

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**FINANCIAL STATEMENTS**  
June 30, 2018

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

FINANCIAL STATEMENTS  
WITH SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2018

CONTENTS

INDEPENDENT AUDITOR'S REPORT .....	1
REQUIRED SUPPLEMENTARY INFORMATION:	
MANAGEMENT'S DISCUSSION AND ANALYSIS.....	4
BASIC FINANCIAL STATEMENTS:	
STATEMENT OF NET POSITION.....	22
STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION.....	23
STATEMENT OF CASH FLOWS.....	24
STATEMENT OF FIDUCIARY NET POSITION.....	26
STATEMENT OF CHANGE IN FIDUCIARY NET POSITION.....	27
DISCRETELY PRESENTED COMPONENT UNIT - EDUCATIONAL HOUSING CORPORATION STATEMENT OF FINANCIAL POSITION.....	28
DISCRETELY PRESENTED COMPONENT UNIT - EDUCATIONAL HOUSING CORPORATION STATEMENT OF ACTIVITIES.....	29
DISCRETELY PRESENTED COMPONENT UNIT - EDUCATIONAL HOUSING CORPORATION STATEMENT OF CASH FLOWS.....	30
NOTES TO THE BASIC FINANCIAL STATEMENTS.....	31
REQUIRED SUPPLEMENTARY INFORMATION:	
SCHEDULE OF CHANGES IN NET OPEB LIABILITY.....	65
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY.....	66
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS (PENSION).....	68
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION.....	70

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

FINANCIAL STATEMENTS  
WITH SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2018

CONTENTS  
(Continued)

SUPPLEMENTARY INFORMATION:

ORGANIZATION.....	71
SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS.....	72
SCHEDULE OF STATE FINANCIAL AWARDS.....	74
SCHEDULE OF WORKLOAD MEASURES FOR STATE GENERAL APPORTIONMENT.....	76
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (CCFS-311) WITH AUDITED FINANCIAL STATEMENTS.....	77
RECONCILIATION OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION.....	78
RECONCILIATION OF ECS 84362 (50 PERCENT LAW) CALCULATION.....	79
PROPOSITION 55 EDUCATION PROTECTION ACCOUNT (EPA) EXPENDITURE REPORT.....	81
NOTE TO SUPPLEMENTARY INFORMATION.....	82
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS.....	84
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.....	86
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE.....	88
FINDINGS AND RECOMMENDATIONS:	
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS.....	90
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS.....	94

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
San Mateo County Community College District  
San Mateo, California

**Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities, the fiduciary activities and the discretely presented component unit of San Mateo County Community College District, as of and for the year ended June 30, 2018 and the related notes to the financial statements, which collectively comprise San Mateo County Community College District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The financial statements of the San Mateo County Community Colleges Educational Housing Corporation, a discretely presented component unit, were not audited in accordance with *Government Auditing Standards*.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

---

(Continued)

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, the fiduciary activities and the discretely presented component unit of the San Mateo County Community College District, as of June 30, 2018, and the respective changes in its financial position and, where applicable, its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 to 21 and the Schedule of Changes in Net Other Postemployment Benefits (OPEB) Liability, the Schedule of the District's Proportionate Share of the Net Pension Liability, and the Schedule of the District's Contributions on pages 65 to 69 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinion on the financial statements that collectively comprise the San Mateo County Community College District's basic financial statements. The accompanying schedule of expenditure of federal awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award* and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of expenditure of federal awards and other supplementary information as listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The schedule of expenditures of federal awards and other supplementary information as listed in the table of contents, except for the Organization, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards and other supplementary information as listed in the table of contents, except for the information on page 68 titled Organization, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The information on page 68 titled Organization has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2018 on our consideration of San Mateo County Community College District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Mateo County Community College District's internal control over financial reporting and compliance.



Crowe LLP

Sacramento, California  
December 14, 2018

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

---

### **Introduction**

The San Mateo County Community College District ("District") was established in 1922, and operates three colleges: Cañada College, College of San Mateo, and Skyline College. Located between San Francisco and the Silicon Valley, the District's colleges provide community college educational services to residents of the County of San Mateo, California. In total the three Colleges of the District serve approximately 33,000 students annually and offer the first two years of college-level instruction in a wide variety of transfer programs as well as more than 120 career and technical education (CTE) programs. Students can earn either an Associate in Arts or Science degree or receive Certificates of Proficiency in their chosen fields. Additionally, Skyline College offers one of only fifteen baccalaureate programs in the California Community College System, where students can earn a Bachelor's of Science in Respiratory Care. Distance education courses are available at all three colleges as well as courses and programs serving concurrently enrolled students. Noncredit short courses are offered for a fee through the District's Community Education Program.

This section of the District's Annual Financial Report presents management's discussion and analysis of the District's financial performance during the fiscal year ended June 30, 2018. The discussion and analysis should be read in conjunction with the financial statements and the notes which follow this section.

The annual report consists of three basic financial statements that provide information on the District as a whole:

- The Statement of Net Position
- The Statement of Revenues, Expenses, and Change in Net Position
- The Statement of Cash Flows

Each one of these statements will be discussed in the following pages.

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

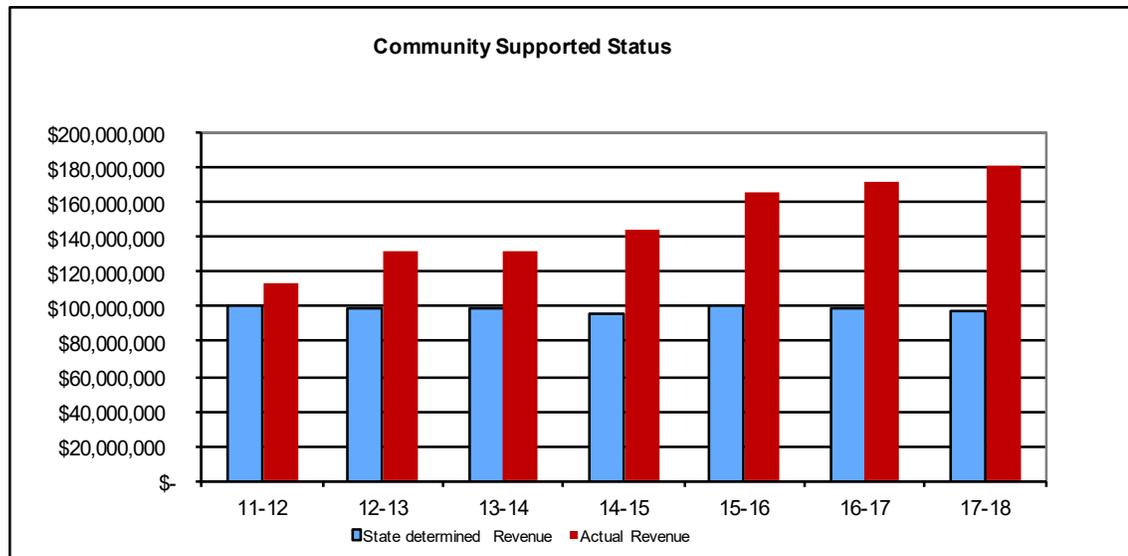
## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

### Economic Position of the District within the State

The District continues its community-supported status for the eighth consecutive year (since FY 2011-12). When the State sets the District's revenue limit (determining how many students the District is funded to serve) and deducts from the revenue limit local property taxes, student fees, funds received from the Education Protection Account, and an on-going allocation since FY 2015-16 for full-time faculty hiring, there is no need for State apportionment to sum to the revenue limit. This means that the District has more resources than it would normally receive as a revenue limit district and is no longer subject to the State's budgetary constraints for general apportionment resources. The District is now firmly in community-supported status and anticipates to receive upwards of \$63 million in FY 2018/19 in excess of what the District would have received had it been subject to the District's revenue limit as established by the State. In addition to an increase in property taxes, the District continues to receive funds from the dissolution of Redevelopment Agencies (RDAs). As fewer property taxes are diverted to RDAs, more of this revenue is redirected to the District. The former RDAs are also slowly beginning the process of selling assets, which brings additional one-time resources to the District's coffers. All in all, the District's revenues have steadily increased; however, with the real estate market showing the signs of slowing, the District has lowered future property tax revenue projections to account for this forecasted economy. With this modest reduction in projected property tax revenue the District still projects a balanced budget for the next three fiscal years.

Below is a historical graphical depiction of the District's revenue limit compared to actual revenues received as a community-supported District:



### Salaries and Benefits

The expenditure projection for salaries includes annual increases for movement on step and column placements and longevity service increments. FY 2018-19 includes a salary adjustment for all employee groups. The budget includes increases in non-capped health premium rates for employees and retirees effective January 1, 2019, as well as, increases in the capped rates as negotiated in the collective bargaining agreements. On average, the rates increased 5.2% across all medical plans. Dental and vision insurance premiums remained unchanged.

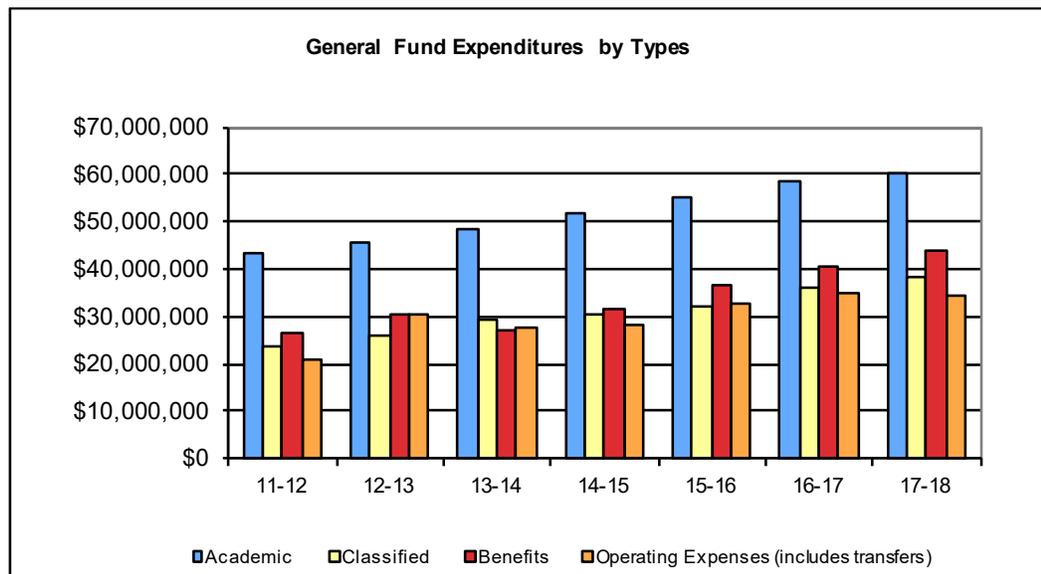
# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

For pensions, the PERS employer rate increased from 15.53% to 18.06% for classified employees and the STRS employer rate increased from 14.43% to 16.28% for faculty and other academic employees. The District's Workers' Compensation costs have also remained low allowing the District to retain an internal charge percentage at a low 0.71% rate while the unemployment insurance contribution rate remained unchanged at 0.575%.

Below is a historical graphical depiction of general fund expenditures by expenditure type:



### Other Postemployment Benefits

To comply with Governmental Accounting Standards Board Statement 45, in FY 2009-10, the District assessing an amount to cover the future retiree medical benefit costs for current employees. These charges appear as part of benefit expenses in all funds. After making the FY 2018-19 contributions and transfers to the Other Post-Employment Benefits trust (OPEB), the District is projecting to have 97% of its OPEB liability funded by June 30, 2019. The actuarially determined OPEB liability as of June 30, 2018 is funded at 95%.

The District adopted Governmental Accounting Standards Board Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* in FY 2016-17. This Statement replaced the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB plans. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, established new accounting and financial reporting requirements for OPEB plans.

GASB Statement 75 requires the liability of employers and non-employer contributing entities to employees for defined benefit OPEB (net OPEB liability) to be measured as the portion of the present value of projected benefit payments to be provided to current active and inactive employees that is attributed to those employees' past periods of service (total OPEB liability), less the amount of the OPEB plan's fiduciary net position. As a result of GASB Statement 75 implementation, the District was required to recognize all of the OPEB liability rather than amortize it over 30 years.

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

---

This resulted in an increase in liability and corresponding reduction in the District's net position of \$93 million in FY 2016/17. The implementation of GASB Statement 75 caused a similar effect on all community college districts' net position.

The District engaged an actuarial service to calculate the net OPEB liability as of July 1, 2018. Using a standard actuarial "roll-forward" methodology to estimate the net OPEB liability as of June 30, 2018, the amount was \$6.1 million. The District is planning to transfer an additional \$2.6 million in FY 2018-19 to the Trust Fund. The fiduciary net position of the trust at June 30, 2018 was \$115 million. (See Note 13 in the financial statements for additional details.) In addition, the District set aside \$8 million in a reserve fund for post retirement benefits to cover retiree health liabilities. These set aside funds coupled with trust fund proceeds will result in the District's OPEB liability being fully-funded.

### **Bond construction**

As of June 30, 2018, all of the funds from the Measure A November 2005 General Obligation (GO) Bond (with interest) have been completely spent. With regards to the Measure H November 2014 GO bond, \$269 million of the \$388 million authorization has either been spent or encumbered by contract.

Below is a sample of projects funded:



CAN B23N – Math, Science & Technology



CAN B1N – Center for Kinesiology & Wellness

Various projects were completed throughout the year including:

- Campuswide Accessibility Compliance
- Cañada Building 9 Envelope Destructive Testing
- Cañada Vista Roofing Replacement
- Cañada Building 13 Partial Roofing Replacement

College of San Mateo

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018



CSM Building 17 – Renderings Hallway

Various projects were completed throughout the year including:

- Building 6 Aquatic Center Pool Heating System Upgrade
- Building 36 Fume Hood controls Upgrade
- District Office IT Server Room Fire Suppression System



SKY B12N – Environmental Science



SKY B14 Child Development Center

Various projects were completed throughout the year including:

- Parking Lot L Expansion

### Districtwide:

Various small and medium size projects were completed throughout the year including:

- Districtwide Classroom Security Hardware Upgrade, Phase 3 and 5.
- Districtwide Utility Measurement & Verification
- Districtwide Exterior Lighting, Phase 2

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

---

### **Enrollment:**

For the District, enrollment is no longer the main driver of funding since property taxes and fees primarily determine its resource as a community supported district. Historically, community college districts enrollment increases when unemployment increases and decreases when the economy recovers. Accordingly, the District's enrollment has declined during the current economic climate in the Bay Area. In FY2017-18, the District's enrollment continued to decline as anticipated due to the robust economy in San Mateo County. However, the District's international student enrollment remains strong and the District anticipates educating close to 1,700 international students in FY 2018-19.

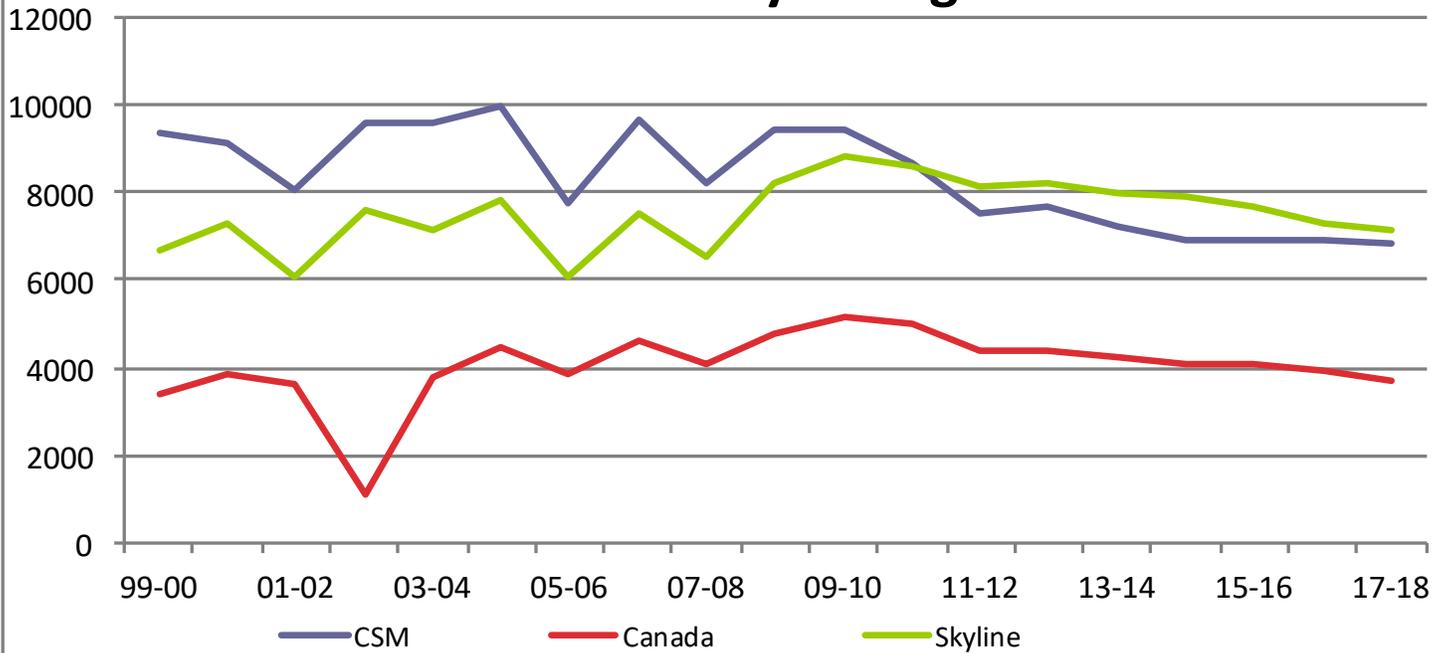
Below is a historical graphical depiction illustrating Full Time Equivalent Students (FTES) enrolled in the District's colleges:

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

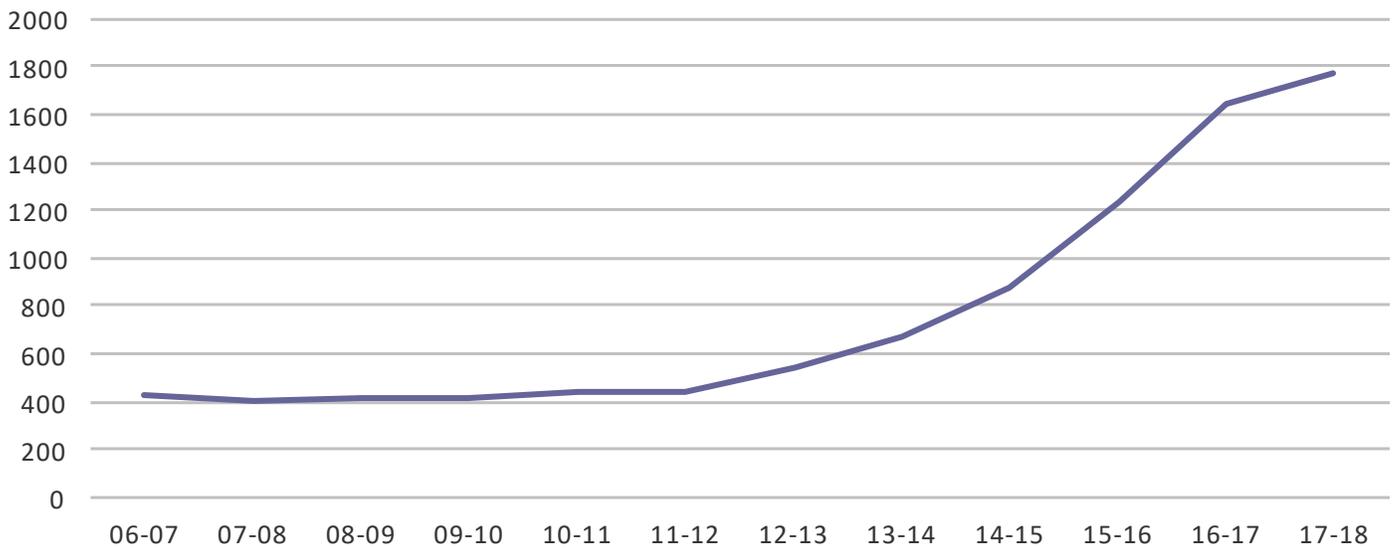
MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

FTES By College



Non - Resident Enrollment (including out of state)



**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

**PERS and STRS Retirement Pensions.** The District participates in the Public Employees Retirement System (CalPERS) and State Teachers Retirement System (CalSTRS). The District and the employee each pay a percentage of the employee's salary into one of these systems. The State of California contributes to these systems as well. The rates that are paid are set by the CalPERS Board for CalPERS and by the State legislature for CalSTRS. For many years, the employee rate for both systems did not change, but the CalPERS Board has decreased or increased the employer rate as deemed necessary. For the past few years, the employee rate for CalSTRS as well as the employer rates for both systems have increased significantly. At this time, both systems are underfunded in terms of their actuarially determined liability. The employer rate for CalPERS is projected (subject to change) to steadily increase to almost 24% by FY 2020-21 while the employer rate for CalSTRS will increase to over 19% by FY 2020-21. Management anticipates these increases to cost the District at least \$9 million annually by FY 2020-2021.

Below is a chart illustrating the employer rates for the PERS and STRS Retirement Pensions as known and projected:

	<b>CalPERS</b>	<b>CalSTRS</b>
<b>2013-14</b>	11.44%	8.25%
<b>2014-15</b>	11.77%	8.88%
<b>2015-16</b>	11.85%	10.73%
<b>2016-17</b>	13.89%	12.58%
<b>2017-18</b>	15.53%	14.43%
<b>2018-19</b>	18.10%	16.28%
<b>2019-20</b>	20.80%	18.13%
<b>2020-21</b>	23.80%	19.10%

Effective FY 2014-15, GASB Statement 68 required the District to record its share of the pension systems' total liabilities for retirement benefits. The rationale is that public employers have pooled to create these systems and thus are jointly responsible for any shortfall in the systems' reserves. Each of the systems have less funding than their actuarial studies determined is needed to provide benefits for current and future retirees. Below is a chart illustrating the effect of GASB Statement 68:

	<b>CalSTRS</b>	<b>CalPERS</b>	<b>Total</b>
Net Pension Liability	\$ 92,480,000,000	\$ 23,873,000,000	
SMCCCD Share	0.093%	0.382%	
SMCCCD Liability	\$ 85,792,000	\$ 91,241,000	\$ 177,033,000

Accordingly, the District's net position as of June 30, 2018 will reflect an additional \$30 million liability for a total of \$177 million.

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

**Table 1 Statement of Net Position**

***SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF NET POSITION - PRIMARY GOVERNMENT  
AS OF JUNE 30, 2018, and 2017***

	(In Thousands)	(In Thousands)
	<b>2018</b>	<b>2017</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 63,960	\$ 70,536
Accounts Receivable, net	12,728	13,777
Inventories	3,655	3,650
Prepaid Expenditures and other assets	5,917	1,822
<b>Total Current Assets</b>	<b>86,260</b>	<b>89,785</b>
<b>Noncurrent Assets</b>		
Restricted Cash and Cash Equivalents	251,386	297,396
OPEB Asset		
Depreciable Capital Assets, Net	601,583	565,366
Nondepreciable Capital Assets	37,539	49,965
<b>Total Noncurrent Assets</b>	<b>890,508</b>	<b>912,727</b>
<b>TOTAL ASSETS</b>	<b>976,768</b>	<b>1,002,512</b>
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred loss on refunding	13,261	14,212
Deferred outflows - pensions	54,232	33,888
Deferred outflows - OPEB	944	-
<b>TOTAL ASSETS &amp; DEFERRED LOSS ON REFUNDING</b>	<b>\$ 1,045,205</b>	<b>\$ 1,050,612</b>
 <b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts Payable & Accrued Expenses	\$ 26,589	\$ 23,061
Accrued Interest	8,240	8,879
Unearned Revenue	18,796	16,403
Compensated absences	3,634	3,308
Long-Term Debts, Current Portion	42,608	43,931
<b>Total Current Liabilities</b>	<b>99,867</b>	<b>95,582</b>
<b>Noncurrent Liabilities</b>		
Compensated Absences	1,807	1,736
Long Term Debt - Non- Current Portion	790,525	815,485
Net OPEB Liability	6,151	19,908
Aggregate net pension obligation	177,033	147,106
<b>Total Noncurrent Liabilities</b>	<b>975,516</b>	<b>984,235</b>
<b>TOTAL LIABILITIES</b>	<b>1,075,383</b>	<b>1,079,817</b>
 <b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflows - pensions	11,523	12,215
 <b>NET POSITION</b>		
Net Invested in capital assets	193,930	181,221
Restricted for:		
Debt Service	49,265	51,816
Capital Projects	13,833	13,723
Educational Programs	6,622	12,296
Other activities	3,877	22,033
Unrestricted	(309,228)	(322,509)
<b>TOTAL NET POSITION</b>	<b>(41,701)</b>	<b>(41,420)</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 1,045,205</b>	<b>\$ 1,050,612</b>

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

---

### **Statement of Net Position**

The Statement of Net Position above includes all assets and liabilities of the District using the accrual basis of accounting, which is similar to the accounting basis used by private companies. Net Position, the difference between total assets and total liabilities, is one way to measure the financial condition of the District. The following are explanatory remarks regarding the statement:

- Cash and cash equivalents consist of cash in the Local Agency Investment Fund (LAIF) of the State Treasurer's Office, San Mateo County Investment Pool, a special deposit bond with Wells Fargo Bank, proceeds from the District's general obligation bonds, institutional investment pool, and certificates of deposit with various banks.
- Accounts receivable primarily consists of revenues from local, state, and federal sources which were not received as of June 30, 2018.
- Inventories and other assets include prepaid expenses and bookstore inventories.
- Capital assets, net of depreciation, are the net historical value of land, buildings, construction in progress, and equipment less accumulated depreciation.
- Accounts payable and accrued liabilities consist of benefits, salaries, and amounts owed to local vendors which the District incurred but for which payments were not issued as of June 30, 2018.
- Unearned revenues represent cash received during FY 2017-18 from the State, Federal grants, and student fees which were not "earned" as of June 30, 2018.
- Long-term liabilities include obligations to be paid over a period longer than one year. The current portion represents payments due within the next 12 months. The District has compensated absences payable and construction bonds payable in its long-term liabilities.
- According to the Governmental Accounting Standards Board, equity is to be reported as net position, rather than fund balance. The District's net position is classified as follows:
  - Net investment in capital assets, represents the District's total investment in capital assets, net of outstanding debt obligations related to those capital assets.
  - Restricted net position consists of both expendable and nonexpendable portions. Restricted expendable net position includes resources which the District is contractually obligated to expend in accordance with restrictions imposed by external third parties.
  - Unrestricted net position represents resources used for transactions relating to the educational and general operations of the District.

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

**Statement of Revenues, Expenses and Change in Net Position**

The Statement of Revenues, Expenses and Change in Net Position shown below consists of operating and non-operating results for the District. Operating revenues represent all revenues from “exchange” transactions, in which each party gives and receives essentially equal value. Non-operating revenues include State revenues, property tax revenues, investment earnings, certain Federal and State grants, entitlements, and donations.

**Table 2 - Statement of Revenues, Expenses, and Change in Net Position**

***SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF REVENUES, EXPENSES, AND CHANGE IN NET POSITION -  
PRIMARY GOVERNMENT  
FOR THE YEARS ENDED JUNE 30, 2018 and 2017***

	(In Thousands)	(In Thousands)
	<b>2018</b>	<b>2017</b>
<b>OPERATING REVENUES</b>		
Net Student Tuition and Fees	\$ 23,332	\$ 22,462
Auxiliary Enterprise Sales and Charges	9,610	9,874
Other Sales and Charges	1,921	1,758
<b>TOTAL OPERATING REVENUES</b>	<b>34,863</b>	<b>34,094</b>
<b>OPERATING EXPENSES</b>		
Salaries	127,870	110,023
Employee benefits	56,452	55,858
Supplies, Materials, and Other Operating Expenses and Services	41,869	35,850
Student Aid	20,177	18,960
Depreciation	27,354	27,104
<b>TOTAL OPERATING EXPENSES</b>	<b>273,722</b>	<b>247,795</b>
<b>OPERATING LOSS</b>	<b>(238,859)</b>	<b>(213,701)</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>		
Local Property Taxes, Levied for General Purposes	145,713	135,523
Local Property Taxes, Levied for Special Purposes	52,708	50,928
State Taxes and Other Revenues	8,241	6,145
State Grants, Apportionments and Contracts, Noncapital	51,667	50,320
Investment Income	3,146	1,804
Interest Expense	(40,840)	(33,705)
Gain (Loss) on Disposal of Asset	(90)	(82)
Other Non-Operating Revenues (Expenses)	16,078	7,713
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>236,623</b>	<b>218,646</b>
<b>INCOME (LOSS) BEFORE OTHER REVENUES AND EXPENSES</b>	<b>(2,236)</b>	<b>4,945</b>
State revenues, capital	1,584	3,461
Local revenues, capital	372	1,004
<b>TOTAL OTHER REVENUES AND EXPENSES</b>	<b>1,956</b>	<b>4,465</b>
<b>CHANGE IN NET POSITION</b>	<b>(280)</b>	<b>9,410</b>
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>(41,420)</b>	<b>42,178</b>
<b>RESTATEMENT</b>	<b>-</b>	<b>-</b>
<b>Cumulative effect of GASB 75 implementation</b>		<b>(93,008)</b>
<b>NET POSITION, BEGINNING OF YEAR AS RESTATED</b>	<b>(41,420)</b>	<b>(50,830)</b>
<b>NET POSITION, END OF YEAR</b>	<b>\$ (41,700)</b>	<b>\$ (41,420)</b>

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

---

The following are explanatory remarks regarding the statement:

- Tuition and fees include enrollment, health, non-resident tuition, and other student fees, less scholarship discounts and allowances as defined by GASB Statement 35.
- Auxiliary enterprise sales and charges consist of bookstore and cafeteria sales, community and contract instruction, and fitness center income.
- Internal services include premiums and self-insurance charges for general liability and workers compensation.
- State apportionments, non-capital includes state apportionment, apprenticeship, and child development apportionment. (This is not to be confused with general apportionment as the District does not receive this type of revenue given its community funded status.)
- Local property taxes and other non-operating revenues consist primarily of secured and unsecured taxes which are payable to the District in December and April of each year. The County of San Mateo collects the taxes on behalf of the District. Other non-operating revenues are State lottery revenue and miscellaneous local income.
- Federal and state grants and contract services are exchange transactions for which the District files applications, complies with individual spending restrictions, files expenditure reports, and/or enters into contracts.
- Net investment income includes interest from the San Mateo County Investment Pool managed by the County Treasurer, certificates of deposit, bond proceeds, and the Local Agency Investment Fund (LAIF).
- State and local revenues - capital includes State scheduled maintenance funding and proceeds from the issuance of general obligation bonds issuance. These revenues relate mainly to construction activities.

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**

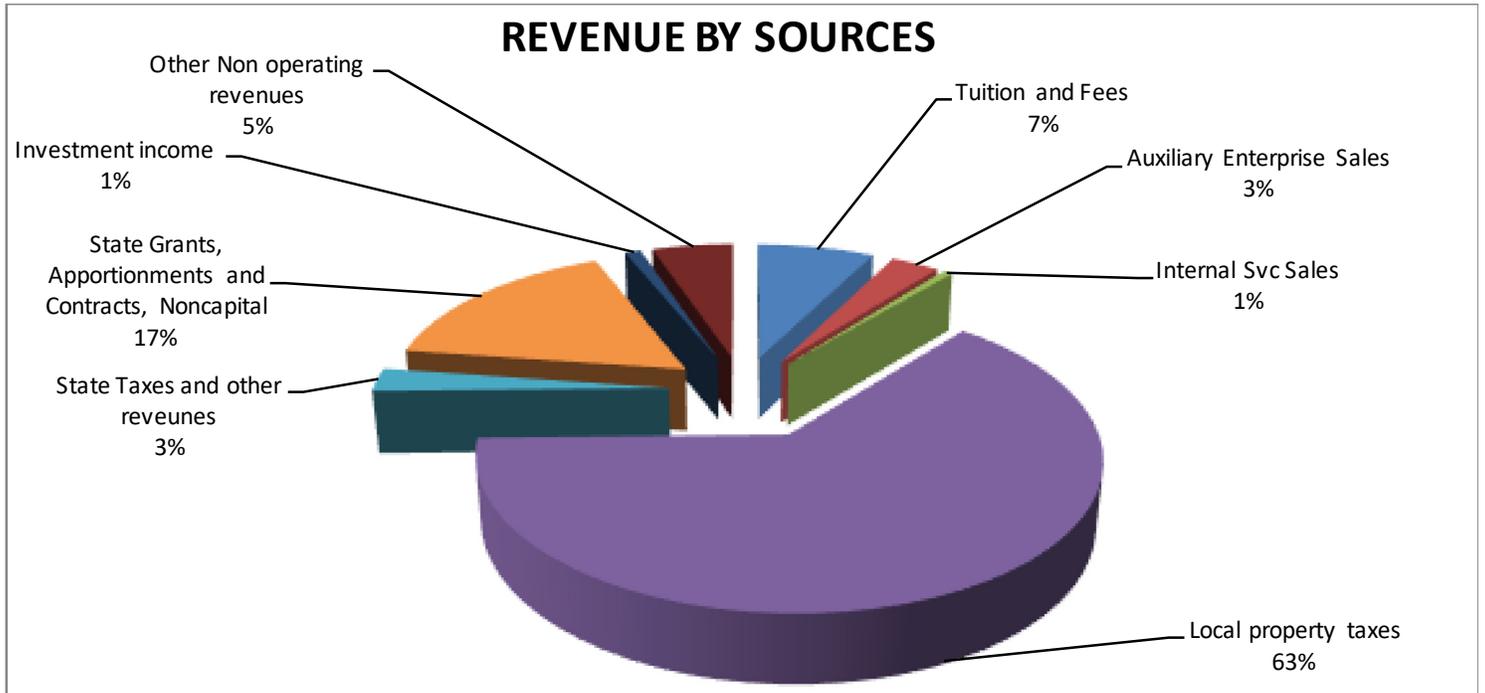
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

---

Below is an illustration of District revenues by source:

**Graph 1. Revenue by Sources**



# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

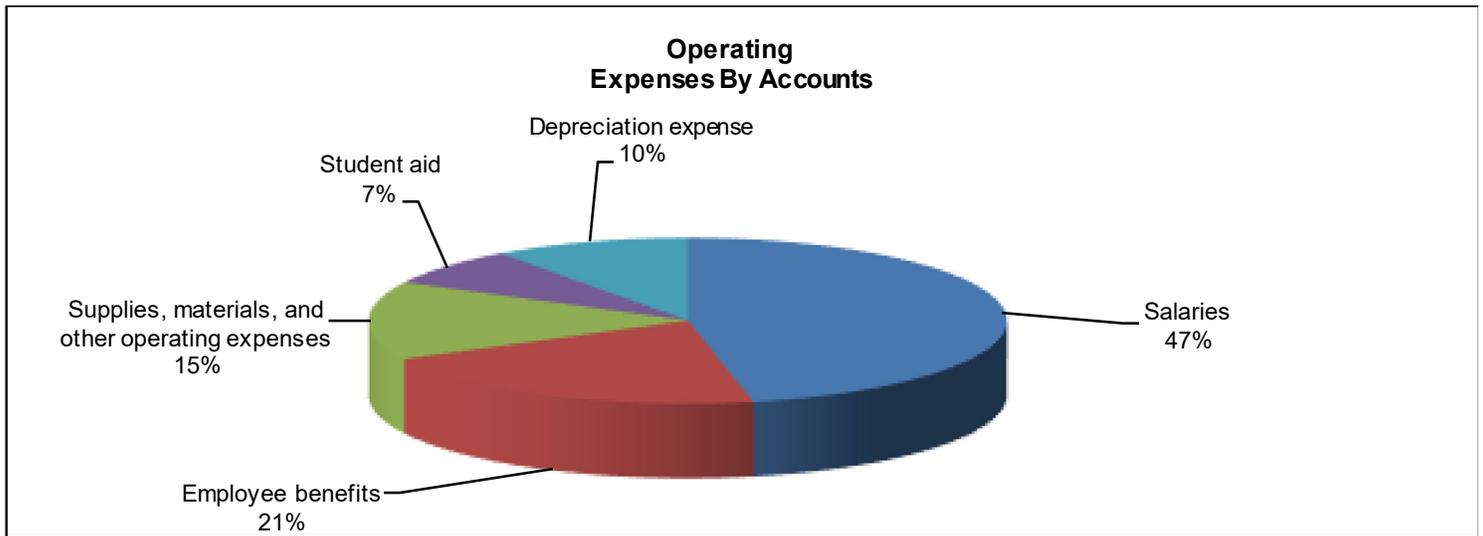
## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

Revenues and expenses changed mainly due to the following:

- Operating revenue experienced an increase due to an increase in tuition and fees.
- Non-operating revenue increased mainly due to an increase in local property taxes and state grants and apportionments.

**Graph 2. Operating Expenses By Accounts**



The following are explanatory remarks regarding the above graph:

- Salaries and benefits expenses represent the largest percentage of the District's operating expenses.
- Supplies, materials, other operating expenses, services and utilities are the normal cost of operating expenses for exchange transactions.
- Depreciation of capital assets is computed and recorded using the straight-line method. The District maintains a capitalization threshold of \$5,000 for equipment and \$100,000 for building improvements. Useful lives of the assets are estimated as follows:
  - 5 to 10 years for equipment
  - 25 to 50 years for improvements
  - 25 to 50 years for buildings

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

### Cash Flows

The Statement of Cash Flows shown below provides information about cash receipts and cash payments during the fiscal year. The statement also assists readers in understanding the District's ability to generate net cash flows and its ability to meet obligations as they come due and the District's need for assistance via external financing. The District has adopted the direct method, and under this method, data for cash flow present operating activities by major categories of gross receipts and gross payments as well as the resulting net amount. Additional explanatory information for the statement is as follows:

- The main cash receipts from operating activities consist of tuition, student fees, and auxiliary enterprise sales. Cash outlays include payment of salaries, benefits, supplies, and operating expenses.
- State apportionments, property taxes, and grants are the primary source of non-capital financing.
- For capital financing activities, the main sources are from special state apportionments and general obligation bond.
- Cash from investing activities consists of interest from the County Investment Pool, the institutional investment pool, certificates of deposits, general obligation bonds, and the Local Agency Investment Fund (LAIF).

**Table 3 - Statement of Cash Flows**

***SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF CASH FLOWS - PRIMARY GOVERNMENT  
FOR THE YEARS ENDED JUNE 30, 2018 and 2017***

	(In Thousands) <b>2018</b>	(In Thousands) <b>2017</b>
<b>CASH FLOWS (USED IN) PROVIDED BY:</b>		
Operating Activities	\$ (214,530)	\$ (196,050)
Noncapital financing activities	272,245	253,426
Capital financing activities	(113,483)	(60,842)
Investing activities	3,183	1,636
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>(52,586)</b>	<b>(1,830)</b>
<b>CASH &amp; CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>367,932</b>	<b>369,762</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 315,346</b>	<b>\$ 367,932</b>

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

---

### **Economic Factors and the FY 2018-19 Budget**

Being community supported, the District's revenues primarily consist of property tax revenues and student fees and are relatively predictable. The County Assessor's Office has stated that the property tax base increased 8.03% county-wide in FY 2017-18. Accordingly, the District's has projected property tax revenues in FY 2018-19 to increase 8.03%. This puts the District on a very solid financial footing. The District continues to build multi-year financial plans and has planned balanced budgets through FY 2020-21.

### **Construction Planning FY 2018-19 and Beyond**

The District continues to revise and update its master schedule and the master budget associated with the Capital Improvement Program to coincide with funding and programming requirements. In the past several years, the District has experienced a decline in State Capital Outlay funds for projects due to the fact that the State has failed to approve an educational facilities bond since 2006. However, with the passage of Proposition 51, a \$9.1 billion statewide education facilities bond, in November 2016, the District is forecasting to receive approximately \$64 million for facilities upgrades. The current Governor has been reluctant to authorize the sale of these bonds, so the timing is uncertain. The California Community College System and the K-12 System continue to advocate strongly for the issuance of these bonds.

Compilations of site-specific activities, which are currently in design or construction phase, are listed below:

#### **Cañada College:**

- Building 1N Kinesiology and Wellness Center
- Building 23N Science and Technology
- Building 3 Central Utility Plant Upgrades
- Building 9 Envelope Repairs
- Building 13 HVAC Repairs
- Cañada Vista Envelope Repairs
- Parking Lot 6 Expansion

#### **College of San Mateo:**

- Building 2/3/4 Roofing Replacement
- Building 3 Theater Seating and Partial AV System Replacement
- Building 17 Student Life and Learning Communities Renovation
- Building 20 Edison Lot Expansion
- Campuswide Interior LED Lighting Upgrade

#### **Skyline College:**

- Building 1N Social Science and Creative Arts
- Building 12N Environmental Science
- Building 5 Center of Transformative Teaching and Learning (CTTL)
- Building 7 STEM Center
- Building 14 Loma Chica Child Development Center
- Building 19 Pacific Heights Renovation
- Parkland and Accessible Route to College Ridge

# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

---

### **Districtwide:**

- Districtwide Classroom Security Hardware Upgrade, Phase 4
- Districtwide UPS Device (MDF/IDF) Replacement
- Districtwide Symetra UPS Device (MPOE) Replacement
- Districtwide Telephone System Replacement
- Districtwide Network Switch Upgrade
- Districtwide Firewall Network Switch Upgrade
- Districtwide Wireless Access Point Replacement
- Districtwide ADA Transition Plan Upgrade
- Districtwide Fire Alarm Panel Replacement
- Districtwide Server Replacement
- Districtwide Emergency Alert System Speaker Coverage Replacement
- Districtwide Video Server Upgrade
- Districtwide Video Camera Replacement

San Mateo County Community College District is fortunate in having legislative authority to use a variety of construction delivery methods to best suit each project's character and bring best value to the Colleges and our taxpayers, including design-build, multiple-prime contracting, as well as the traditional design-bid-build delivery method.

### **Staff and Faculty Housing**

In response to regional housing costs that are among the highest in the country, the San Mateo County Community College District has undertaken initiatives to assist faculty and staff with the high cost of housing. The District currently owns and operates 104 housing units at its College of San Mateo and Cañada College, and a third complex with 30 units is under development at Skyline College. Employees are eligible to live in these units for up to seven years and pay rent that is well below market rate. Residents of the employee housing program are strongly encouraged to save the money from their reduced rent to apply toward a down payment to buy housing in the area. The District also has a second loan program for first-time homebuyers that will supplement employees' down payment savings up to \$150,000 with a closing cost grant for \$1,000.

### **Locations**

**College Vista**, located on the College of San Mateo campus, is a two and three-story complex with 44 units built on a 2-acre site with stunning views of the South Bay.



# SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

---

**Cañada Vista**, located at Cañada College, consists of two three-story residential buildings with 60 units on 3.3 acres overlooking mountain views.



**College Ridge** is in the development stages and will be located at Skyline College. This development will have 30 units and is tentatively scheduled to open in late 2020.



### **Contacting the District's Financial Management Office**

This financial report is designed to provide our citizens, taxpayers, students, investors, and creditors with a general overview of the District's finances and to illustrate the District's accountability for funding it receives. Questions or concerns about this report or requests for additional financial information should be addressed to Bernata Slater, Chief Financial Officer, by phone at 650-358-6795 or by e-mail at [slaterb@smccd.edu](mailto:slaterb@smccd.edu).

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF NET POSITION  
June 30, 2018

	<u>2018</u>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 63,960,272
Accounts receivables, net	12,728,136
Inventory	3,655,004
Prepaid expenses	<u>5,916,841</u>
Total current assets	<u>86,260,253</u>
Noncurrent assets:	
Restricted cash and cash equivalents	251,385,922
Nondepreciable capital assets	90,014,021
Depreciable capital assets, net	<u>549,108,152</u>
Total noncurrent assets	<u>890,508,095</u>
Total assets	<u>976,768,348</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflow of resources - pensions	54,232,488
Deferred outflow of resources - OPEB	944,072
Deferred outflow of resources - debt refundings	<u>13,260,548</u>
Total deferred outflows of resources	<u>68,437,108</u>
Total assets and deferred outflows of resources	<u>\$ 1,045,205,456</u>
<b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 26,588,542
Interest payable	8,240,479
Unearned revenue	18,796,112
Compensated absences payable - current portion	3,634,257
Long-term debt - current portion	<u>42,608,389</u>
Total current liabilities	<u>99,867,779</u>
Noncurrent liabilities:	
Compensated absences payable - noncurrent portion	1,807,173
Bonds and notes payable - noncurrent portion	790,524,707
Net OPEB liability	6,150,492
Net pension liability	<u>177,033,000</u>
Total noncurrent liabilities	<u>975,515,372</u>
Total liabilities	<u>1,075,383,151</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources - pensions	<u>11,523,000</u>
<b>NET POSITION</b>	
Net investment in capital assets	193,930,253
Restricted for capital projects	49,265,273
Restricted for debt service	13,833,094
Restricted for educational programs	6,622,100
Restricted for other activities	3,877,061
Unrestricted	<u>(309,228,476)</u>
Total net position	<u>(41,700,695)</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 1,045,205,456</u>

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION  
For the Year Ended June 30, 2018

	<u>2018</u>
Operating revenues:	
Tuition and fees	\$ 31,863,233
Less: Fee waivers and allowance	<u>(8,531,505)</u>
Net tuition and fees	<u>23,331,728</u>
Auxiliary enterprise sales and charges:	
Bookstore	4,025,607
Cafeteria	315,532
Fitness center	5,269,367
Other sales and charges	<u>1,920,500</u>
Total operating revenues	<u>34,862,734</u>
Operating expenses:	
Salaries	127,869,550
Employee benefits	56,451,874
Supplies, materials, and other operating expenses	41,869,457
Student financial aid	20,177,357
Depreciation	<u>27,353,842</u>
Total operating expenses	<u>273,722,080</u>
Loss from operations	<u>(238,859,346)</u>
Non-operating revenues (expenses):	
Local property taxes,levied for general purposes	145,713,030
Local property taxes,levied for special purposes	52,707,973
State taxes and other revenues	8,241,127
Federal grants and contracts, noncapial	22,606,030
State grants, apportionment,contracts, noncapital	25,542,513
Local grants and contracts, noncapital	3,518,876
Investment income	3,145,522
Interest expense on capital asset-related debt	(40,839,880)
Loss on disposal of asset	(90,238)
Other non-operating (expense) revenues	<u>16,077,870</u>
Total non-operating revenues	<u>236,622,823</u>
Loss before capital contributions	(2,236,523)
Capital contributions:	
State revenues, capital	1,584,264
Local revenues, capital	<u>371,789</u>
Change in net position	<u>(280,470)</u>
Net position, beginning of year	<u>(41,420,225)</u>
Net position, end of year	<u>\$ (41,700,695)</u>

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2018

	<u>2018</u>
Cash flows from operating activities:	
Tuition and fees	\$ 23,898,850
Payments to suppliers	(40,048,172)
Payments to / on behalf of employees	(189,734,719)
Payments to students	(20,177,357)
Auxiliary sales and charges	<u>11,531,006</u>
Net cash used in operating activities	<u>(214,530,392)</u>
Cash flows from noncapital financing activities:	
Property taxes, levied for general purposes	145,713,030
Property taxes, levied for special purposes	52,707,973
State taxes and other apportionments	8,241,127
Federal grants and contracts	22,606,030
State grants, apportionment, contracts, noncapital	25,986,865
Local grants and contracts	3,518,876
Other receipts and disbursements	<u>13,471,440</u>
Net cash provided by noncapital financing activities	<u>272,245,341</u>
Cash flows from capital and related financing activities:	
State apportionment for capital purposes	1,584,264
Purchase of capital assets	(51,235,462)
Principal paid on capital debt	(35,388,929)
Interest paid on capital debt	(28,814,939)
Local property taxes and other revenues for capital purposes	<u>371,789</u>
Net cash used in capital and related financing activities	<u>(113,483,277)</u>
Cash flows from investing activities:	
Interest received from investments	<u>3,182,637</u>
Net cash provided by investing activities	<u>3,182,637</u>
Net change in cash and cash equivalents	(52,585,691)
Cash and cash equivalents, beginning of year	<u>367,931,885</u>
Cash and cash equivalents, end of year	<u>\$ 315,346,194</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2018

	<u>2018</u>
Reconciliation of loss from operations to net cash used in operating activities:	
Loss from operations	\$ (238,859,346)
Adjustments to reconcile loss from operations to net cash used in operating activities:	
Depreciation expense	27,353,842
Changes in assets and liabilities:	
Receivables, net	567,122
Inventory and prepaid assets	(4,099,132)
Deferred outflows - pensions and OPEB	(21,288,897)
Accounts payable	3,527,663
Unearned revenue	2,392,754
Compensated absences	397,997
Net OPEB liability	(13,757,395)
Net pension liability	29,927,000
Deferred inflows - pensions	<u>(692,000)</u>
Total adjustments	<u>24,328,954</u>
Net cash used in operating activities	<u>\$ (214,530,392)</u>
Cash and cash equivalents consist of the following:	
Cash and cash equivalents	\$ 63,960,272
Restricted cash and cash equivalents	<u>251,385,922</u>
Total cash and cash equivalents	<u>\$ 315,346,194</u>
Non-cash transactions:	
Amortization of premiums	\$ 2,606,430
Accretion of interest	\$ 17,647,871
Amortization of deferred loss on refunding	\$ 951,691

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF FIDUCIARY NET POSITION  
June 30, 2018

		Agency Funds	
	OPEB Trust Fund	Associated Students Trust	Student Representation Fee
<b>ASSETS</b>			
Cash and cash equivalents	\$ -	\$ 1,679,136	\$ 188,735
Investments:			
Mutual funds – fixed income	57,689,388	-	-
Mutual funds – equity	52,064,399	-	-
Mutual funds – real estate	5,355,347	-	-
Accounts receivable	-	168,394	-
Fixed assets	-	6,758	-
Total assets	\$ 115,109,134	\$ 1,854,288	\$ 188,735
<b>LIABILITIES AND NET POSITION</b>			
Accounts payable	\$ 196,293	\$ -	\$ -
Due to student groups and other	-	1,854,288	188,735
Total liabilities	196,293	\$ 1,854,288	\$ 188,735
Net position restricted for OPEB	114,912,841		
Total liabilities and net position	\$ 115,109,134		

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
STATEMENT OF CHANGE IN FIDUCIARY NET POSITION  
For the Year Ended June 30, 2018

---

	OPEB Trust Fund
<b>Additions</b>	
Employer contributions	\$ 19,422,945
Net investment income:	
Dividends and other income	3,854,180
Realized and unrealized losses, net	2,173,854
Investment fees	<u>(376,812)</u>
Total additions	<u>25,074,167</u>
<b>Deductions</b>	
Retiree benefits	<u>7,222,945</u>
Net increase in net position	<u>17,851,222</u>
<b>Net Position restricted for OPEB:</b>	
Net position, beginning of year	<u>97,061,619</u>
Net position, end of year	<u>\$ 114,912,841</u>

---

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
DISCRETELY PRESENTED COMPONENT UNIT  
EDUCATIONAL HOUSING CORPORATION  
STATEMENT OF FINANCIAL POSITION  
June 30, 2018

---

	<u>2018</u>
<b>ASSETS</b>	
Cash and cash equivalents	\$ 134,392
Due from District	<u>54,657</u>
Total assets	<u><u>\$ 189,049</u></u>
<b>LIABILITIES AND NET ASSETS</b>	
Liabilities:	
Unearned rent	\$ 28,186
Rent security deposits	<u>130,755</u>
Total liabilities	158,941
Unrestricted net assets	<u>30,108</u>
Total liabilities and net assets	<u><u>\$ 189,049</u></u>

---

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
DISCRETELY PRESENTED COMPONENT UNIT  
EDUCATIONAL HOUSING CORPORATION  
STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2018

---

	<u>2018</u>
Revenues:	
Rental income	\$ 1,436,241
Other local income	<u>8,738</u>
Total revenues	<u>1,444,979</u>
Expenses:	
Operating expenses	408,249
Transfer to District	<u>1,032,000</u>
Total expenses	<u>1,440,249</u>
Change in net assets	4,730
Net assets, beginning of year	<u>25,378</u>
Net assets, end of year	<u><u>\$ 30,108</u></u>

---

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
DISCRETELY PRESENTED COMPONENT UNIT  
EDUCATIONAL HOUSING CORPORATION  
STATEMENT OF CASH FLOWS  
For the Year Ended June 30, 2018

---

	<u>2018</u>
Cash flow from operating activities:	
Change in net assets	\$ 4,730
Changes in assets and liabilities	
Accounts receivable	9,706
Accounts payable	(35,379)
Unearned rent	10,781
Rent security deposits	<u>(2,694)</u>
Net cash flows used in operating activities	<u>(12,856)</u>
Net change in cash and cash equivalents	(12,856)
Cash and cash equivalents, beginning of year	<u>147,248</u>
Cash and cash equivalents, end of year	<u><u>\$ 134,392</u></u>

---

See accompanying notes to the basic financial statements.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 1 - ORGANIZATION**

San Mateo County Community College District (the "District") was established in 1922 as a political subdivision of the State of California and is a comprehensive, public, two-year institution offering post secondary educational services to residents of San Mateo County and surrounding areas. The District operates under a locally elected five-member Board of Trustees form of government, which establishes the policies and procedures by which the District operates. The Board must approve the annual budgets for the General Fund, special revenue funds, and capital project funds, but these budgets are managed at the department level. Currently, the District operates three college campuses located in the cities of San Mateo, San Bruno, and Redwood City, California. While the District is a political subdivision of the State of California, it is not a component unit of the State in accordance with the provisions of Governmental Accounting Standards Board (GASB) Codification Section (Cod. Sec.) 2100.101. The District is classified as a state instrumentality under Internal Revenue Code Section 115.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Financial Reporting Entity:** The decision to include potential component units in the reporting entity was made by applying the criteria set forth in accounting principles generally accepted in the United States of America and GASB Cod. Sec. 2100. The three criteria for requiring a legally separate, tax-exempt organization to be presented as a component unit are the "direct benefit" criterion, the "entitlement/ability to access" criterion, and the "significance" criterion. The District identified the following potential component units:

- San Mateo County Community College District Financing Corporation
- San Mateo County Community College Educational Housing Corporation
- San Mateo County Community College Foundation

The *San Mateo County Community College District Financing Corporation* (the Corporation) is a legally separate organization component unit of the District. The Corporation was formed to issue debt specifically for the acquisition and construction of capital assets for the District. The Board of Trustees of the Corporation is the same as the Board of Trustees of the District. The financial activity has been "blended" or consolidated within the financial statements as of the District as if the activity was the District's. This activity is accounted for in the District's COP Payment Fund and COP Construction Fund. Individually-prepared financial statements are not prepared for the Corporation.

The *San Mateo County Community Colleges Educational Housing Corporation* (the Housing Corp.) is a non-profit organization under IRS Code Section 501(c)(3). The Housing Corp. meets the criteria of the governing authority's ability to significantly influence operations and accountability for fiscal matters and the criteria for inclusion in the District's reporting entity. Its purpose is to operate staff and faculty housing. The financial activity of the Housing Corp. is reported as a separate discretely presented component unit. Individually-prepared financial statements are not prepared for the Housing Corp.

The *San Mateo County Community Colleges Foundation* (the Foundation) is a non-profit organization under IRS Code Section 501(c)(3). The District has determined that the Foundation does not meet the criteria of the governing authority's ability to significantly influence operations and accountability for fiscal matters and the criteria for inclusion in the District's report entity. It is dedicated to providing assistance to the students, teachers, and programs of the Colleges. The financial activity of the Foundation is not included in this report. Individually-prepared financial statements can be obtained from the Foundation at [www.smcccfoundation.org](http://www.smcccfoundation.org).

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Basis of Presentation and Accounting: For financial reporting purposes, the District is considered a special-purpose government engaged only in business-type activities as defined by GASB. Under this model, the District's financial statements provide a comprehensive entity-wide perspective at the District's financial position and activities. Accordingly, the District's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recorded when the obligation has been incurred. All significant intra-agency transactions have been eliminated. The budgetary and financial accounts of the District are recorded and maintained in accordance with the Chancellor's Office's *Budget and Accounting Manual*.

Fiduciary funds for which the District acts only as an agent or trust are not included in the business-type activities of the District. These funds are reported in the Statement of Fiduciary Net Position and Statement of Change in Fiduciary Net Position at the fund financial statement level.

Cash and Cash Equivalents: The District's cash and cash equivalents are considered to be unrestricted cash on hand, demand deposits, and short-term unrestricted investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include unrestricted cash with county treasury balances for purposes of the Statement of Cash Flows. Restricted cash and cash equivalents represent balances restricted by external sources such as grants and contracts or specifically restricted for the repayment of capital debt or construction of capital assets.

Accounts Receivable: Accounts receivable include amounts due from the Federal, State and/or local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grants and contracts. Accounts receivable also consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty, and staff, the majority of each residing in the State of California. The District provides for an allowance for uncollectible accounts as an estimation of amounts that may not be received. This allowance is based upon a five-year average ratio over actual revenues. The allowance was estimated at \$2,365,837 as of June 30, 2018.

Prepaid Expenses: Prepaid expenses represent payments made to vendors and others for services that will benefit periods beyond June 30.

Inventory: Inventory consists primarily of bookstore merchandise and supplies held for resale at each of the colleges. Inventories are stated at lower of cost or market, utilizing the first in, first out method. The cost is recorded as an expense as the inventory is consumed.

Capital Assets and Depreciation: Capital assets are long-lived assets of the District as a whole and include land, construction-in-progress, buildings, leasehold improvements, and equipment. The District maintains an initial unit cost capitalization threshold of \$5,000 for equipment and \$100,000 for land, buildings and improvements. Assets are recorded at historical cost, or estimated historical cost, when purchased or constructed. The District does not possess any infrastructure. Donated capital assets are recorded at acquisition value at the date of donation. Improvements to buildings and land that significantly increase the value or extend the useful life of the asset are capitalized; the costs of routine maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are charged as an operating expense in the year in which the expense was incurred. Major outlays for capital improvements are capitalized as construction-in-progress as the projects are constructed.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Depreciation of capital assets is computed and recorded utilizing the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 25 to 50 years; improvements, 25 to 50 years; equipment, 5 to 10 years.

The District capitalizes interest paid on obligations related to the acquisition, construction or rehabilitation of District capital assets. Interest cost and interest capitalized totaled \$40,839,880 and \$1,140,145, respectively, for the year ended June 30, 2018.

Unearned Revenue: Revenue from Federal, State and local special projects and programs is recognized when qualified expenditures have been incurred. Tuition, fees and other support received but not earned are recorded as unearned revenue until earned.

Postemployment Benefits Other Than Pensions (OPEB): For purpose of measuring the net OPEB liability, information about the fiduciary net position of the Other Postemployment Benefit Plan (the "Plan") and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and interest-earning investment contracts that are reported at cost. The Plan is included in the District's financial report and separately presented as a fiduciary fund. Separate financial statements are also prepared for the Plan and may be obtained by contacting San Mateo County Community College District.

Deferred Outflows/Inflows of Resources: In addition to assets, the statement of net position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s), and as such will not be recognized as an outflow of resources (expense/expenditures) until then. The District has recognized a deferred loss on refunding reported, which is in the statement of net position. A deferred loss on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shortened life of the refunded or refunding debt. The District has recognized a deferred outflow of resources related to recognition of the net pension liability and net OPEB liability reported in the Statement of Net Position.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized a deferred inflow of resources related to the recognition of the net pension liability reported which is in the Statement of Net Position.

Pensions: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State Teachers' Retirement Plan (STRP) program of CalSTRS and Public Employers Retirement Fund B (PERF B) a program of CalPERS, and additions to/deductions from STRP's and PERF B's fiduciary net position have been determined on the same basis as they are reported by STRP and PERF B. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Certain investments are reported at fair value. The following is a summary of pension amounts in aggregate.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

	<u>STRP</u>	<u>PERF B</u>	<u>Total</u>
Deferred outflows of resources	<u>\$ 24,048,405</u>	<u>\$ 30,184,083</u>	<u>\$ 54,232,488</u>
Deferred inflows of resources	<u>\$ 10,449,000</u>	<u>\$ 1,074,000</u>	<u>\$ 11,523,000</u>
Net pension liability	<u>\$ 85,792,000</u>	<u>\$ 91,241,000</u>	<u>\$ 177,033,000</u>
Pension expense	<u>\$ 12,302,155</u>	<u>\$ 17,083,065</u>	<u>\$ 29,385,220</u>

**Compensated Absences:** Accumulated unpaid employee vacation benefits are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the entity-wide financial statements. The District also participates in "load-banking" with eligible academic employees whereby the employee may teach extra courses in one period in exchange for time off in another period.

Sick leave is accumulated without limit for each employee based upon negotiated contracts. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, retirement credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each classified member will receive .004 year of service credit for each day of unused sick leave. Retirement credit for unused sick leave is applicable to all academic employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full time.

**Net Position:** The District's net position is classified as follows:

**Net investment in capital assets:** This represents the District's total investment in capital assets, net of associated outstanding debt obligations related to those capital assets and deferred outflows of resources. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.

**Restricted net position:** Restricted expendable net position include resources in which the District is legally or contractually obligated to spend resources in accordance with restrictions imposed by external third parties. Nonexpendable restricted net position consist of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to principal. At June 30, 2018 there is no balance of nonexpendable restricted net position.

**Unrestricted net position:** Unrestricted net position represents resources derived from student tuition and fees, State apportionments, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the District, and may be used at the discretion of the governing board to meet current expenses for any purpose.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the District's policy is to first apply the expense toward restricted resources, and then towards unrestricted resources.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

On-Behalf Payments: GASB Statement 24 requires that direct on-behalf payments for fringe benefits and salaries made by one entity to a third party recipient for the employees of another legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers' and Public Employees' Retirement System on behalf of all Community Colleges in California. The new government-wide conversion entries relating to the pension reporting requirements of GASB 68 rely on Local Educational Agencies (LEAs) having recognized the state's on-behalf pension contribution in their funds. Prior to the issuance of GASB 68, the district recorded this entry at the consolidation entry level for GASB 35 business-type activity reporting.

Classification of Revenues and Expenses: The District has classified its revenues as either operating or nonoperating revenues. Certain significant revenue streams relied upon for operations are recorded as nonoperating revenues, as defined by GASB Cod. Sec. Co5.101 including State appropriations, local property taxes, and investment income. Nearly all the District's expenses are from exchange transactions. Revenues and expenses are classified according to the following criteria:

*Operating revenues and expenses:* Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship discounts and allowances, (2) sales and services of auxiliary enterprises. All expenses are considered operating expenses except for interest expense on capital related debt.

*Nonoperating revenues and expenses:* Nonoperating revenues include activities that have the characteristics of nonexchange transactions, such as Pell grants, most Federal, State and local grants and contracts and Federal appropriations, gifts and contributions, and other revenue sources described in GASB Cod. Sec. Co5.101, such as State appropriations and investment income. Interest expense on capital related debt is a non-operating expense.

State Apportionments: Certain current year apportionments from the State are based on financial and statistical information of the previous year. Any corrections due to the recalculation of the apportionment are made in February of the subsequent year. When known and measurable, these calculations and corrections are accrued in the year in which the measurements are generated.

Property Taxes: Secured property taxes attach as an enforceable lien on property as of January 1. The County Assessor is responsible for assessment of all taxable real property. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of San Mateo bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received. San Mateo County is on the Teeter Plan, which means that the District receives the property taxes that are owed to the District, regardless of the taxes actually collected by the County.

The voters of the District passed General Obligation Bonds in 2001, 2005 and 2014 for the acquisition, construction, and remodeling of certain District property. As a result of the passage of the Bonds, property taxes are assessed on the property within the District specifically for the repayment of the debts incurred. The taxes are billed and collected as noted above and remitted to the District when collected.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

California Promise Grant: Student tuition and fee revenue is reported net of allowances and fee waivers approved by the Board of Governors through the California Promise Grant in the Statement of Revenues, Expenditures, and Change in Net Position. Allowances represent the difference between stated charges for enrollment fees and the amount that is paid by students or third parties making payments on the students' behalf. To the extent that fee waivers and payments have been used to satisfy tuition and fee charges, the District has recorded an allowance.

Estimates: The preparation of the financial statement in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Interfund Activity: Interfund transfers and interfund receivables and payables are eliminated during the consolidation process in the Primary Government and Fiduciary Funds' financial statements, respectively.

Component Unit - Educational Housing Corporation Financial Statement Presentation: The Educational Housing Corporation (the "Housing Corp.") presents its financial statements in accordance with the FASB Accounting Standards Codification under these reporting requirements, the Corporation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As permitted by the codification, the Housing Corp. does not use fund accounting.

The assets, liabilities, and net assets of the Housing Corp. are reported as unrestricted funds, which represent the portion of resources that are available for general purpose of the Housing Corp.'s operations.

Revenues and expenses are recorded when incurred in accordance with the accrual basis of accounting. Revenues are reported as increases in the unrestricted net assets classification unless use of the related assets is limited by donor-imposed restrictions.

Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law.

