



Agenda
 Monday, November 13, 2023
 2:15 – 4:30 pm

SMCCCD Board Room
 3401 CSM Drive, San Mateo, CA, 94402
<https://smccd.zoom.us/j/86868987052>

Governing Council Officers 2023-24



Lindsey Ayotte
 2023-2024 DAS President

Kate Williams Browne
 2023-2024 DAS Past President

Vacant
 2023-2024 DAS President- Elect



Skyline College

Sarah Harmon
 District Teaching & Learning

Jessica Hurless
 District Curriculum Committee Chair

David Eck
 Cañada College AS President

Gampi Shankur
 Cañada College AS Vice President



Todd Windisch
 College of San Mateo AS President

Daniel Keller
 College of San Mateo AS Vice President

Jessica Truglio
 Skyline College Pres Designee

Cassidy Ryan
 Skyline College AS Vice President

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures (10 minutes)

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Action
1.2	Roll/Introductions	Clerk	1		Procedure
1.3	Adoption of today's agenda	President	1		Action
1.4	Adoption of the minutes of previous meetings	President	1	October 2023 Minutes	Action
1.5	Public Comment	Public	5		Information

2. New Senate Business (55 minutes)

	Item	Presenter	Time	Details	Description
2.1	DEAC proposal to become a standing committee under DAS	Rowden-Quince, Reynolds	15	Proposal from Bianca Rowden-Quince and Erica Reynolds to consider moving Distance Education Advisory Committee as a standing committee of DAS	Information /Discussion

2.2	District PD Coordinator Proposal	Ulloa, Khan, Rowden-Quince	25	Proposal from local PD Coordinators for a District Professional Development Coordinator.	Discussion/Action
2.3	District Sustainability Committee	Subramanian, Ho	10	Presentation from the District Sustainability Committee	Information
2.4	District Auditor/Policy Analyst Screening Committee	Ayotte	5	Approve a faculty member to serve on the Auditor/Policy Analyst Recruitment Committee as a district faculty rep	Action

3. Ongoing Senate Business (25 minutes)

	Item	Presenter	Time	Details	Description
3.1	Class Cancellation Minimum Study Session Update	Ayotte	15	Discussion of November 08, 2023 BOT Study Session.	Discussion
3.2	District Class Maximum/Class Cancellation Sub-Committee	Ayotte	5	Confirmation of membership of District Class Maximum/Class Cancellation Sub-Committee	Information
3.3	Faculty Collegiality Statement	Ayotte	5	Adopt Final Draft Academic Senate Faculty Collegiality Statement	Discussion/Action

4. Standing Agenda (35 minutes)

	Item	Presenter	Time	Details	Description
4.1	Campus reports	Senate presidents	15	Senate presidents and others will share critical, non-agenda items.	Information
4.2	Standing Committee Reports	DCC DTL	10	Standing committee chairs will share critical items.	Information
4.3	Presidents' Report	President Past President	5	President and Past President will briefly share district-wide information.	Information

5. Final Announcements and Adjournment – <5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		Information
5.2	Adjournment	Ayotte		Upcoming Updates/Agenda Items <ul style="list-style-type: none"> - ASCCC Plenary Update - EEOC update - District Sustainability Committee 	

Proposed District Academic Senate Goals 2023-24

- AFT-DAS workgroup on ‘non-instructional faculty’ language
- Class size determination process
- Faculty leadership development and recruitment
- District-wide curricular alignment (DCC) •
Guidance around AI (DTLC)
- Operational Procedures and Practice group
-Equivalency process

Long-term District Academic Senate Goals

1. **The “10+1” in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
2. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (DCC)

2023-24 Projects of Interest/Oversight [for reference]

1. **Faculty Evaluation Procedures:** DAS task group has completed work and revisions have been forwarded to AFT.
2. **Equity Minded Faculty Hiring:** EEOC is working on faculty hiring and District faculty have been involved.
3. **Academic Senate Alignment and Collaboration**
 - a. **Shared governance structures:** Discuss how each college approaches shared governance structures and processes
 - b. **Expand Noncredit Offerings:** Facilitate collaboration between the three local senates on noncredit offerings
 - c. **Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
 - d. **Course scheduling and modalities:** Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
4. **Marketing:** Stay informed on the District’s plan on a centralized marketing department and potentially take a position/make a recommendation.
5. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments