections added will open opportunity for students to take needed basic skills and general education courses and will provide them with the access to complete their educational goals.	\$1,021,210	Restoring funding to offer an adequate number of classes & labs to meet growing student demand	\$819,250	\$830,551
CAC - Canada Accelerated College/CWA-College for Working Adults: to better serve our student needs regarding scheduling (particularly working adults), we are developing a Friday night/Saturday college. Classes will be offered in 8 weeks using a hybrid format (e.g. 4 hours in-person instruction and 2 hours on-line). This programming will allow greater access for students into general education courses and into pathways for transfer certification. It will also facilitate decreasing time to completion and will support students' ability to finish a transfer certificate or degree.	\$46,185	Maintaining core academics including science, English and mathematics; Restoring funding to offer an adequate number of classes and labs to meet growing student demand	\$38,700	\$15,715
Distance Education: distance education is increasing - particularly high quality coursework. In order to improve our offerings, including online degrees and certificates, it is essential to have both coordination of the activities and training for faculty. The access to course offerings on-line will be increased significantly which will assist students who cannot make traditional schedules work.	\$73,400	Maintaining core academics including science, English and mathematics; Restoring funding to offer an adequate number of classes and labs to meet growing student demand	\$99,400	\$39,174
<b>Total for 1310</b>	<b>\$1,140,795</b>		<b>\$957,350</b>	<b>\$885,440</b>

**Cañada College Measure G**  
**Student Support**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
	2011-12		2010-11	
Library Hours: Added hours to assist students with research projects will improve access and success.	\$84,626	Keeping libraries open and maintaining library services	\$38,000	\$42,084
Adjunct Counseling/Case Management: Through careful planning, we will be able to improve our counseling services to students in various groups where they have been reduced significantly. This includes counseling for basic skills students, disabled students and athletes, as well as high school outreach and early alert interventions. Research indicates that more intensive counseling services, particularly with first generation students, has a positive impact on their success.	\$288,065	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$247,912	\$212,837
Articulation and Orientation: There is a critical need to improve both the articulation and orientation services provided for students. There are many courses which do not articulate to our primary feeder universities as we have not had the resources to work in this area. The improved articulation and orientation services will provide more complete information to students (i.e. about attending college, transferring) and will help them be more successful. (50% funded by grant)	\$70,316	Preparing students to transfer to four-year colleges and universities		
Veterans Support Services: With additional veterans attending college, it is necessary for the campus to improve the services provided. This includes both coordination of services and benefits at the campus veterans center (V-ROC) and providing additional psychological services.	\$38,390	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$53,789	\$9,305
100% FAFSA Initiative: Through specific services targeted at students seeking financial aid, our goal is to increase the number of students (financial aid eligible) to 100%. A number of outreach and promotion efforts will be made and specific counseling services for financial aid students will be provided. This initiative will increase accessibility to college through pairing students with appropriate aid.	\$20,430	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$50,474	\$1,988
Tutoring/Student Success: The expansion of tutoring and creation of a peer mentoring program along with the addition of instructional aides to help coordinate the program essential for student success. Tutoring supports access by providing academic support needed by students and the development of the peer mentoring program will be beneficial to the success of our students.	\$300,864	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$162,000	\$100,371
Student/College Communication Structure: It is critical that we maintain effective communications with our students and staff. This project will increase the ability for students to access information about college processes. Clear communication that is "user friendly" is crucial for student access to the college.	\$40,000	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$60,000	\$17,813
<b>Total for Student Support</b>	<b>\$842,691</b>		<b>\$612,175</b>	<b>\$384,398</b>

**Cañada College Measure G  
Course and Program Innovation**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
	2011-12		2010-11	
Instruction/Bridge Programs: The MATH JAM and WORD JAM programs have proven to significantly improve student success by providing more intensive orientation to students prior to the beginning of the semester. There has been concern about improving writing skills as well and plans are underway to create a WORD JAM. These types of programs improve access to math courses for students who need some refreshing - for example MATH JAM helps students place into higher math courses thus decreasing their time to completion.	\$100,000	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs; Maintaining core academics including Science, Math and English	\$125,000	\$39,570
Workforce Development: The college is missing out on numerous opportunities to expand workforce and internship training for our students. This will provide a focus on the development of job training programs and create partnerships with area businesses. This will also assist in the development of curriculum for these courses. Because of the high demand in CTE areas, increasing student access to courses and programs is essential. Student success increases when programming meets both the student's needs and the community needs and students are able to obtain jobs as a result of their education. The opportunities for students to expand their experience by participating in internships and career workshops will be important to their success.	\$185,114	Preserving job training programs in nursing, healthcare, computers, engineering, green technology, and digital arts	\$85,080	\$548
Basic Skills Success: The funding for our basic skills activities has been significantly reduced from our original allocation. It is important to maintain support services directed at improving the basic skills students - particularly those who are first generation. Counseling and academic support are for student success.	\$75,000	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$75,000	\$0
Student Leadership Program: Student engagement is an important aspect of student success. This Leadership Program will encourage our first generation students to become active in the campus community and provide skill development workshops where they can become successful.	\$7,000	Preparing students to transfer to four-year colleges & universities	\$10,000	\$3,647
Trustees Funds Projects	\$12,170		\$12,170	\$0
Faculty Participation: Many programs need the involvement of faculty including adjunct but there are no resources to support their participation. This request would include stipends for faculty to meet with and work with the departments and divisions on various initiatives that require their participation and input, such as curriculum development, professional development, student learning outcomes, assessment cycle work, and program review.	\$37,230	Attracting and retaining qualified instructors	\$37,830	\$4,597
<b>Total for CAN Innovation</b>	<b>\$416,514</b>		<b>\$345,080</b>	<b>\$48,362</b>

Resource Plan	Planned Amount	Measure G Criteria	Planned Amount	Amount Expended
	FY 2011-12		FY 2010-11	
<p><b>Instruction Plan:</b> The college will use Measure G funds to maintain its 2010/11 level of course offerings and also expand offerings in well-documented, high-demand areas that are consistent with Board core values. Expanded course offerings will include online sections to replace the telecourse offerings that have been eliminated. Some library services will be restored to meet student demand at peak times. Funds will be used to continue to support classified staff increases in instructional support areas. Finally, funds will be used to support instructional learning labs and centers.</p> <p><b>Activities/Accomplishments 2010-11:</b></p> <ul style="list-style-type: none"> <li>Funded 275 sections in math, English, science and other high-demand disciplines. Added sections for online offerings.</li> <li>Added library staff hours.</li> <li>Added 1.0 FTE Instructional Aids in high-demand instructional areas.</li> </ul>	\$1,522,202	<p>Restore funding to offer an adequate number of classes and labs to meet growing student demand.</p> <p>Preserving job training programs in nursing, healthcare, computers, engineering, green technology, police and fire fighting.</p> <p>Maintaining core academics including Science, English, and Mathematics.</p> <p>Attracting and retaining qualified instructors.</p> <p>Keeping libraries open and maintaining library services.</p>	\$1,471,576	\$1,319,867
<p><b>Student Support Plan:</b> The college has implemented many changes to its student support model. However, funding is needed to offer adequate counseling hours and provide appropriate classified staff support in high-demand areas. Finally, funding will be used to provide operational support for the college's Learning Center.</p> <p><b>Activities/Accomplishments 2010-11:</b></p> <ul style="list-style-type: none"> <li>A new counseling model was implemented which is based upon a triage approach.</li> <li>Additional counseling hours enabled the college to add drop-in appointments as well as expanded veterans and DSPS services.</li> <li>1.0 FTE classified staff position restored to DSPS.</li> </ul>	433,726	Maintain academic counseling programs and other student services to promote student achievement, graduation, and access to high-paying jobs.	219,424	127,144
<p><b>Course and Program Innovation Plan:</b> The college will continue to fund existing innovation activities. In addition the college will fund professional development activities as well as initiatives to further the college's "Five in Five" goals in transfer, CTE, and basic skills.</p> <p><b>Activities/Accomplishments 2010-11:</b></p> <ul style="list-style-type: none"> <li>Innovation grant criteria established and fully implemented.</li> <li>Distance Education plan completed and implementation of the plan started.</li> <li>Math Boost implemented.</li> </ul>	444,072	<p>Preparing students to transfer to four-year colleges and universities.</p> <p>Preserving job training programs in nursing, healthcare, computers, engineering, green technology, police and fire fighting.</p>	169,000	11,135
<b>Total Measure G Request</b>	<b>\$2,400,000</b>		<b>\$1,860,000</b>	<b>\$1,458,146</b>

**College of San Mateo  
2011-12 Measure G Plan**

**Instruction**

Resource Plan	Planned Amount	Planned Amount	Amount Expended
	FY 2011-12	FY 2010-11	
<b>Course offerings:</b> The college will use Measure G funds to maintain its 2010/11 level of course offerings and also expand offerings in well-documented, high-demand areas that are consistent with Board core values. Expanded course offerings will include online sections to replace the telecourse offerings that have been eliminated.	\$1,330,000	\$1,329,870	\$1,269,122
<b>Library Hours:</b> Funds will be used to help the library maintain and increase service hours	60,000	41,000	26,152
<b>Instructional Aid Positions:</b> The college approved two part-time instruction aid positions in FY 2011 to support high-demand programs. Funding will continue for these positions in the current fiscal year.	62,202	58,706	0
<b>Labs and Centers:</b> The college offers comprehensive support services in a variety of labs and centers. Funding will be used to provide operational support to labs and centers	30,000	0	0
<b>Instructional Supplies:</b> The college's budget for instructional supplies has been reduced. Critical instructional supply needs will be funded with Measure G funds.	40,000	42,000	24,593
<b>Total Measure G Plan: Instruction</b>	<b>\$1,522,202</b>	<b>\$1,471,576</b>	<b>\$1,319,867</b>

**College of San Mateo  
2011-12 Measure G Plan  
Student Support**

Resource Plan	Planned Amount	Planned Amount	Amount Expended
	FY 2011-12	FY 2010-11	
<b>Counseling Hours:</b> With additional funding, the college will be able to expand counseling and advising services to students to support their retention and success in meeting their educational goals. A portion of the funds will be used to provide additional intrusive, counseling services for students in the MultiCultural Center (MCC) and to support the Student Connections initiative. MCC provides support services to ethnically and culturally underrepresented students, including Foster Youth, while the Student Connections Initiative partners counseling and basic skills instructional faculty in providing support activities for students in their classes.	\$92,000	\$92,000	\$85,330
<b>DSPS Classified Staff Support:</b> Direct support services for disabled students will be delivered in a more timely and effective manner with the reinstatement of two previously unfunded positions. Students will be able to receive their accommodation services in a timelier manner which increases their retention and success.	145,572	62,060	18,961
<b>Enrollment Services Classified Support:</b> Admissions had a reduction in staff at the same time that the need for admission and admission-related services increased. The additional staffing will help update and maintain the technology that is used to meet student needs (e.g. DegreeWorks, IntelliResponse) and provide personalized services to students.	126,154	65,364	22,853
<b>Learning Center Initiatives:</b> The Learning Center will be fully operational in spring, 2012 and will offer a variety of services to meet the learning needs of students. The Center will also coordinate test proctoring services. The seed money will be used to acquire learning software, establish a tutoring program, hire student tutors and expand hours of operation.	70,000	0	0
<b>Total Measure G Plan: Student Support</b>	<b>\$433,726</b>	<b>\$219,424</b>	<b>\$127,144</b>



**College of San Mateo  
2011-12 Measure G Plan  
Course and Program Innovation**

Resource Plan	Planned Amount	Planned Amount	Amount Expended
	FY 2011-12	FY 2010-11	
<p><b>Five in Five Initiative:</b> The Five in Five Initiative identifies and implements specific strategies to improve student success in the three central foci of the college’s mission: transfer, career and technical education (CTE), and basic skills.</p> <ol style="list-style-type: none"> <li>1. <b>Transfer:</b> The college will increase transfer rates by enhancing transfer services, implementing a pilot Honors Program, establishing “themed and/or integrated learning communities, and implementing additional model transfer programs such as Puente.”</li> <li>2. <b>CTE:</b> CTE programs will be revitalized and expanded by developing and supporting industry partnerships, coordinating and integrating master CTE planning (including predictable schedule patterns), and increasing CTE outreach and community collaborations.</li> <li>3. <b>Basic Skills:</b> Basic skills curriculum and student support services will focus on preparing students for the transfer and/or CTE curriculum by providing early intervention in high schools through collaborative, ongoing initiatives with high school administrators and faculty, using the new Learning Center for peer mentoring and for integration between instruction and student services, establishing transition bridge programs and services, and developing accelerated, fast-track programs leading to CTE and transfer.</li> </ol>	\$118,045	\$0	\$0
	78,427	0	0
	40,000	0	0
<p><b>Math Boost:</b> Math Boost institutionalizes an initiative to raise the level of students’ placements in mathematics so that they so that they begin their sequence of Math courses at a higher level, reducing time to completion</p>	30,000	44,000	11,135
<p><b>Veterans Center:</b> The new Center will open in spring, 2012 and will provide a central location from which to deliver comprehensive services for the increasing number of veterans attending CSM. Funds will be used to help staff the Center and provide academic and social activities, workshops and seminars designed to increase the retention and success of student veterans.</p>	20,000	0	0
<p><b>Distance Education:</b> The college has developed a comprehensive Distance Education Plan. Measure G funding will be used to implement this plan.</p>	100,000	110,000	0
<p><b>Sojourn to the Past:</b> This is a project to connect students to the Civil Rights Movement in American history and offer classes to students at both the community college and high school level.</p>	7,600	0	0
<p><b>Scholarship of Teaching and Learning:</b> In order to implement fully all initiatives outlined in this document, CSM will expand faculty and staff development offered in the Center for the Scholarship of Teaching and Learning.</p>	20,000	0	0
<p><b>Innovation Grants:</b> The college will continue to offer innovation grants to support program and course-based innovative efforts.</p>	30,000	15,000	0
<b>Total Measure G Plan: Course and Program Innovation</b>	<b>\$444,072</b>	<b>\$169,000</b>	<b>\$11,135</b>

**Skyline College Measure G  
Plan for 2011-12 and Report for 2010-11  
Summary Page**

2011-12 Resource Plan & 2010-11 Accomplishments/Activities	Planned Amount	Measure G Criteria	Planned Amount	Amount Expended
	2011-12		2010-11	
<p><b>Instructional Plan for Increased Sections 2011-12:</b> Funding to maintain class sections in 2011-12 that would otherwise not be able to be supported from the general fund. The College was able to support 90 class sections to the Fall 2011 semester and will be able to retain most sections in Spring and Summer 2012. These include important transfer, CTE, and basic skills classes.</p> <p><b>Accomplishments/Activities for 2010-11:</b></p> <ul style="list-style-type: none"> <li>• Funded 205 sections that served approximately 6000 students.</li> <li>• Course offerings included 120 classes for transfer, 58 Career Technical classes and 24 basic skills classes preparing students for transfer level classes</li> <li>• Additional class sections were offered in Healthcare and Administration of Justice</li> <li>• Healthcare offerings included Sterile Processing, Emergency Medical Technician and CPR</li> </ul>	\$1,225,000	*Restoring funding to offer an adequate number of classes & labs to meet growing student demand	\$1,200,000	\$1,098,475
<p><b>Student Services plan for 2011-12:</b> meet student demand in areas of (1) registration and admission services so students may enroll in classes, (2) Counseling services, and (3) Financial Aid services. Expanded Library hours and electronic library media. In addition, a new transfer initiative, articulation assistance and the support for Degree Works.</p> <p><b>Accomplishments/Activities 2010-11:</b></p> <ul style="list-style-type: none"> <li>• Expanded academic counseling to assist students during peak times and process prerequisite forms</li> <li>• Increased the number and areas of expertise of tutors in the Learning Center</li> <li>• Added services and outreach for financial aid students</li> <li>• Library and Learning Center expanded its evening and weekend hours</li> <li>• Purchased additional databases and on line media for the Library</li> <li>• Additional staff hired in Admissions and Records to process increased College applications</li> </ul>	\$586,654	*Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs *Keeping libraries open and maintaining library services	\$394,125	\$403,993
<p><b>Course and Program Innovation Plan for 2011-12:</b> Innovative programs that include - supplemental Instruction, business program accreditation, learning communities, Math Academy, tutoring services, math and English acceleration project, prep for placement test, Leadership Academy, and Adjunct Faculty participation</p> <p><b>Accomplishments/Activities for 2010-11:</b></p> <ul style="list-style-type: none"> <li>• ASTEP Math Academy with over 80% successful course completion</li> <li>• Business Program Accreditation in first year of a two year process</li> <li>• Digital Communication Certificate completed</li> <li>• Math Academy and Hermanos/nas Learning Community continued</li> <li>• First Year Experience learning community pilot completed</li> </ul>	\$597,985	*Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar & wind energy), police and firefighting *Preparing students to transfer to four-year colleges & universities *Maintaining Core Academics	\$478,486	\$72,265
<b>Total Measure G</b>	<b>\$2,409,639</b>		<b>\$2,072,611</b>	<b>\$1,574,733</b>

**Skyline College Measure G  
1310 Instructional Salaries**

<b>Resource Request</b>	<b>Planned Amount</b>	<b>Measure G Criteria</b>	<b>Planned Amount</b>	<b>Expended Amount</b>
	<b>2011-12</b>		<b>2010-11</b>	
<b>1310-Class Sections:</b> Funding to maintain class sections that would otherwise not be able to be supported from the general fund. The College was able to add 90 class sections to the Fall 2011 semester and will be able to retain most sections in Spring and Summer 2012.	\$1,225,000	Restoring funding to offer an adequate number of classes & labs to meet growing student demand	\$1,200,000	\$1,098,475
<b>Total for 1310</b>	<b>\$1,225,000</b>		<b>\$1,200,000</b>	<b>\$1,098,475</b>

**Skyline College Measure G**  
**Student Support**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
	<b>2011-12</b>		<b>2010-11</b>	
<b>Library:</b> Expand hours and offer services to meet student demand. Increase the use of technology and on-line resources for students.	\$106,374	Keeping libraries open and maintaining library services	\$13,960	\$5,800
<b>Student Services:</b> The college is responding to increased numbers of students accessing student services and a decrease in staff. To meet this need positions were added in Spring 2011 and need to continue through 2011-12. This will continue to enable the college to provide (1) registration and admission services so students may enroll in classes, (2) EOP&S and Transfer Center Services, and (3) Financial Aid services.	\$354,237	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	\$380,165	\$398,193
<b>Articulation Support:</b> Request is for Articulation Support to assist the Articulation Officer in reviewing/developing/collaborating with the Instructional Faculty to create/update/maintain both current articulation agreements and to develop the New Transfer Degrees mandated by SB1440.	\$18,000	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	N/A	N/A
<b>Transfer Initiative-2011/12:</b> Increase the number of students transfer ready and transferring. Expand resources for evening transfer students, veteran transfer services, develop transfer conferences, College transfer night and intensify services to help students indentify transfer major earlier.	\$50,000	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	N/A	N/A
<b>Degree Works:</b> Program Service Coordinator to implement DegreeWorks across the District and Colleges	\$58,043	Maintaining academic counseling programs & other student services to promote student achievement, graduation & access to high-paying jobs	N/A	N/A
<b>Total for Student Support</b>	<b>\$586,654</b>		<b>\$394,125</b>	<b>\$403,993</b>

**Skyline College Measure G  
Course and Program Innovation**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
	<b>2011-12</b>		<b>2010-11</b>	
<p><b>Attracting Adjunct Faculty Participation:</b> Many programs need the involvement of the adjunct faculty but there are no resources to support their participation. This request would provide stipends for adjunct faculty to meet with and work with the departments and divisions on various initiatives that require their participation and input such as, student learning outcomes, assessment cycle work and program review.</p>	\$11,998	Attracting and retaining qualified instructors	\$50,000	\$0
<p><b>Business Program Accreditation:</b> Currently, no business program in the California Community Colleges is accredited by the Accreditation Council for Business Schools and Programs. This is a request to undergo the process for Accreditation. It is a two-year process that includes a self-study and a site visit. The College is in the second year of the process and will need to undergo a site visit in 2011-12. The cost would cover dues and membership application and faculty hours for the application process. There are multiple benefits of accreditation for the institution, programs, students and faculty. Accreditation reinforces a commitment to continuous improvement, innovation, and scholarship. Accreditation will also have an impact on the ACCJC accreditation and program review in that it is a confirmation of quality programming in specific divisions. Accredited status creates greater visibility for the institution and accreditation provides prestige and credibility when seeking funding resources from donors, foundations and governments.</p>	\$19,735	<p>Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar &amp; wind energy), police and firefighting</p> <p>Attracting and retaining qualified instructors</p>	\$7,335	\$3,935
<p><b>Business Entrepreneurship Certificate:</b> The Business faculty in working with the CITD began developing a general certificate during the Spring 2011 semester in Entrepreneurship. The Entrepreneurship Program would be both a certificate and an AS degree designed for students to understand how to start a small business and grow it. The capstone course is development of a business plan. The Business Division will now use that curriculum to create entrepreneurial courses in Automotive, Cosmetology, ECE and Environmental Technology. In this current economic situation there is a great demand for entrepreneurial focused programs.</p>	\$30,097	<p>Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar &amp; wind energy), police and firefighting</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	\$6,167	\$6,167

**Skyline College Measure G**  
**Course and Program Innovation**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
<p><b>Basic Skills/College Success Initiative:</b> funding has been significantly reduced from our original Basic Skills Initiative allocation. The coordinating committee has recommended that the following programs be preserved to meet student demand and success in the basic skills courses: (1) Prep for Placement Test - \$14,000 (2) Hermanos/Hermanos learning community – \$15,000 (3) First Year Experience Learning Community- \$24,611 (4) OnCourse faculty coordination and development – \$15,000; (5) Summer Counseling Institute – \$13,000; (6) Early Alert - \$18,000; (7) ASTEP Math Academy Counseling – \$48,218, (8) Tutoring - \$75,000; (9) Tutor training initiative - \$4488, (10) Graphing Calculators for Developmental Education - \$25,000, (11) Supplemental instruction in math and English - \$16,629,(12) Math and English acceleration - \$11,968 (13) ESOL healthcare certificate - \$6,166</p>	\$287,082	Preparing students to transfer to four-year colleges & universities	\$199,200	\$38,328
<p><b>Innovation Projects:</b> These projects will provide direct benefits to students by enhancing student learning and student success.</p>	\$58,145	All Criteria	\$35,000	\$0
<p><b>Early Childhood Education Program:</b> The ECE Program is in need of additional opportunities in student internships for on the job training. This funding will provide for additional staff oversight of these internships.</p>	\$12,485	Maintaining core academics, including Science, English & Mathematics  Preparing students to transfer to four-year colleges & universities	\$7,294	\$0
<p><b>Distance Education</b> Coordination, training, development and support to increase online degrees and certificates. Components of this initiative will include coordination, training for online instruction, instructional design and support.</p>	\$105,000	Attracting and retaining qualified instructors	\$95,000	\$5,951
<p><b>Construction/Project Management Certificate:</b> A Construction Management Certificate would provide training for individuals interested in taking on management responsibilities in the construction industry. According to CNNMoney.com (July 24, 2009), Construction Management is among the top 15 lucrative jobs in the nation. Currently, no community college offers the certificate. Skyline will develop in 2011-12 a general Project Management Certificate</p>	\$11,572	Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar & wind energy), police and firefighting  Preparing students to transfer to four-year colleges & universities	\$12,334	\$3,640

**Skyline College Measure G**  
**Course and Program Innovation**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
<p><b>Learning Community:</b> The Math Academy has been successful in increasing student success in moving through the Algebra sequence to transfer. The cost for the counseling is included in the CSI/BSI request.</p>	\$10,300	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	\$12,150	\$0
<p><b>The Leadership Academy – the Learning Center:</b> Continued development of the Leadership Academy as an innovative program designed to facilitate leadership skills amongst students. Using the concept of Theory to Practice, this initiative will be founded on the Social Change Model of Leadership Development (7 C's). This program will serve as a resource for students to build on their out-of-class experiences that many of the UC's, CSU's and private schools look for. Having service learning be a component of the program will help create collaborative relationships on campus and in the community.</p>	\$11,340	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	\$9,650	\$0
<p><b>Physical Education:</b> This will be for tutoring the scholar athletes.</p>	\$2,500	<p>Maintaining academic counseling programs &amp; other student services to promote student achievement, graduation &amp; access to high-paying jobs</p>	\$3,000	\$1,345
<p><b>On-Line Support Center for Distance Education</b> (Now requested in Distance Education Request)</p>	N/A		\$15,345	\$9,899
<p><b>Supplemental Instruction for English</b> (now requested in Basic Skills)</p>	N/A		\$10,511	\$0
<p><b>English for Speakers of Other Languages Certificates</b> (now requested in Basic Skills)</p>	N/A		\$12,500	\$0
<p><b>Digital Communications Certificate:</b> The Computer Applications Office Technology faculty would like to develop a Digital Communications Certificate Program in response to workforce demand. Digital Communications allows people to learn computer graphics software and utilize it on a basic level in the office. They will be more prepared to create and updating information on an office webpage, designing an office newsletter, developing presentations for professionals, preparing marketing pieces.</p>	N/A		\$3,000	\$3,000

**Skyline College Measure G**  
**Course and Program Innovation**

Resource Request	Planned Amount	Measure G Criteria	Planned Amount	Expended Amount
<p><b>Paralegal Program Accreditation:</b> Currently, our Paralegal Program is not ABA (American Bar Association) Accredited. This hurts students in an increasingly competitive job market. This is a request to undergo the process for accreditation. It is a two-year process. Funding requested in this cycle is to pay for faculty release time to prepare the self study, the accreditation, membership fees, and travel.</p>	\$10,000	<p>Preserving job training programs in nursing, healthcare, computers, engineering, green technology (such as solar &amp; wind energy), police and firefighting</p> <p>Attracting and retaining qualified instructors</p>	N/A	N/A
<p><b>Asian Studies Program:</b> to develop an Asian Studies Center for the Asian Studies and Study Abroad program at Skyline College. The Asian Studies Center will serve to support the College's initiative in promoting multicultural and international awareness.</p>	\$3,584	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	N/A	N/A
<p><b>Weekend College for Working Adults:</b> modeled after other successful programs the College will increase degree and transfer awards to those adults that typically work and unable to attend college on the usually offered schedules. This is typically a weekend college.</p>	\$6,166	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	N/A	N/A
<p><b>Student Engagement and Communication Project:</b> this project will establish a student engagement center on campus and provide a central place for students to participate in areas such as democracy, model its processes and address evolving campus and community issues.</p>	\$10,351	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	N/A	N/A
<p><b>Sojourns to the Past:</b> project to connect students to the civil rights movements in American history and offer classes to students at both the community college and high school level</p>	\$7,630	<p>Maintaining core academics, including Science, English &amp; Mathematics</p> <p>Preparing students to transfer to four-year colleges &amp; universities</p>	N/A	N/A
<b>Total for SKY Innovation</b>	<b>\$597,985</b>		<b>\$478,486</b>	<b>\$72,265</b>