The Corporation is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and related California Franchise Tax Codes.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 3 - CASH AND CASH EQUIVALENTS**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Summary of Cash and Cash Equivalents: Cash and cash equivalents of the District as of June 30, 2018 consisted of the following:

	<u>2018</u>
Cash in County Treasury	\$ 280,284,575
Cash with fiscal agent	26,953,379
Cash on hand and in banks	252,811
Cash in revolving	70,000
Certificates of deposit	<u>7,785,429</u>
Total cash and cash equivalents	<u>\$ 315,346,194</u>

Cash and cash equivalents of the Fiduciary Funds as of June 30, consisted of the following:

	<u>2018</u>
Cash on hand and in banks	\$ 188,735
Cash in County Treasury	<u>1,679,136</u>
Total cash and cash equivalents	<u>\$ 1,867,871</u>

Cash and cash equivalents of the Educational Housing Corporation as of June 30, consisted of the following:

	<u>2018</u>
Cash on hand and in banks	<u>\$ 134,392</u>
Total cash and cash equivalents	<u>\$ 134,392</u>

Cash in County Treasury: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The District is considered to be an involuntary participant in an external investment pool. The District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value by the County Treasurer for the entire portfolio. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial risk classifications is required.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 3 - CASH AND CASH EQUIVALENTS (Continued)**

The District's deposits in the fund are considered to be highly liquid. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The County Treasurer has indicated that there are no derivatives in the pool as of June 30, 2018.

Cash with Fiscal Agent: Cash with Fiscal Agent represents bond funds to be used in the future. At June 30, 2018, the funds are held with a bank in a money market account and recorded at fair value.

Custodial Credit Risk - Deposits and Certificate of Deposits: Custodial credit risk is the risk that, in the event of a bank failure, the District's deposits may not be returned. The District does not have a deposit policy for custodial credit risk. The District limits custodial credit risk by ensuring uninsured balances are collateralized by the respective financial institution. Cash balances held in banks are insured up to \$250,000 by the Federal Deposit Insurance Corporation ("FDIC") and are collateralized by the respective financial institution. At June 30, 2018, the carrying amount of the District's cash in banks was \$645,938 and the bank balance was \$645,938. The bank balance were fully insured. At June 30, 2018, certificates of deposit totaling \$7,785,429 and were fully insured by the FDIC.

The California Government Code requires California banks and savings and loan associations to secure the District's deposits by pledging government securities as collateral. The market value of pledged securities must equal 110 percent of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150 percent of an agency's total deposits and collateral is considered to be held in the name of the District. All cash held by the financial institutions that is not insured is collateralized.

**NOTE 4 - INVESTMENTS - OPEB TRUST**

The District's OPEB (the "Trust") Trust fund, a fiduciary fund, has adopted an internally developed investment policy that is governed by the standards established in the California Constitution. In addition, the Trust has written investment policies regarding the type of investments that may be made specifically for the Trust and the amount, which may be invested in any one financial institution or amounts that may be invested in long-term instruments. Management believes the Trust has complied with the provisions of statutes pertaining to the types of investments held, institutions in which deposits were made, and security requirements.

The fair values of the Trust's individual investments as of June 30, consisted of the following:

	<u>2018</u>
Mutual funds – fixed income	\$ 57,689,388
Mutual funds – equity	52,064,399
Mutual funds – real estate	<u>5,355,347</u>
 Total investments	 <u>\$ 115,109,134</u>

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 4 - INVESTMENTS - OPEB TRUST (Continued)**

During the fiscal year ended as of June 30, the Trust's investments (including gains and losses on investments bought and sold as well as held during the year) consisted of the following:

	<u>2018</u>
Dividend and other	\$ 3,854,180
Realized gains (losses)	712,143
Unrealized gains (losses)	1,461,711
Investment fees	<u>(376,812)</u>
Total investment income, net	<u>\$ 5,651,222</u>

Custodial Credit Risk: The California Government Code requires California banks and savings and loan associations to secure the Trust's deposits by pledging government securities as collateral. The market value of pledged securities must equal 110 percent of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150 percent of an agency's total deposits and collateral is considered to be held in the name of the Trust. All cash held by financial institutions is entirely insured or collateralized.

Credit Risk: The Trust's investment policy requires all fixed income investments to be of investment grade quality or higher at purchase; that is, at the time of purchases, rated no lower than "BBB" by Standard and Poor's. The Trust Board, at their discretion, may impose a higher standard on an individual investment manager basis as circumstances or investment objectives dictate. At June 30, 2018, the Trust investments consisted of open-end mutual funds, therefore there are no credit ratings to disclose.

Interest Rate Risk: The Trust's investments consisted of open and closed-end mutual funds, therefore, there are no significant interest rate risk related to the investments held, as there are no maturities related to the mutual funds held.

Fair Value of Financial Instruments: The following methods and assumptions were used by the Trust to estimate the fair value of its financial instruments at June 30, 2018.

Fair Value Hierarchy: Fair value is the exchange price that would be received for an asset or paid to transfer a liability (exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. There are three levels of inputs that may be used to measure fair values:

*Level 1:* Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

*Level 2:* Significant other observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

*Level 3:* Significant unobservable inputs that reflect a company's own assumptions about the assumptions that market participants would use in pricing an asset or liability.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 4 - INVESTMENTS - OPEB TRUST (Continued)**

Assets Recorded at Fair Value: The following table presents information about the District's assets measured at fair value on a recurring basis:

	June 30, 2018			
	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
OPEB Investments:				
Mutual funds - fixed income	\$ 57,689,388	\$ 57,689,388	\$ -	\$ -
Mutual funds - equity	52,064,399	52,064,399	-	-
Mutual funds – real estate	<u>5,355,347</u>	<u>5,355,347</u>	<u>-</u>	<u>-</u>
Total	<u>\$115,109,134</u>	<u>\$115,109,134</u>	<u>\$ -</u>	<u>\$ -</u>

Mutual funds were valued at closing prices from securities exchanges and are classified as Level 1 investments.

During the year ended June 30, 2018, there were no significant transfers in or out of Level 1.

There were no assets or liabilities measured at fair value on a non-recurring basis at June 30, 2018.

**NOTE 5 - ACCOUNTS RECEIVABLE**

Accounts receivables for the District as of June 30, consisted primarily of intergovernmental grants, entitlements, interest, and other local sources. The accounts receivable are as follows:

	<u>2018</u>
Federal Government	
Categorical aid	\$ 1,203,937
State Government	
Categorical aid	1,748,396
Lottery	742,578
Local sources	
Interest	1,231,951
Financial aid receivables	773,026
Student receivables	1,848,832
Other local sources	<u>7,545,253</u>
Subtotal	<u>15,093,973</u>
Less allowance for bad debt	<u>(2,365,837)</u>
Total accounts receivable, net	<u>\$ 12,728,136</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 5 - ACCOUNTS RECEIVABLE (Continued)**

As of June 30, 2018, receivables from other local sources includes \$871,108, for loans made to District employees to purchase houses. All full time employees who purchase a home and contribute at least 20 percent of the purchase price are eligible to receive loans of up to \$150,000 per employee. Repayment terms and interest rates are: no payments due in years 1 through 5, payments of principal and interest in years 6-10, with final payment of any remaining balance in year 10. Selling the property, withdrawing cash from the equity, or leaving the District's employment accelerates the due date of the loan. Interest is charged at 4 percent per year. As of June 30, 2018, the District had over \$4 million available for new loans.

**NOTE 6 - CAPITAL ASSETS**

Capital asset activity for the District consists of the following at June 30, 2018:

	Balance July 1, <u>2017</u>	Additions and <u>Transfers</u>	Deductions and <u>Transfers</u>	Balance June 30, <u>2018</u>
Non-depreciable:				
Land	\$ 20,628,292	\$ -	\$ -	\$ 20,628,292
Construction in progress	29,336,648	51,235,462	(11,186,381)	69,385,729
Depreciable:				
Land improvements	131,275,656	5,802,507	-	137,078,163
Buildings and improvements	659,995,659	4,089,416	(1,710,058)	662,375,017
Furniture, equipment and vehicles	<u>29,285,222</u>	<u>1,294,458</u>	<u>(408,706)</u>	<u>30,170,974</u>
Total	<u>870,521,477</u>	<u>62,421,843</u>	<u>(13,305,145)</u>	<u>919,638,175</u>
Less accumulated depreciation:				
Land improvements	36,840,837	6,325,412	-	43,166,249
Buildings and improvements	197,695,432	19,165,540	(1,692,957)	215,168,015
Furniture, equipment and vehicles	<u>20,654,417</u>	<u>1,862,890</u>	<u>(335,569)</u>	<u>22,181,738</u>
Total	<u>255,190,686</u>	<u>27,353,842</u>	<u>(2,028,526)</u>	<u>280,516,002</u>
Capital assets, net	<u>\$615,330,791</u>	<u>\$ 35,068,001</u>	<u>\$ (11,276,619)</u>	<u>\$639,122,173</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 7 - ACCOUNTS PAYABLE**

Accounts payable for the District as of June 30, consisted of the following:

	<u>2018</u>
Vendor and other	\$ 9,349,263
Payroll related liabilities	3,867,163
Construction	11,428,556
Workers' compensation	1,930,000
Federal	<u>13,560</u>
Total	<u>\$ 26,588,542</u>

The accounts payable of the Fiduciary Fund consists primarily of funds held for student clubs.

The accounts payable of the Educational Housing Corporation consists of local vendor payables.

**NOTE 8 - UNEARNED REVENUE**

Unearned revenue as of June 30, consisted of the following:

	<u>2018</u>
State categorical aid	\$ 10,151,382
Enrollment fees	2,239,428
Other local	<u>6,405,302</u>
Total	<u>\$ 18,796,112</u>

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 9 - LONG TERM LIABILITIES**

The long-term liabilities activity for the year ended June 30, 2018, is as follows:

	<u>July 1, 2017</u>	<u>Additions</u>	<u>Payments and Reductions</u>	<u>June 30, 2018</u>	<u>Current Portion</u>
General obligation bonds	\$ 611,812,998	\$ -	\$ 35,388,929	\$ 576,424,069	\$ 33,258,993
Unamortized bond premiums	46,480,680	-	2,606,430	43,874,250	2,623,388
Accreted interest	201,122,977	17,647,871	5,936,071	212,834,777	6,726,008
Net pension liability	147,106,000	29,927,000	-	177,033,000	-
Net OPEB liability	19,907,887	-	13,757,395	6,150,492	-
Compensated absences	<u>5,043,433</u>	<u>4,268,361</u>	<u>3,870,364</u>	<u>5,441,430</u>	<u>3,634,257</u>
Total	<u>\$1,031,473,975</u>	<u>\$ 51,843,232</u>	<u>\$ 61,559,189</u>	<u>\$1,021,758,018</u>	<u>\$ 46,242,646</u>

On June 4, 2002, the District issued \$96,857,613 of General Obligation Bonds Series 2001A. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The Current Interest Bonds of \$53,335,000 were refunded during the fiscal year ended June 30, 2012. Capital Appreciation Bonds of \$18,045,613 mature September 1, 2016 through September 1, 2026 with interest accreting at an average 5.55% compounded semiannually each year and due upon maturity.

Unamortized premiums and accreted interest on the capital appreciation bonds were \$184,855 and \$20,462,673 at June 30, 2018, respectively.

The following is a schedule of future payments as of June 30, 2018 for the Series 2001A Capital Appreciation Bonds:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 1,681,431	\$ 2,298,569	\$ 3,980,000
2020	1,705,547	2,609,453	4,315,000
2022	1,727,950	2,952,050	4,680,000
2022	1,750,545	3,304,455	5,055,000
2023	1,771,959	3,678,041	5,450,000
2024-2027	<u>6,139,541</u>	<u>19,683,501</u>	<u>25,823,042</u>
Totals	<u>\$ 14,776,973</u>	<u>\$ 34,526,069</u>	<u>\$ 49,303,042</u>

On February 9, 2005, the District issued \$69,995,132 of General Obligation Bonds Series 2001B. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The Current Interest Bonds of \$22,375,000 were refunded during the fiscal years ended June 30, 2012 and 2015. Capital Appreciation Bonds of \$23,095,132 mature September 1, 2021 through September 1, 2028 with interest accreting at an average 4.78% compounded semiannually each year and due upon maturity.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 9 - LONG TERM LIABILITIES (Continued)**

Unamortized premiums and accreted interest on the capital appreciation bonds were \$428,725 and \$19,863,101 at June 30, 2018, respectively.

The following is a schedule of future payments as of June 30, 2018 for the Series 2001B Capital Appreciation Bonds:

Year Ending June 30,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ -	\$ -	\$ -
2020	-	-	-
2021	-	-	-
2022	2,127,124	2,367,876	4,495,000
2023	2,126,338	2,623,662	4,750,000
2024-2028	13,668,047	23,736,953	37,405,000
2029	<u>5,173,623</u>	<u>11,206,377</u>	<u>16,380,000</u>
Totals	<u>\$ 23,095,132</u>	<u>\$ 39,934,868</u>	<u>\$ 63,030,000</u>

On April 11, 2006, the District issued \$40,124,660 of General Obligation Bonds Series 2001C. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The Current Interest Bonds of \$7,500,000 were partially refunded during the fiscal year ended June 30, 2015 with the remaining bonds maturing during the year ended June 30, 2016. Capital Appreciation Bonds of \$25,469,660 mature September 1, 2016 through March 30, 2031 with interest accreting at an average 4.90% compounded semiannually each year and due upon maturity.

Unamortized premiums and accreted interest on the capital appreciation bonds were \$140,082 and \$18,889,714 at June 30, 2018, respectively.

The following is a schedule of future payments as of June 30, 2018 for the Series 2001C Capital Appreciation Bonds:

Year Ending June 30,	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 857,978	\$ 672,022	\$ 1,530,000
2020	868,823	761,177	1,630,000
2021	872,212	852,788	1,725,000
2022	874,686	950,314	1,825,000
2023	879,786	1,055,214	1,935,000
2024-2028	5,714,427	9,440,573	15,155,000
2029-2031	<u>13,698,541</u>	<u>31,686,459</u>	<u>45,385,000</u>
Totals	<u>\$ 23,766,453</u>	<u>\$ 45,418,547</u>	<u>\$ 69,185,000</u>

On April 11, 2006, the District issued \$135,429,395 of General Obligation Bonds Series 2005A. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The Current Interest Bonds of \$61,795,000 matured during the fiscal year ended June 30, 2015. Capital Appreciation Bonds of \$73,634,395 mature September 1, 2015 through September 1, 2030 with interest accreting at an average 4.86% compounded semiannually each year and due upon maturity.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

**NOTE 9 - LONG TERM LIABILITIES (Continued)**

Unamortized premiums and accreted interest on the capital appreciation bonds were \$703,525 and \$45,912,425 at June 30, 2018, respectively.

The following is a schedule of future payments as of June 30, 2018 for the Series 2005A Capital Appreciation Bonds:

Year Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 4,794,584	\$ 3,755,416	\$ 8,550,000
2020	4,757,204	4,167,796	8,925,000
2021	4,707,415	4,602,585	9,310,000
2022	4,658,602	5,061,398	9,720,000
2023	4,617,174	5,537,826	10,155,000
2024-2028	22,428,171	35,576,829	58,005,000
2029-2031	<u>12,947,167</u>	<u>28,567,833</u>	<u>41,515,000</u>
Totals	<u>\$ 58,910,317</u>	<u>\$ 87,269,683</u>	<u>\$ 146,180,000</u>

On December 12, 2006, the District issued \$332,570,194 of General Obligation Bonds Series 2005B. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The Current Interest Bonds of \$41,155,000 were partially refunded during the fiscal years ended June 30, 2012 and 2015. The remaining Current Interest Bonds of \$6,865,000 matured during the fiscal year ending June 30, 2017. Capital Appreciation Bonds of \$163,005,194 mature September 1, 2020 through September 1, 2038 with interest accruing at an average 4.58% compounded semiannually each year and due upon maturity.

Unamortized premiums and accreted interest on the capital appreciation bonds were \$5,079,519 and \$107,706,864 at June 30, 2018, respectively.

The following is a schedule of future payments as of June 30, 2018 for the Series 2005B General Obligation Bonds:

Years Ending <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ -	\$ -	\$ -
2020	-	-	-
2021	4,689,965	4,030,035	8,720,000
2022	4,957,819	4,687,181	9,645,000
2023	5,244,307	5,430,693	10,675,000
2024-2028	29,997,011	35,710,565	65,707,576
2029-2033	43,726,115	86,268,885	129,995,000
2034-2038	61,357,834	164,572,166	225,930,000
2039	<u>13,032,143</u>	<u>41,717,857</u>	<u>54,750,000</u>
Totals	<u>\$ 163,005,194</u>	<u>\$ 342,417,382</u>	<u>\$ 505,422,576</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 9 - LONG TERM LIABILITIES (Continued)**

On April 26, 2012, the District issued \$107,595,000 of 2012 General Obligation Refunding Bonds. Proceeds were used to refund portions of the outstanding Series 2001A General Obligation Bonds, Series 2001B General Obligation Bonds, and Series 2005B General Obligation Bonds. The 2012 Refunding Bonds are general obligations of the District payable solely from ad valorem property taxes. The 2012 Refunding Bonds mature through September 1, 2026 and bear interest at rates ranging from 2.00% to 5.00% with interest due annually on September 1. For financial reporting purposes, the refunded debt has been considered defeased and therefore removed from the District's financial statements. On June 30, 2018, \$84,815,000 of bonds outstanding are considered defeased.

Unamortized premiums on the 2012 Refunding Bonds were \$11,036,696 as of June 30, 2018.

The following is a schedule of the future payments as of June 30, 2018 for the 2012 Refunding Bonds:

Year Ending June 30,	Principal	Interest	Total
2019	\$ 14,490,000	\$ 3,193,125	\$ 17,683,125
2020	16,495,000	2,613,525	19,108,525
2021	9,645,000	1,953,725	11,598,725
2022	5,945,000	1,517,925	7,462,925
2023	6,225,000	1,280,125	7,505,125
2024-2027	<u>21,110,000</u>	<u>2,391,125</u>	<u>23,501,125</u>
Totals	<u>\$ 73,910,000</u>	<u>\$ 12,949,550</u>	<u>\$ 86,859,550</u>

On May 27, 2015, the District issued \$127,000,000 of General Obligation Bonds Series 2014A. The Bonds were issued to finance the acquisition, construction and modernization of certain District property and facilities. The General Obligation Bonds Series 2014A mature September 1, 2016 through September 1, 2045 and bear interest at rates ranging from 3.00% to 5.00% with interest due semiannually on September 1 and March 1.

Unamortized premiums on the 2015 General Obligation Bonds Series 2014A were \$10,899,866 as of June 30, 2018.

The following is a schedule of future payments as of June 30, 2018 for the Series 2005B General Obligation Bonds:

Year Ending June 30,	Principal	Interest	Total
2019	\$ 10,385,000	\$ 4,078,500	\$ 14,463,500
2020	-	3,977,156	3,977,156
2021	-	4,135,438	4,135,438
2022	-	4,135,438	4,135,438
2023	205,000	4,130,313	4,335,313
2023-2028	3,520,000	20,889,813	24,409,813
2029-2033	9,130,000	20,174,469	29,304,469
2034-2038	18,045,000	17,264,331	35,309,331
2039-2043	31,305,000	11,147,281	42,452,281
2044-2046	<u>27,395,000</u>	<u>2,136,624</u>	<u>29,531,624</u>
Totals	<u>\$ 99,985,000</u>	<u>\$ 92,069,363</u>	<u>\$ 192,054,363</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 9 - LONG TERM LIABILITIES (Continued)**

On September 4, 2014, the District issued \$121,805,000 of 2014 General Obligation Refunding Bonds. Proceeds were used to refund portions of the outstanding Series 2001B General Obligation Bonds, Series 2001C General Obligation Bonds, and Series 2005B General Obligation Bonds. The 2014 Refunding Bonds are general obligations of the District payable solely from ad valorem property taxes. The 2014 Refunding Bonds mature September 1, 2015 through September 1, 2038 and bear interest at rates ranging from 2.00% to 5.00% with interest due annually on September 1. For financial reporting purposes, the refunded debt has been considered defeased and therefore removed from the District's financial statements.

Unamortized premiums on the 2014 Refunding Bonds were \$15,400,982 as of June 30, 2018.

The following is a schedule of the future payments as of June 30, 2018 for the 2012 Refunding Bonds:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 1,050,000	\$ 4,960,200	\$ 6,010,200
2020	480,000	5,270,500	5,750,500
2021	495,000	5,256,100	5,751,100
2022	515,000	5,236,300	5,751,300
2023	535,000	5,215,700	5,750,700
2024-2028	14,775,000	26,729,350	41,504,350
2029-2033	50,810,000	20,536,250	71,346,250
2034-2038	41,535,000	8,870,325	50,405,325
2039	<u>8,780,000</u>	<u>460,950</u>	<u>9,240,950</u>
Totals	<u>\$ 118,975,000</u>	<u>\$ 82,535,675</u>	<u>\$ 201,510,675</u>

**NOTE 10 - RISK MANAGEMENT**

Insurance Coverage: The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ending June 30, 2018, the District contracted with MacCorkle Inc., an insurance broker to manage the District's insurance claims. The District is self-insured for the first \$150,000. Settled claims have not exceeded this commercial coverage. The District has an Owner-Contolled Insurance Program (OCIP) that covers its capital projects.

Workers' Compensation: For the fiscal year, the District contracted with Andreini and Company for placement of excess workers' compensation insurance program. The District is self-insured for the first \$350,000.

Employee Medical Benefits: The District has contracted with the CalPERS to provide employee medical and surgical benefits. CalPERS is a shared risk pool comprised of nearly 2,500 employers and covers five regions (Bay Area, Other Northern California, Southern California, Other Southern California, and Out of State). Rates are set through an annual calculation process. The District pays a monthly contribution, which is placed in a common fund from which claim payments are made for all participating Districts. Claims are paid for all participants regardless of claims flow. The CalPERS Board of Directors has a right to return monies to a district subsequent to the settlement of all expenses and claims if a district withdraws from the pool. CalPERS requires the District to have a post retirement medical benefit plan for CalPERS members.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 10 - RISK MANAGEMENT (Continued)**

The District records an estimated liability for indemnity torts and other claims against the District. Claims liabilities are based on estimates of the ultimate costs of reported claims (including future claim adjustment expenses) and an estimate for claims incurred, but not reported based on historical experience.

Claim Liabilities: The District establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses. The following represent the changes in approximate aggregate liabilities for the District from July 1, 2016 to June 30, 2018:

	<u>Workers' Compensation</u>
Liability Balance, July 1, 2016	\$ 1,996,000
Claims and changes in estimates	1,753,424
Claims payments	<u>(1,683,424)</u>
Liability Balance, June 30, 2017	2,066,000
Claims and changes in estimates	1,526,794
Claims payments	<u>(1,662,794)</u>
Liability Balance, June 30, 2018	<u>\$ 1,930,000</u>
Assets available to pay claims at June 30, 2018	<u>\$ 7,882,650</u>

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN**

*General Information about the State Teachers' Retirement Plan*

Plan Description: Teaching-certified employees of the District are provided with pensions through the State Teachers' Retirement Plan (STRP) – a cost-sharing multiple-employer defined benefit pension plan administered by the California State Teachers' Retirement System (CalSTRS). The Teachers' Retirement Law (California Education Code Section 22000 et seq.), as enacted and amended by the California Legislature, established this plan and CalSTRS as the administrator. The benefit terms of the plans may be amended through legislation. CalSTRS issues a publicly available financial report that can be obtained at <https://www.calstrs.com/comprehensive-annual-financial-report>.

Benefits Provided: The STRP Defined Benefit Program has two benefit formulas:

- CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS.
- CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS.

The Defined Benefit (DB) Program provides retirement benefits based on members' final compensation, age and years of service credit. In addition, the retirement program provides benefits to members upon disability and to survivors/beneficiaries upon the death of eligible members. There are several differences between the two benefit formulas which are noted below.

(Continued)

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN** (Continued)

*CalSTRS 2% at 60*

CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, known as the career factor. The maximum benefit with the career factor is 2.4 percent of final compensation.

CalSTRS calculates retirement benefits based on a one-year final compensation for members who retired on or after January 1, 2001, with 25 or more years of credited service, or for classroom teachers with less than 25 years of credited service if the employer elected to pay the additional benefit cost prior to January 1, 2014. One-year final compensation means a member's highest average annual compensation earnable for 12 consecutive months calculated by taking the creditable compensation that a member could earn in a school year while employed on a fulltime basis, for a position in which the person worked. For members with less than 25 years of credited service, final compensation is the highest average annual compensation earnable for any three consecutive years of credited service.

*CalSTRS 2% at 62*

CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

All CalSTRS 2% at 62 members have their final compensation based on their highest average annual compensation earnable for three consecutive years of credited service.

Contributions: Required member, District, and State of California contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial method.

A summary of statutory contribution rates and other sources of contributions to the Defined Benefit Program are as follows:

*Members* – Under CalSTRS 2% at 60, the member contribution rate was 10.25 percent of applicable member earnings for fiscal year 2017-18. Under CalSTRS 2% at 62, members contribute 50 percent of the normal cost of their retirement plan, which resulted in a contribution rate of 9.205 percent of applicable member earnings for fiscal year 2017-18.

In general, member contributions cannot increase unless members are provided with some type of "comparable advantage" in exchange for such increases. Under previous law, the Legislature could reduce or eliminate the 2 percent annual increase to retirement benefits. As a result of AB 1469, effective July 1, 2014, the Legislature cannot reduce the 2 percent annual benefit adjustment for members who retire on or after January 1, 2014, and in exchange for this "comparable advantage," the member contribution rates have been increased by an amount that covers a portion of the cost of the 2 percent annual benefit adjustment.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

---

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN** (Continued)

According to current law, the contribution rate for CalSTRS 2% at 62 members is adjusted if the normal cost increases or decreases by more than 1 percent since the last time the member contribution rate was set. Based on the June 30, 2017, valuation adopted by the board in May 2018, the increase in normal cost was greater than 1 percent. Therefore, contribution rates for CalSTRS 2% at 62 members will increase by 1 percent effective July 1, 2018.

*Employers* – 14.43 percent of applicable member earnings for fiscal year 2017-18.

Pursuant to AB 1469, employer contributions will increase from a prior rate of 8.25 percent to a total of 19.1 percent of applicable member earnings phased in over seven years starting in 2014. The legislation also gives the CalSTRS board limited authority to adjust employer contribution rates from July 1, 2021 through June 2046 in order to eliminate the remaining unfunded actuarial obligation related to service credited to members prior to July 1, 2014. The CalSTRS board cannot adjust the rate by more than 1 percent in a fiscal year, and the total contribution rate in addition to the 8.25 percent cannot exceed 12 percent.

