DSSWAG
April 23, 2007

Attendees: Kathy Blackwood, Suki Chang, Edgar Coronel, Cathy Hassan, Jing Luan, Maria
Norris, Jose Pena, Eric Raznick, Bart Scott, John Sewart

1) Recent reporting/research related coding progress (ESL, Distance Ed, Pre-requisites, and Basic
Skills Course Levels per ARCC)
Eric said that Distance Ed and Hybrid courses are set flagged correctly. Maria said Skyline does
not offer Hybrid. (Hybrid = more that 50% of classes on campus) Jose said the Hybrid are coded
HYH from spring 07. All agreed that clear definition on Dist Ed, Hybrid, Online courses. Eric
said that we don't have a consistency reporting mechanism, but he will email MIS definitions.

Pre-requisite – skipped.

Basic Skills Level Definitions – Jing will check with State Chancellor's Office and the legal
counsel.
Jose said that we need to clean Banner and redefine current practice.
All agreed that Joanne Trott is invited at the next meeting.

2) Board Census Reporting Updates and what may trigger small changes to the census reports
The Board liked the report the way it is. Kathy(?) would like to add elements reflecting unit load.

3) Alignment of Hyperion End of Term data with other reports
Kathy said the current Hyperion reports changes data align with the current date, and she would
like to know if Hyperion can take the data on the certain dates and be frozen. Edgar will look into
it.