



Agenda

Monday, October 14, 2024

2:15 – 4:30 pm

District Board of Trustees Room,
3401 CSM Drive, San Mateo, CA, 94402

[Zoom Link for Guests](#)

(Zoom Meeting ID: 836 0443 3730)

Governing Council Officers 2024-2025

Dave Eck

2024-2025 DAS President

Kate Williams Browne

2024-2025 DAS Past President

Todd Windisch

*2024-2025 DAS President-
Elect*

Lisa Palmer (Fall 2024)

*District Curriculum Committee
Chair*

Sarah Harmon

*District Teaching & Learning
Committee Chair*

Chris Collins [replacing Bianca

Rowden-Quince]
*Distance Education Advisory
Committee Chair*

Gampi Shankar

Cañada College AS President

Monica Malamud

Cañada College AS Vice President

Beth LaRochelle

*College of San Mateo AS
President Designee*

Daniel Keller

*College of San Mateo AS Vice
President*

Cassidy Ryan

Skyline College AS President

Franciosa Deal

*Skyline College AS Vice President
Designee*

Meetings of the SMCCCD Academic Senate are open to all members of the District community and public.

1. Opening Procedures

No.	Agenda Item Title and Detail	Presenter	Time	Action
1.1	Call to Order	Eck	1	Procedure
1.2	Roll Call and Introductions	Browne	1	Procedure
1.3	Adoption of the previous meeting's minutes <ul style="list-style-type: none"> September 9, 2024 draft minutes 	Eck	1	Action
1.4	Adoption of today's agenda	Eck	1	Action
1.5	Public Comment: Questions and comments on non-agenda items <ul style="list-style-type: none"> In addition to sharing comments during the meeting, anyone is welcome to submit comments on non-agenda items in writing before the meeting. If you would like to pass along a written comment, please email your representative or the District Academic Senate President (eckd@smccd.edu). Please share any written comments at least one day in advance to help ensure that your message is received in time for the meeting. 	Public	5	Information

2. New and Ongoing Senate Business

No.	Agenda Item Title and Detail	Presenter	Time	Action
2.1	DAS-Sponsored ASCCC (State Academic Senate) Leadership Event and Workshop <ul style="list-style-type: none"> Information about the leadership training that ASCCC offers. Preliminary discussion about when/how to host the ASCCC workshop. 	Windisch	10 (start ≈ 2:25pm)	Information, Discussion
2.2	Credit for Prior Learning Efforts with Proposed Timeline <ul style="list-style-type: none"> Update on District's Credit for Prior Learning (CPL) efforts 	McVean	20	Information, Discussion

	<ul style="list-style-type: none"> ○ October 6, 2024 Memo from State Chancellor Sonya Christian on statewide Credit for Prior Learning efforts ● Discussion of including Credit for Prior Learning (CPL) in DAS and/or local Academic Senate goals ● Discussion of whether to locate Credit for Prior Learning as part of the work of District Curriculum Committee or District Teaching and Learning Committee ● Establish Districtwide business process that would detail approval process for awarding Credit for Prior Learning, focused on the use of Joint Service Transcripts (JSTs) for student veterans ● Identify specific certificate and degree pathways for focused CPL development ● Identify faculty from all three colleges to serve on a CPL taskforce in Spring 2025 		(start ≈ 2:35pm)	
2.3	<p>Draft Academic Calendar for 2028-2029</p> <ul style="list-style-type: none"> ● Current draft Academic Calendar for 2028-2029 ● Some background on the Regular Academic Calendar process. ● Discussion of whether and when/how best to seek feedback on the Academic Calendar as the part of future calendar planning processes. 	Eck	10 (start ≈ 2:55pm)	Information, Discussion
2.4	<p>Update on Class Cancellation Guidelines – Survey Results and DPGC deliberation</p> <ul style="list-style-type: none"> ● Sharing of survey results ● October 7 District Participatory Governance Council (DPGC) discussion of Class Cancellation Guidelines. (The relevant portion of the meeting is the final 40 minutes or so.) ● The third and final review of the Class Cancellation Guidelines will happen at the November 4th DPGC meeting. (As a reminder, the Board of Trustees set a November deadline for receiving a recommendation on changing the Class Cancellation related Board Policy.) 	Eck	25 (start ≈ 3:05pm)	Information, Discussion

2.5	District Senate Goals for 2024-2025 <ul style="list-style-type: none"> • District Academic Senate goals from 2023-24. (These past goals are also viewable at the bottom of this agenda.) • Working draft of potential District Academic Senate goals for 2024-2025 		25 (start ≈ 3:30pm)	Discussion
2.6	November Meeting for District Senate <ul style="list-style-type: none"> • The second Monday of November is Veterans Day—Happy Veterans’ Day! Thus to meet in November, • We could meet Monday, November 25. This is the Monday before Thanksgiving. This is the tentative meeting invite on your calendars. • We could also meet the third Monday (November 18), but this would conflict with District Curriculum Committee’s regular meeting. • DAS Bylaws call for meeting four times a semester, so if we wanted to forgo a November meeting, the Council should take action. 	Eck	5 (start ≈ 3:55pm)	Action

3. Standing Agenda Items

No.	Agenda Item Title and Detail	Presenter	Time	Action
3.1	Campus Reports <ul style="list-style-type: none"> • Senate presidents and others will share information about important non-agenda items. • Tentative order for today’s meeting: 1) Skyline College, 2) College of San Mateo, and 3) Cañada College 	Senate Presidents	10	Information

3.2	Standing Committee Reports <ul style="list-style-type: none"> • District Teaching and Learning Committee • District Curriculum Committee • District Distance Education Advisory Committee 	Harmon, Palmer, Collins	10	Information
3.3	Presidents' Reports <ul style="list-style-type: none"> • President and Past President will briefly share district-wide information. • First-round full-time faculty hiring searches. For full-time faculty searches, there is again an option for first-round screening committees to have mixed modality interviews. Human Resources will be sharing some best practice guidance to go along with the return of this option. • District Institutional Effectiveness Partnership Initiative (IEPI) visit: There was an IEPI Partner Resource Team visit the District Office on Wednesday, October 2. The focus of the consultation is improving the District Strategic Planning process. Academic Senate faculty leaders were able to attend at least some of the two sessions. 	Eck, Browne	5	Information

4. Final Announcements and Adjournment

No.	Agenda Item Title and Detail	Presenter	Time	Action
4.1	Agenda Requests for Future Meetings <ul style="list-style-type: none"> • Opportunity to request agenda items for future District Academic Senate meetings. • Agenda requests can also be made by emailing the District Academic Senate President, Past-President, or President-Elect. Email requests should be made at least one week before a DAS meeting. 	Eck, Browne, Windisch	2	Information

4.2	Upcoming Events, Important Dates, Matters of Public Interest	Eck	3	Information
4.3	Meeting Adjournment	Eck	1	Action

Past District Academic Senate Goals 2023-24

- AFT-DAS workgroup on ‘non-instructional faculty’ language
- Class size determination process
- Faculty leadership development and recruitment
- District-wide curricular alignment (DCC)
- Guidance around AI (DTLC)
- Operational Procedures and Practice group
 - Equivalency process

Long-term District Academic Senate Goals

1. **The “10+1” in Changing Times:** Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
2. **Cross-District Curriculum Alignment:** Implement a process for aligning curriculum across the District (DCC)

2023-24 Projects of Interest/Oversight [for reference]

1. **Faculty Evaluation Procedures:** DAS task group has completed work and revisions have been forwarded to AFT.
2. **Equity Minded Faculty Hiring:** EEOC is working on faculty hiring and District faculty have been involved.
3. **Academic Senate Alignment and Collaboration**
 - a. **Shared governance structures:** Discuss how each college approaches shared governance structures and processes
 - b. **Expand Noncredit Offerings:** Facilitate collaboration between the three local senates on noncredit offerings
 - c. **Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
 - d. **Course scheduling and modalities:** Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
4. **Marketing:** Stay informed on the District’s plan on a centralized marketing department and potentially take a position/make a recommendation.
5. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments