



SAN MATEO COUNTY
COMMUNITY
 COLLEGE DISTRICT

Meeting Minutes

District Managers' Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting:	Next Time:	Location:
March 4, 2024	2:00 pm	3:00 pm	June 3, 2024	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Managers' Health and Safety Committee (DMHSC) Meeting Agenda #56	\\appserv2\Districtwide Safety Committee

Attendees:			
X	Barrick, Emily – (CSM)	X	Pinkham, Karen – (CAN)
X	Colin, Cherie – (SKY)	X	Prisecar, Ludmila - (CAN)
X	Dean, Rob – (CSM)	X	Reyes, Thommy – (Dist)
	Demissie, Yoseph – (Dist)	X	Rodriguez Antone, Megan – (CAN)
X	Flores, Eddie – (CSM)	X	Rudovsky, Michele – (CSM)
	Garcia Vince – (Dist)	X	Tordesillas, Dennis – (Dist)
	Gutierrez, Robert – (Dist)	n/a	Tupper, Brian – (Dist) (Chairperson)
X	McLain, David – (Dist)	X	Vangele, Jim – (SKY)
	Melgoza, Ingrid – (Dist)	X	Warne, Maxwell – (SKY)
n/a	Minkin, Ben'Zara – (Dist)	X	Jason Wendt – (CAN)
X	Morello, Jr., Joe - (SKY)	X	Yoch, Owen – (CSM)

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS				
	<p>Campus Health and Safety Committees Updates</p> <p><u>SKY</u> -An additional meeting in February was held to review the Emergency Crisis Communications plan. The plan received a lot of positive feedback from the campus community. -Testing a small number of drop-down shades installed in classrooms for Lockdown and Barricade (aka Violent Intruder) drills.</p> <p><u>CAN</u> -December meeting canceled. -Concerned with busy intersection traffic near building 1. Drivers not stopping. -Need update on duress buttons. (Michele Update: John Doctor and</p>	VPAs		Ongoing

	<p>Public Safety are actively testing. System will soon become operational.) -Need to establish a communication process with students when a building elevator is not in service. Use of Rave system proposed. -Vaping in building 13 restrooms has been curtailed by Public Safety and Facilities. No more fire alarms. -Need guidance on what to do with emergency table top exercise supplies and equipment found in storage.</p> <p><u>CSM</u> (Rob) - Reviewing traffic safety on campus with SMPD, which provided suggestions and assigned a liaison (Bethany) to CSM.</p>			
	<p>Round Table 3/4/24: Michele – Everyone should be ready for lockdown drills: SKY 3/5, CSM 4/8, CAN 4/10</p> <p>Ludmila – Concerned about employees’ perception regarding working in old buildings and possible hazardous effect it may pose on their health. Michele replied that there is asbestos present in old buildings in the District. However, asbestos is only hazardous if tampered. Facilities conducts preventative maintenance periodically, installed MERV-13 filters (to trap airborne pathogens), and performs air and water quality testing regularly.</p>			
RECURRING ITEMS				
	<p>Emergency Action Plan (EAP) 3/4/24: Michele working with Ben and executive leadership to get EAP published.</p>	BZM		HOLD BZM not available
	<p>Districtwide Building Captains Plan 3/4/24: Dates TBD</p>	BZM		HOLD
	<p>District Employee Emergency Preparedness Training 3/4/24: No update</p>	BZM		HOLD
	<p>PSPS forecast and Air Quality Index update 3/4/24: No update</p>	BZM		HOLD
	<p>COVID-19 Recovery Plan and Safety Procedures 3/4/24: The District is required by CalOSHA to track and report employee positive cases. (COVID reporting link) New policy regarding isolation:</p> <ul style="list-style-type: none"> • Employees can return to work after 24 hours of testing positive as long as they do not have a fever and are not taking any fever reducing medications. 	MR		Ongoing

	<ul style="list-style-type: none"> • A negative test result is not required. • Ten days of mask wearing is required from when symptoms began or from when a positive test result was identified. <p>Michele will work with Dave McLain to send out a districtwide message to announce the new guidelines. Free test kits are still available to employees at Public Safety offices and Health Centers.</p>			
OLD BUSINESS				
52.0	<p>Dogs on Leash Law</p> <p>3/4/24: MR to research progress. To be discussed at the next Facilities and Public Safety meetings.</p>	BT	3/3/23	HOLD BT not available

Agenda postponed to June 3, 2024:

Design Standards for Safety Hardware (BZM)

- Lockdown button
- Concealment drapes for Violent Intruder events

3/4/24: See Campus Health and Safety Committees Updates in page 1