



Educational Housing Corporation Board of Directors - Nov 06 2025 Agenda

Thursday, November 6, 2025 at 3:00 PM

SMCCCD District Office Board Room 3401 CSM Drive, San Mateo, CA 94402

Members of the Public may also participate via Zoom.

Zoom Meeting ID - <https://smccd.zoom.us/j/87202577649>

Dial-In: 1-669-900-9128 - Webinar ID: 87202577649

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

OBSERVING THE MEETING

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS

To make a comment regarding a non-agenda item, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or
- (2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

(3) The Board of Trustees welcomes public comment on issues within the jurisdiction of the District. Comments are limited to three (3) minutes per speaker. In the event of multiple speakers on the same agenda item or non-agendized item, the Board President has discretion to limit the total time on a topic (such as twenty (20) minutes per topic) and/or limit the per speaker time (such as 1 minute per speaker). The Board President reserves the right to further limit the time per speaker in order to efficiently conduct the business of the board.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS

To make a comment regarding an item on the agenda, members of the public:

- (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or

(2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

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ACCOMMODATIONS

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office (650) 358-6877 at least 24 hours prior to the Board meeting.

1. OPEN SESSION - 3:00 P.M.

1.1 Call to Order / Roll Call

2. REVIEW AND APPROVE THE ORDER OF AGENDA

3. PUBLIC COMMENTS ON NON-AGENDA ITEMS

4. APPROVAL OF MINUTES

[2025 0925 Minutes of the Educational Housing Corporation Board Meeting.pdf](#) 

5. DISTRICT STAFF UPDATES

5.1 [Housing Administrator Updates](#)

6. BLVD RESIDENTIAL UPDATES

6.1 [Occupancy and Operations Update](#)

7. DISCUSSION

7.1 Discussion with Housing Board Applicant – Sheena Collins The Board will hold an informational discussion with applicant Sheena Collins, who has applied to serve on the SMCCCD Educational Housing Corporation Board. The discussion will include a brief

statement from the applicant, followed by questions from the Board. This item is intended to enable the Board to gain a deeper understanding of the applicant's background, interest in serving, and perspectives relevant to the Board's mission.

This is an informational item only. The Board will consider action on the applicant's recommendation under a separate item later in the agenda.

7.2 Review of Q1 Financial Statements for FY 2025-26

Attached for the Housing Board's review are the Quarter 1 Financial Statements for FY 25/26: College Vista, Cañada Vista, College Ridge (Skyline College)

Note: *Attachments for this item will be provided in a revised agenda prior to the meeting.*

8. ACTION ITEMS

8.1 [Consideration and Recommendation of Director Application – Sheena Collins](#)

Staff recommends that the Board review and consider Sheena Collins's application for recommendation to the SMCCCD Board of Trustees for approval to serve as a director on the Educational Housing Corporation Board for a four (4) year term. [Sheena_HousingCorpDirectorApplication_Data-2_Redacted.pdf](#) 

8.2 Setting of Meeting Dates for 2026

The Educational Housing Corporation Board of Directors (Housing Board) holds regular meetings on a quarterly basis each calendar year and other special meetings as needed.

For calendar year 2026, staff proposes the following regular meeting dates for the Housing Board's consideration:

- Thursday, February 12 at 3:00 pm (Annual Election of Officers)
- Thursday, May 7 at 3:00 pm
- Thursday, September 3 at 3:00 pm
- Thursday, November 12 at 3:00 pm

Staff recommends that the Housing Board adopt a meeting schedule for regular meetings for the calendar year 2026.

8.3 Consideration of Amendments to the Educational Housing

Corporation Board Bylaws

The Bylaws of the San Mateo Colleges Educational Housing Corporation were originally approved by the Board of Trustees of the College District in January 2004, and subsequently amended and approved in 2011 and 2023. Those Bylaws delegate to the Housing Corporation Board the responsibility of reviewing and amending the Bylaws as needed, subject to the approval of the Board of Trustees.

At this meeting, the Board will review and consider a package of proposed bylaw amendments that address the following:

- Clarification of residency requirements and professional qualifications for Board-appointed Directors (Article V, Sec. 3)
- Formal inclusion of up to two SMCCCD Board of Trustees members as Directors on the Housing Board (Article V, Sec. 3)
- Establishment of a new officer succession provision, clarifying the order of succession and interim appointment procedures in the event of a mid-term officer vacancy. (Article VIII, Sec. 7)

A redlined version of the Bylaws showing all proposed amendments is attached for review. If approved, the proposed amendments will be forwarded to the Board of Trustees for formal adoption.

Staff recommends that the Housing Board consider approval of the amendments to the Educational Housing Board Corporation Bylaws.

[Bylaws Redlined Amended 11-3-25.pdf](#) 

9. STATEMENTS FROM CORPORATION DIRECTORS

10. PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY

11. CLOSED SESSION

- 11.1 Pursuant to Gov. Code §54956.9 (d)(4): Conference with Legal Counsel -
Anticipated Litigation: Initiation of Litigation - Number of Potential Cases: 1

12. RECONVENE TO OPEN SESSION

- 12.1 Announcement of Reportable Action Taken in Closed Session (if necessary)

13. RECOGNITION ITEM

- 13.1 Recognition of Service - Director/President Michael Pierce
The Board will recognize and express appreciation to President Michael Pierce for his service and contributions to the SMCCCD Educational Housing Board. This will be the Director's final regular meeting before the conclusion of his second four-year term on December 31, 2025.

14. ADJOURNMENT