



Governing Council Officers 2023-24

Arielle Smith
2023-2024 DAS President

Kate Williams Browne
2023-2024 DAS Past President

Sarah Harmon
District Teaching & Learning

Jessica Hurless
District Curriculum Committee Chair

David Eck
Cañada College AS President

Gampi Shankar
Cañada College AS Vice President

Todd Windisch
College of San Mateo AS President

Daniel Keller
College of San Mateo AS Vice President

Lindsey Ayotte
Skyline College AS President

Cassidy Ryan
Skyline College AS Vice President

Vacant
2023-2024 DAS President- Elect

Agenda

Monday, September 11, 2023

2:15 – 4:30 pm

SMCCCD Board Room

3401 CSM Drive, San Mateo, CA, 94402

<https://smccd.zoom.us/j/84747817662>

Meeting ID: 847 4781 7662

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures (10 minutes)

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Action
1.2	Roll/Introductions	Clerk	1		Procedure
1.3	Adoption of today's agenda	President	1		Action
1.4	Adoption of the minutes of previous meetings	President	1	August 2023 Minutes	Action
1.5	Consent Agenda	President	1	District Faculty Equivalency Committee Appointments <ul style="list-style-type: none"> • David Locke (CSM) • Leonor Cabrera (Canada) 	Action
1.6	Public Comment	Public	5		Information

2. Standing Agenda (35 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	15	Senate presidents and others will briefly share critical, non-agenda items only.	Information
2.2	Standing Committee Reports	DCC, DTL	10	Standing committee chairs will briefly share critical items.	Information
2.3	Presidents' Report	President, Past President	10	President and Past President will briefly share district-wide information. <ul style="list-style-type: none"> • BOT request for study session on participatory governance 	Information

				<ul style="list-style-type: none"> Curriculum and ongoing DCC items as ongoing senate business discussions 	
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3. New Senate Business (60 minutes)

	Item	Presenter	Time	Details	Description
3.1	DAS Leadership Planning	Smith	20	Upcoming resignation of DAS President Smith, replacement options per Article 6.01 of DAS bylaws	Discussion/Action
3.2	BoT Chancellor Search (After 3:40)	Holober/All	40	Discussion with board member(s) on recently approved changes to the Chancellor's Hiring Procedures	Discussion

4. Ongoing Senate Business (25 minutes)

	Item	Presenter	Time	Details	Description
4.1	Housing Board faculty representative (Before 3pm)	Marshall/Smith	10	Update on housing committee representative	Information/Discussion
4.2	Course Cancellation Minimums writing group	Smith	10	Timeline and Task update on BOT Study Session on Course Cancellation Minimums for local senate for faculty and DAS member to participate in faculty writing group	Information/Discussion
4.3	Faculty Collegiality Statement	Smith	5	Draft of DAS Faculty Collegiality Statement	Discussion

5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		Information
5.2	Adjournment	Browne		Upcoming Updates/Agenda Items <ul style="list-style-type: none"> DAS goals & task groups (October) DAS Faculty Collegiality Statement (October) District-wide Professional Development Coordinator (October) Faculty rep – SMCCD Housing Board (October) Dual Enrollment Workgroup information (October/November) Course cancellation minimums position paper Workgroup (October/November) AB 1705 (November) Chancellor Search update (all meetings until process is complete) Senate recruitment as tied to workload points system (December) 	Action

Upcoming meeting dates:

Fall Semester

~~Monday Sept 11, 2023~~

Monday Oct 9, 2023

Monday Nov 13, 2023

Monday Dec 11, 2023

Spring Semester

Monday Feb 12, 2024

Monday March 11, 2024

Monday April 8, 2024

Monday May 13, 2024

Proposed 2023-24 District Academic Senate Goals

- AFT-DAS workgroup on ‘non-instructional faculty’ language
- Class size determination process
- Faculty leadership development and recruitment
- District-wide curricular alignment (DCC)
- Guidance around AI (DTLC)
- Operational Procedures and Practice group
 - Equivalency process

2022-23 District Academic Senate Goals

- ~~1. **By laws Revisions:** Update election policies and procedures~~
- ~~2. **DAS Website Update:** Update the District Academic Senate website~~
3. **Processes for Determining Class Sizes:** Develop and propose processes for determining class sizes, including class minimums and maximums
4. **Course Schedule Presentation/WebSchedule:** Work on issues related to how students interact with course schedules, WebSchedule, and CRM
5. **Improve equivalency processes:** Find ways to improve the efficiency of the equivalency process
6. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (DCC)

2022-23 Projects of Interest/Oversight

- ~~1. **Article 13 Professional Development:** DAS task group has completed work and revisions have been forwarded to AFT.~~
- ~~2. **Faculty Evaluation Procedures:** DAS task group has completed work and revisions have been forwarded to AFT.~~
3. **Equity Minded Faculty Hiring:** EEOC is working on faculty hiring and District faculty have been involved.
4. **Academic Senate Alignment and Collaboration**
 - Shared governance structures:** Discuss how each college approaches shared governance structures and processes
 - Expand Noncredit Offerings:** Facilitate collaboration between the three local senates on noncredit offerings
 - Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
 - Course scheduling and modalities:** Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
5. **Marketing:** Stay informed on the District’s plan on a centralized marketing department and potentially take a position/make a recommendation.
6. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments