

SMCCCD CurricUNET Steering Committee Meeting (Webinar)

Friday, December 4, 2009

8:30 – 9:30 am

Notes

Present: Sharon, Laura, Steve, Jose, Maria, Kevin, Susan, Ada, Jing, Regina, and Eric

1. Review Minutes from November 20, 2009

Jose: Outlines are being updated. Group suggested that Steve give some lead time next year for colleges to finalize the CORs before he loads them in curricUNET.

Outside deadline for Archived COR is end of year.

Jose: when should degree/certificate info be made available? Steve: After CORs are loaded into curricUNET.

Kevin's request for deans to make minor changes (hours, dates, spelling) can be perhaps handled by including deans in the tech review process at CSM.

2. Information Received

	Archived COR	Workflow	Hierarchy	User List
Cañada	Done	Done	Done	Done
CSM	Done	Done	Done	Done
Skyline	Upcoming	Done	Done	Done

3. Data Field Template Analysis (common and unique data fields)

Steve explained that the data came from existing CORs. Jenny suggested having Rep Assignments be in all CORs according to Stephanie Low in the System Office. She pointed out fields 1. 2. 4 from Skyline are also on Canada's.

Laura explained that CSM's Load Credit is there with a reason. Question: if contract changes, how would this field be changed? Regina laid out the pros and cons of having the FLCs.

Group agreed that this needs to be discussed further.

Length of courses is in a separate form (Form D, new course request at Skyline).

SLOs are not in COR, but in different document at Canada.

Group agreed to narrow the differences and okay to have differences.

Jenny asked if fields on different sheets counted as fields, such as distance ed, honors, prerequisites?

Group agreed to have more fields there, but leave them empty and/or leave them as "read only" if need be.

Jose asked about what the audience the COR is for, which may drive the design.

ACTION ITEM: Steve will cull out those fields from other forms and make available by next meeting.

4. Next Call (Friday, December 18, 8:30 – 9:30am, webinar format)