



Meeting Minutes

District Health and Safety Committee (DHSC)

Date:	Start:	End:	Next Meeting	Next Time	Location:
December 5, 2022	2:00 pm	3:00 pm	March 6, 2023	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Health and Safety Committee (DHSC) Meeting Agenda #51	\\appserv2\Districtwide Safety Committee

Attendees:	
<ul style="list-style-type: none"> X Barrick, Emily – (CSM) Colin, Cherie – (SKY) X Dean, Rob – (CSM) Demissie, Yoseph – (Dist) X Doctor, John – (SKY) Djedi, Anthony - (CSM) X Garcia Vince – (Dist) X Gutierrez, Robert – (Dist) X Hernandez, Ray – (Dist) X McLain, David – (CSM) Melgoza, Ingrid – (Dist) X Minkin, Ben’Zara – (Dist) X Morello, Jr., Joe - (SKY) 	<ul style="list-style-type: none"> X Pinkham, Karen – (CAN) X Prisecar, Ludmila - (CAN) Pulido, Ana – (Dist) X Reyes, Thommy – (Dist) Rodriguez Antone, Megan – (CAN) X Rudovsky, Michele – (CSM) Storti, Richard – (Dist) Tordesillas, Dennis – (Dist) X Tupper, Brian – (Dist) (Chairperson) X Vangele, Jim – (SKY) X Yoch, Owen – (CSM)

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS

51.0 / 50.0C	Scope and Purpose of DHSC 12/5/22: -Brian Tupper went over the draft of the scope and purpose of the committee -The new name of the committee is District Managers’ Health and Safety Committee (DMHSC) -Committee membership is for managers and supervisors only -Brian Tupper will join campus Health & Safety committee meetings to provide updates on DMHSC -Every meeting will be recorded and posted on the DMHSC website. Only SMCCCD employees may view the recordings and will require OneLogin	BT	6/6/22	OPN
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	<p>sign-in. -Confidential topics will be discussed offline</p>			
51.1	<p>Fire Blankets: Process, Funding, and Maintenance 12/5/22: -A fire blanket prevents burn injuries and may be used to smother flames of a burning object -Not a required accessory per Fire Code. Per Ben Minkin, provision of item can be added to Emergency Action Plan or Chemical Hygiene Plan. -Blankets will be made available upon request. Facilities will create a process for ordering and distribution, or each campus may order their own supply</p>	MR / BT	10/3/22	OPN
	<p>Round Table 12/5/22: RAVE emergency alert notification system -Several issues occurred with text and phone call notifications when there was a power outage at Skyline. -Management of RAVE will be transferred from Office of Emergency Preparedness to Public Safety</p> <p>AED -There are 75 devices districtwide and most of the units' accessories and batteries have been updated -DPS working on minimizing the many different models and brands used</p>			
RECURRING ITEMS				
	<p>Emergency Operations Plan (EOP) 12/5/22: Item not discussed</p>	BZM		Ongoing
	<p>Districtwide Building Captains Plan 12/5/22: Item not discussed</p>	BZM		Ongoing
	<p>District Employee Emergency Preparedness Training 12/5/22: Item not discussed</p>	BZM		Ongoing
	<p>Campus Health and Safety Committees Update CAN -Building captains have been assigned and trained -Chemistry department planning to mail homemade lab kits to students. Checking with General services to ensure compliance. -Will conduct blood borne pathogens and fume hood trainings for employees</p>	VPAs		Ongoing

	<ul style="list-style-type: none"> -Will provide lab safety training to students -Campus experiencing poor cell-phone reception. Working with ITS to resolve issue. -Promoting mental health awareness <p>CSM <u>Health Center</u></p> <ul style="list-style-type: none"> -Flu shots available. No appointment needed. -Moving to B5 in August 2023 -CSM Tuberculosis Policy being updated -VPAs Morello and Prisear assisted with acquiring MediCAD which is a program for writing clinical notes and tuberculosis testing -CSM having a surge of patients with throat pains who also tested negative on COVID, Influenza and Bacterial Strep 			
	<p>COVID-19 Recover Plan and Safety Procedures</p> <ul style="list-style-type: none"> -As of December 5, COVID cases have increased but still under threshold -COVID-19 Program Prevention Plan is still in-effect and recently updated -Michele Rudovsky is serving as safety officer -SMCCCD Vaccination Policy was rescinded in October 2021 -Ray went over the COVID-19 Guidance -There will be a pop-up clinic in January at CAN -Ray will be retiring and his duties will be reassigned as follows: <ul style="list-style-type: none"> Prevention Plan – Michele Rudovsky Masking Policy – Ana Pulido Vaccination Pop-up Clinic Program – campus Health Center 	RH		Ongoing
OLD BUSINESS				
50.2	<p>Joint (District-wide) Safety Committee Meeting – July 9/13/22: There will be an ad-hoc committee to review and provide recommendations for the District vaccination policy. The recommendations will go to the Chancellor’s Cabinet and then will be presented to the Board of Trustees at its October 26 meeting.</p> <p>12/5/22: Item not discussed</p>	JMj	5/31/22	OPN
46.3	<p>911 Zones replacement signage 9/13/22: New signage will have a QR code linked to the Emergency Preparedness Office website. Once website has been updated the new paper posters will be installed throughout the district with the help of Public Safety.</p> <p>12/5/22: Item not discussed</p>	BZM	7/6/21	OPN

<p>46.4</p>	<p>PSPS forecast and AQI monitors update 9/13/22: Jessica Ho is now leading sustainability activities throughout SMCCCD. Purple Air monitors are inspected frequently by Facilities and Ben’Zara Minkin. CSM monitors are currently experiencing issues. Management of air quality activities will be reassigned to the Emergency Preparedness Office. This agenda item will be converted to a recurring agenda item.</p> <p>12/5/22: Item not discussed</p>	<p>BZM</p>	<p>7/6/21</p>	<p>OPN</p>
<p>44.2</p>	<p>Tobacco-Free (formerly named as Smoking / Vaping) 9/13/22: All district designated smoking areas and signage have been removed. Draft of tobacco-free signage has been completed and sent to Brian and Michele for review.</p> <p>12/5/22: Item not discussed</p>	<p>ALL</p>	<p>11/7/19</p>	<p>OPN</p>
<p>43.0</p>	<p>Veoci Software</p> <ul style="list-style-type: none"> - Cloud based platform that provides EOC, COOP, and EM systems. Cost is ~ \$25, 000 a year, and will save us substantially in time-line and personnel costs. BZM will schedule a webinar soon. - Software will provide a boilerplate and virtual interface. Many IHEs are using this software. <p>12/5/22: Item not discussed</p>	<p>BZM</p>	<p>9/5/19</p>	<p>OPN</p>