



**Agenda**  
 Monday, March 11, 2024  
 2:15 – 4:30 pm  
 Cañada College, Building 9- Room 154  
 4200 Farm Hill Blvd, Redwood City, CA 94061  
<https://smccd.zoom.us/j/86868987052>

**Governing Council Officers 2023-24**



Lindsey Ayotte  
 2023-2024 DAS President

Kate Williams Browne  
 2023-2024 DAS Past President

*Vacant*  
 2023-2024 DAS President- Elect

Jessica Hurless  
 District Curriculum Committee Chair

Sarah Harmon  
 District Teaching & Learning

Bianca Rowden Quince  
 Distance Education Advisory Committee

David Eck  
 Cañada College AS President

Gampi Shankur  
 Cañada College AS Vice President

Todd Windisch  
 College of San Mateo AS President

Daniel Keller  
 College of San Mateo AS Vice President

Jessica Truglio  
 Skyline College Pres Designee

Cassidy Ryan  
 Skyline College AS Vice President



**Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.**

**1. Opening Procedures (10 minutes)**

	Item	Presenter	Time	Details	Description
1.1	Call to order	President Ayotte	1		Action
1.2	Roll/Introductions	Clerk Browne	1		Procedure
1.3	Adoption of today's agenda	President Ayotte	1		Action
1.4	Adoption of the minutes of previous meetings	President Ayotte	1	February 12, 2024 Minutes	Action
1.5	Public Comment	Public	5		Information

## 2. New Senate Business (15 minutes)

	Item	Presenter	Time	Details	Description
2.1	Class Cancellation/Class maximums Work group Update	President Ayotte, Aaron McVean, Jessica Hurless	15	Review/solicit feedback on proposed BP/AP	Discussion

## 3. Ongoing Senate Business (85 minutes)

	Item	Presenter	Time	Details	Description
3.1	District PD Coordinator Proposal	President Ayotte, Dr. Moreno	15	Update on PD Position Counter-Proposal	Discussion/Action
3.2	ASCCC Legislation and Advocacy Committee	Lori Slicton	15	Spring Plenary Resolutions	
3.3	Collegiality Letter Task Group Update	Todd Windisch	15		Info/Discussion
3.4	DTLC Update	Sarah Harmon	10	DTLC Update: Guidance on Plagiarism and Artificial Intelligence	
3.5	Academic Calendar	President Ayotte	10	Review of second draft of 2027/2028 Academic Calendar.	Discussion/Action
3.6	Curriculum Update	Jessica Hurless	10		Discussion
3.7	Dual Enrollment/Equivalency Process Update	Senate Presidents	10		

## 4. Standing Agenda (25 minutes)

	Item	Presenter	Time	Details	Description
4.1	Campus reports	Senate presidents	10	Senate presidents and others will share critical, non-agenda items.	Information
4.2	Standing Committee Reports	DCC DTL DEAC	10	Standing committee chairs will share critical items.	Information
4.3	Presidents' Report	President Ayotte, Past President Browne	5	President and Past President will briefly share district-wide information.	Information

## 5. Final Announcements and Adjournment – <5 minutes

	<b>Item</b>	<b>Presenter</b>	<b>Time</b>	<b>Details</b>	<b>Description</b>
5.1	Announcements	All	5	Upcoming Updates/Agenda Items	Information
5.2	Adjournment	President Ayotte	1		Action

### **Proposed District Academic Senate Goals 2023-24**

- AFT-DAS workgroup on ‘non-instructional faculty’ language
- Class size determination process
- Faculty leadership development and recruitment
- District-wide curricular alignment (DCC)
- Guidance around AI (DTLC)
- Operational Procedures and Practice group  
-Equivalency process

### **Long-term District Academic Senate Goals**

1. **The “10+1” in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
2. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (DCC)

### **2023-24 Projects of Interest/Oversight [for reference]**

1. **Faculty Evaluation Procedures:** DAS task group has completed work and revisions have been forwarded to AFT.
2. **Equity Minded Faculty Hiring:** EEOC is working on faculty hiring and District faculty have been involved.
3. **Academic Senate Alignment and Collaboration**
  - a. **Shared governance structures:** Discuss how each college approaches shared governance structures and processes
  - b. **Expand Noncredit Offerings:** Facilitate collaboration between the three local senates on noncredit offerings
  - c. **Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
  - d. **Course scheduling and modalities:** Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
4. **Marketing:** Stay informed on the District’s plan on a centralized marketing department and potentially take a position/make a recommendation.
5. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments