SMCCCD CurricUNET Steering Committee Meeting (Webinar)

Friday, May 14, 2010

8:00 am– 9:00 am

Notes

Present: Maria, Steve, Jing (chair), Christine, Laura, Susan, Sharon, Jenny, Jose, Ada, Kevin,

1. Review Minutes from April 30, 2010
   Group reviewed minutes and action items. Jing updated on VP discussion on SLOs and DE SLOs. It was agreed that SLOs should appear in CurricUNET per accreditation requirements. Susan will contact ACCJC to see if standards call for separate SLOs for DE courses.
   ACTION ITEM: Jing shares DE definitions with committee.
   ACTION ITEM: Jing updated committee on the program review module conversation at district academic senate. DAS agreed to roll out the module right after the main CurricUNET rollout. It is later in the fall 2010.
   ACTION ITEM: Jing shared the program review module info with curriculum committee members and college researchers?
   ACTION ITEM: Committee determines training needs for program review soon.
2. Review CurricUNET Work Plan/Process to date (Jing)
   Everything is on target, except the workflow. Steve plans to spend about a college a day to work on it.
   Laura inquired when the college can start using the process. Steve said that once the Banner extract is done and the workflow is in place, which is likely to be in the summer time. Steve pointed out that workflow notifications don't necessarily need to occur in summer since faculty are gone. Group agreed that select members of the committee should receive notifications as part of the test.
3. Review Distance Education section created by Steve (Steve, All)
   Steve created vanilla version.
   ACTION ITEM: Demo the DE portion to DEAC for information and invite Steve.
4. Compare COR processes at three colleges (Steve)
   Steve led the review of the comparisons of COR.
   Jose inquired if material fees will be in CurricUNET, including the amount and rationale. Group agreed to incorporate material fees and use Skyline's as boilerplate.
   Jose inquired about banked courses. Steve will work with Eric.
   Ada inquired if the state is using CurricUNET to upload courses, how it would affect the local instructional offices uploading. Steve said work is underway to produce a statewide upload approach and ultimately it will be integrated.
5. Next Calls
   Group agreed that CurricUNET can go live on a smaller scale with limited users in the 2nd week in July.
   ACTION ITEM: Steve will set up college based meetings. Jing will work on setting up periodical Steering Committee meetings possibly using time Mon – Thur and not during class times of faculty on the committee.