


## Dates and Deadlines | Florence Spring 2024

Item	Description	Deadline	✓
<b>Scholarship Deadlines</b>	<p>Benjamin A. Gilman International Scholarship  <a href="https://www.gilmanscholarship.org/">https://www.gilmanscholarship.org/</a></p> <p>AIFS Ambassador Scholarship  <a href="https://www.smccd.edu/studyabroad/howtopay/scholarshipapplication.php">https://www.smccd.edu/studyabroad/howtopay/scholarshipapplication.php</a></p>	<p>Thursday, October 5, 2023</p> <p>Friday, November 3, 2023</p>	
<b>Priority Application Deadline</b>	<p>Apply online:  <a href="https://aifsabroad.com">Custom Application (aifsabroad.com)</a></p> <p>'Priority' means you will have priority to choose your SMCCCD classes before they are opened to students from the other NCSAC study abroad colleges. If you apply before the priority deadline, you <i>are</i> likely to get into <i>all</i> your preferred classes before they fill. You must submit your "Course Preference Form" to reserve your spot in your preferred classes.</p>	Friday, September 22, 2023	
<b>Application and deposit deadline</b>	Final date to apply online and pay \$450 deposit to be considered for Florence Spring 2024.	Friday, November 3, 2023	
<b>#1 Withdrawal Deadline:</b>	Withdraw on or before Friday, November 10, 2023, to receive a refund of the deposit and any other fees paid, less a \$150 processing fee.	Friday, November 10, 2023	
<b>#2 Withdrawal Deadline:</b>	Withdraw on or before Friday, December 8, 2023, to receive a refund of fees paid, less the \$450 deposit and any non-refundable deposits paid by AIFS on your behalf.	Friday, December 8, 2023	
<b>#3 Withdrawal Deadline:</b>	<p>If you withdraw after Friday, December 8, 2023, there is no refund, and the total program fee is due.</p> <p>If you withdraw once the program has begun, there is no refund.</p> <p>*Please note that any student who is academically withdrawn (i.e., is put on academic probation or no longer meets the minimum 2.25 GPA requirement) after their application has been processed by AIFS is subject to the standard refund policy outlined above.</p>	<b>After</b> Friday, December 8, 2023	
<b>Balance of Fees Due to AIFS*</b>	<p>Pay online in your AIFS Portal:  <a href="https://aifsabroad.com">Custom Application (aifsabroad.com)</a></p> <p>*If you receive financial aid through your college, you may be eligible to defer the payment of a portion of your fees until you receive your financial aid. See "Financial Aid Checklist" for more</p>	<b>No later than</b> Friday, December 8, 2023	



SAN MATEO COUNTY  
COMMUNITY  
COLLEGE DISTRICT

# STUDY ABROAD

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<b>Complete your “Task List” in your AIFS Portal</b>	<p>Review your Task List in your AIFS Portal <a href="https://aifsabroad.com">Custom Application (aifsabroad.com)</a></p> <p>In your AIFS portal, you will have a “Task List,” and as you complete each step, that item will be crossed off.</p> <p>Required items include, but are not limited to, passport copy, agreement and release form, digital photo, flight details (if not on an AIFS flight).</p> <p>AIFS program staff will also use the portal to post important program information such as insurance details, flight itineraries, predeparture handbooks, program brochures, etc.</p>	Friday, December 8, 2023	
<b>Register for courses online with each college</b>	<p>You will be emailed specific instructions by <u>each</u> college you indicate on your Course Preference Form.</p> <p>This usually starts in November to December (each college in the program may have a slightly different timeline), and it is a multi-step process.</p> <p>You will add your class(es) and pay tuition separately at <u>each</u> college you sign up for.</p> <p>Please note: You will <u>not</u> lose your spot in the course if you have class registration difficulties; we will work with you to assist you.</p>	November-December, 2023	
<b>AIFS Travel Package</b>	<p>Round-trip flights between San Francisco (SFO) and Florence (FCR) in economy/standard class.</p> <ul style="list-style-type: none"> <li>• Round-trip transfers in Florence between the airport and the student housing.</li> <li>• AIFS staff meet-and-greet at the airport to assist on arrival and escort students to their housing.</li> </ul> <p>Students wishing to purchase the Transportation Package should select this option on the online enrollment form when they apply.</p> <p>Students wishing to <u>cancel</u> from the flight must notify AIFS in writing by Thursday, October 26, 2023.</p> <p>Students wishing to <u>add</u> the flight after they complete the application/enrollment form must notify AIFS in writing before Friday, November 10, 2023. AIFS cannot arrange airline tickets for students applying after Friday, November 10, 2023.</p>	<p>Thursday, October 26, 2023</p> <p>Friday, November 10, 2023</p>	



## STUDY ABROAD

<b>AIFS Financial Aid Paperwork and Consortium Agreement due</b>	<p>If Financial Aid will pay for all or some of your program fees to AIFS, you must work with David Vera, <a href="mailto:verad@smccd.edu">verad@smccd.edu</a>, at Cañada College to complete the AIFS Financial Aid packet.</p> <p>Meet with Mr. Vera ASAP but no later Friday, December 1, 2023 to fill out your paperwork and submit to AIFS (see "Financial Aid Checklist" for more information).</p> <p>The AIFS financial aid packet must be submitted to AIFS no later than Friday, December 8, 2023 in order to defer the payment of a portion of your fees until you receive your financial aid.</p>	<p>Contact David Vera <b>ASAP</b> but no later than Friday, December 1, 2023</p> <p>Submit AIFS Financial Aid Packet to AIFS no later than Friday, December 8, 2023</p>	
<b>Meet + Greet</b>	Get to know your fellow classmates and professor from SMCCCD who will be traveling abroad!	November - December 2023 (TBD)	
<b>Mandatory Pre-Departure Orientation</b>	Location (TBD). Consortium-wide. AIFS-led orientation where you can also pick up your final class schedules and purchase any books.	Saturday, January 13, 2024	
<b>Student Code of Conduct and Intercultural Learning Strategies</b>	# 3 Pre-departure orientation session that covers Student Code of Conduct, Culture Shock, and Intercultural Learning Strategies	Friday, January 19, 2024	
<b>Depart U.S.</b>	AIFS Transport Package flight dates and recommended dates for personal flights. Arrive in Florence the next day, Sunday, February 4, 2024	Saturday, February 3, 2024	
<b>Depart Barcelona</b>	AIFS Transport Package flight dates and recommended dates for personal flights	Friday, May 3, 2024	

*I have read and understand the dates and deadlines written above as they pertain to the Florence Spring 2024 Study Abroad Program. I acknowledge that these dates can be subject to change. I also understand that because I am 18+ years old, I will be the main decision maker, point of contact, and person responsible for all relevant study abroad communication.*

G# \_\_\_\_\_

Print Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Study Abroad Advisor Signature \_\_\_\_\_

Date \_\_\_\_\_