The CalSTRS employer contribution rate increases effective for fiscal year 2017-18 through fiscal year 2045-46 are summarized in the table below:

<u>Effective Date</u>	<u>Prior Rate</u>	<u>Increase</u>	<u>Total</u>
July 01, 2017	8.25%	6.18%	14.43%
July 01, 2018	8.25%	8.03%	16.28%
July 01, 2019	8.25%	9.88%	18.13%
July 01, 2020	8.25%	10.85%	19.10%
July 01, 2021 to June 30, 2046	8.25%	*	*
July 01, 2046	8.25%	Increase from prior rate ceases in 2046-47	

\*The Teachers' Retirement Board (the "board") cannot adjust the employer rate by more than 1 percent in a fiscal year, and the increase to the contribution rate above the 8.25 percent base contribution rate cannot exceed 12 percent for a maximum of 20.25 percent.

The District contributed \$7,433,405 to the plan for the fiscal year ended June 30, 2018.

*State* – 9.328 percent of the members' creditable earnings from the fiscal year 2017-18.

Also as a result of AB 1469, the additional state appropriation required to fully fund the benefits in effect as of 1990 by 2046 is specific in subdivision (b) of Education Code Section 22955.1. The increased contributions end as of fiscal year 2045-2046. The CalSTRS state contribution rates effective for fiscal year 2017-18 and beyond are summarized in the table below.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN** (Continued)

As shown in the subsequent table, the state rate will increase to 5.311 percent on July 1, 2018, to continue paying down the unfunded liabilities associated with the benefits structure that was in place in 1990 prior to certain enhancements in benefits and reductions in contributions.

<u>Effective Date</u>	<u>Total State Appropriation Rate</u>	<u>Base Structure</u>	<u>AB 1469 1990 Benefit Funding (1)</u>	<u>Increase For SBMA to DB Program</u>
July 01, 2018	2.017%	5.311%(2)	2.50%	9.828%
July 01, 2019 to June 30, 2046	2.017%	(3)	2.50%	(3)
July 01, 2046 and thereafter	2.017%	(4)	2.50%	4.571%(3)

(1) This rate does not include the \$72 million reduction in accordance with Education Code Section 22954.

(2) In May 2018 the board of CalSTRS exercised its limited authority to increase the state contribution rate by 0.5 percent of the payroll effective July 1, 2018.

(3) The CalSTRS board has limited authority to adjust state contribution rates annually through June 30, 2046 in order to eliminate the remaining unfunded actuarial obligation associated with the 1990 benefit structure. The board cannot increase the rate by more than 0.50 percent in a fiscal year, and if there is no unfunded actuarial obligation, the contribution rate imposed to pay for the 1990 benefit structure would be reduced to 0 percent. Rates in effect prior to July 1, 2014, are reinstated if necessary to address any remaining 1990 unfunded actuarial obligation from July 1, 2046, and thereafter.

(4) From July 1, 2046, and thereafter, the rates in effect prior to July 1, 2014, are reinstated, if necessary, to address any remaining 1990 unfunded actuarial obligation.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At June 30, 2018, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amounts recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District as of June 30, were as follows:

District's proportionate share of the net pension liability	\$ 85,792,000
State's proportionate share of the net pension liability associated with the District	<u>50,754,000</u>
<b>Total</b>	<b><u>\$ 136,546,000</u></b>

The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school Districts and the State. At June 30, 2017, the District's proportion was 0.093 percent, which was an increase of 0.001 percent from its proportion measured as of June 30, 2016

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN** (Continued)

For the year ended June 30, 2018, the District recognized pension expense of \$12,302,155 and revenue and pension expense of \$4,924,557 for support provided by the State. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 317,000	\$ 1,496,000
Changes of assumptions	15,894,000	-
Net differences between projected and actual earnings on investments	-	2,285,000
Changes in proportion and differences between District contributions and proportionate share of contributions	404,000	6,668,000
Contributions made subsequent to measurement date	<u>7,433,405</u>	<u>-</u>
Total	<u>\$ 24,048,405</u>	<u>\$ 10,449,000</u>

\$7,433,405 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

2019	\$ (625,634)
2020	\$ 2,713,367
2021	\$ 1,482,867
2022	\$ (754,800)
2023	\$ 1,347,700
2024	\$ 2,002,500

Differences between expected and actual experience and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 7 years as of the June 30, 2017 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN (Continued)**

**Actuarial Methods and Assumptions:** The total pension liability for the 2017-18 STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016 and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2016
Experience Study	July 1, 2010, through June 30, 2015
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.10%
Consumer Price Inflation	2.75%
Wage Growth	3.50%
Post-retirement Benefit Increases	2.00% simple for DB Not applicable for DBS/CBB

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

During the 2016-17 measurement period, CalSTRS completed an experience study for the period starting July 1, 2010, and ending June 30, 2015. The experience study was adopted by the board in February 2017. As a result of the study, certain assumptions used in determining the NPL of the STRP changed, including the price inflation, wage growth, discount rate and the mortality tables used in the actuarial valuation of the NPL. The changes to the assumptions as a result of the experience study follow:

<u>Assumption</u>	<u>Measurement Period</u>	
	As of June 30, <u>2017</u>	As of June 30, <u>2016</u>
Consumer price inflation	2.75%	3.00%
Investment rate of return	7.10%	7.60%
Wage growth	3.50%	3.75%

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant as an input to the process. The actuarial investment rate of return assumption was adopted by the Cal STRS board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 11 - NET PENSION LIABILITY – STATE TEACHERS' RETIREMENT PLAN** (Continued)

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term* Expected Real Rate of Return</u>
Global Equity	47%	6.30%
Fixed Income	12	0.30
Real Estate	13	5.20
Private Equity	13	9.30
Absolute Return / Risk Mitigating Strategies	9	2.90
Inflation Sensitive	4	3.80
Cash / Liquidity	2	(1.00)

\* 20-year geometric average

Discount Rate: The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increase per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District's proportionate share of the net pension liability as of June 30, 2017 calculated using the discount rate of 7.10 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
District's proportionate share of the net pension liability	<u>\$ 125,970,000</u>	<u>\$ 85,792,000</u>	<u>\$ 53,185,000</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalSTRS financial report.

**NOTE 12 - NET PENSION LIABILITY – PUBLIC EMPLOYER'S RETIREMENT FUND B**

*General Information about the Public Employer's Retirement Fund B*

Plan Description: The schools cost-sharing multiple-employer defined benefit pension plan Public Employer's Retirement Fund B (PERF B) is administered by the California Public Employees' Retirement System (CalPERS). Plan membership consists of non-teaching and non-certified employees of public schools (K-12), community college districts, offices of education, charter and private schools (elective) in the State of California.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 12 - NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B** (Continued)

The Plan was established to provide retirement, death and disability benefits to non-teaching and noncertified employees in schools. The benefit provisions for Plan employees are established by statute. CalPERS issues a publicly available financial report that can be obtained at:

<https://www.calpers.ca.gov/docs/forms-publications/cafr-2017.pdf>

Benefits Provided: The benefits for the defined benefit plans are based on members’ years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years (10 years for State Second Tier members) of credited service.

Contributions: The benefits for the defined benefit pension plans are funded by contributions from members and employers, and earnings from investments. Member and employer contributions are a percentage of applicable member compensation. Member contribution rates are defined by law and depend on the respective employer’s benefit formulas. Employer contribution rates are determined by periodic actuarial valuations or by state statute. Actuarial valuations are based on the benefit formulas and employee groups of each employer. Employer contributions, including lump sum contributions made when agencies first join the PERF B, are credited with a market value adjustment in determining contribution rates.

The required contribution rates of most active plan members are based on a percentage of salary in excess of a base compensation amount ranging from zero dollars to \$863 monthly.

Required contribution rates for active plan members and employers as a percentage of payroll for the year ended June 30, 2018 were as follows:

*Members* – The member contribution rate was 6.50 or 7.50 percent of applicable member earnings for fiscal year 2017-18.

*Employers* – The employer contribution rate was 15.531 percent of applicable member earnings.

The District contributed \$8,137,083 to the plan for the fiscal year ended June 30, 2018.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions*

At June 30, 2018, the District reported a liability of \$91,241,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016. The District’s proportion of the net pension liability was based on the District’s share of contributions to the pension plan relative to the contributions of all participating school Districts. At June 30, 2017, the District’s proportion was 0.38 percent, which was an increase of 0.01 percent from its proportion measured as of June 30, 2016.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 12 - NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B** (Continued)

For the year ended June 30, 2018, the District recognized pension expense of \$17,083,065. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 3,269,000	\$ -
Changes of assumptions	13,327,000	1,074,000
Net differences between projected and actual earnings on investments	3,156,000	-
Changes in proportion and differences between District contributions and proportionate share of contributions	2,295,000	-
Contributions made subsequent to measurement date	<u>8,137,083</u>	<u>-</u>
Total	<u>\$ 30,184,083</u>	<u>\$ 1,074,000</u>

\$8,137,083 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

2019	\$ 6,175,833
2020	\$ 9,733,833
2021	\$ 6,791,834
2022	\$ (1,728,500)

Differences between expected and actual experience and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 4 years as of the June 30, 2017 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

Actuarial Methods and Assumptions: The total pension liability for the 2017-18 Plan was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016, and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 12 - NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B** (Continued)

Valuation Date	June 30, 2016
Experience Study	June 30, 1997, through June 30, 2011
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.15%
Consumer Price Inflation	2.75%
Wage Growth	Varies by entry age and service
Post-retirement Benefit Increases	Contract COLA up to 2.00% until Purchasing Power Protection Allowance Floor on Purchasing Power applies 2.75% thereafter

The mortality table used was developed based on CalPERS specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

All other actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found at CalPERS’ website.

During the 2016-17 measurement period, the financial reporting discount rate for the Plan was lowered from 7.65 percent to 7.15 percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

<u>Asset Class</u>	<u>Long -Term* Assumed Asset Allocation</u>	<u>Expected Real Rate of Return Years of 1 - 10 (1)</u>	<u>Expected Real Rate of Return Years of 11+ (2)</u>
Global Equity	47%	4.90%	5.38%
Fixed Income	19	0.80	2.27
Inflation of Assets	6	0.60	1.39
Private Equity	12	6.60	6.63
Real Estate	11	2.80	5.21
Infrastructure & Forestland	3	3.90	5.36
Liquidity	2	(0.40)	(0.90)

\* 10-year geometric average  
 (1) An expected inflation rate of 2.50% used for this period  
 (2) An expected inflation rate of 3.00% used for this period

**Discount Rate:** The discount rate used to measure the total pension liability was 7.15 percent in fiscal year 2017-18. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Plan. The results of the crossover testing for the Plan are presented in a detailed report that can be obtained at CalPERS’ website.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 12 - NET PENSION LIABILITY – PUBLIC EMPLOYER’S RETIREMENT FUND B (Continued)**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected cash flows of the Plan. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the Plan’s asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated. The expected rate of return was set by calculating the rounded equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District’s proportionate share of the net pension liability as of June 30, 2018 calculated using the discount rate of 7.15 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.15 percent) or 1-percentage-point higher (8.15 percent) than the current rate:

	1% Decrease <u>(6.15%)</u>	Current Discount Rate <u>(7.15%)</u>	1% Increase <u>(8.15%)</u>
District’s proportionate share of the net pension liability	<u>\$134,245,000</u>	<u>\$ 91,241,000</u>	<u>\$ 55,566,000</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan’s fiduciary net position is available in the separately issued CalPERS financial report.

**NOTE 13 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

Plan Description: In addition to the pension benefits described in Notes 11 and 12, the District provides postemployment health care benefits (OPEB) for retired employees in accordance with negotiated contracts with the various bargaining units of the District. The Other Postemployment Benefit Plan (the "Plan") is a single-employer defined benefit healthcare plan administered by the San Mateo County Community College District. The District provides the OPEB benefits through a single employer defined benefit OPEB plan that is administered by Benefit Trust Company. OPEB provisions are established and amended per contractual agreement with employee groups. The plan does issue separate financial statements, which are produced by the District and available upon request. The following is a description of the current retiree benefit plan:

Academic Employees: Employees of the San Mateo County Community College District, upon meeting the years of District service requirement and the “Magic 75” which is employee’s Age plus Years of District service, will qualify for retiree benefits as indicated in their union contract. Retiree Benefits package may differ depending on hire date. The years of District service required are 10 years if hired prior to September 8, 1993 and 20 years if hired on or after September 8, 1993.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 13 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)** (Continued)

CSEA & All Non-represented Employees: Employees of the San Mateo County Community College District, upon meeting the years of District service requirement and the "Magic 75" which is employee's Age plus Years of District service, will qualify for retiree benefits as indicated in their union contract. Retiree Benefits package may differ depending on hire date. The years of District service required are 10 years if hired prior to July 1, 1992 and 20 years if hired on or after July 1, 1992.

AFCSME Employees: Employees of the San Mateo County Community College District, upon meeting the years of District service requirement and the "Magic 75" which is employee's Age plus Years of District service, will qualify for retiree benefits as indicated in their union contract. Retiree Benefits package may differ depending on hire date. The years of District service required are 10 years if hired prior to July 1, 1992 and 20 years if hired on or after July 1, 1992.

Benefit Payments: The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. The Plan is included in the District's financial report and separately presented as a fiduciary fund. Separate financial statements are also prepared for the Plan and may be obtained by contacting the San Mateo County Community College District.

During the year ended June 30, 2010 the District signed an irrevocable trust (the Trust) agreement. The District appointed a Board of Authority with authority to establish and amend benefits terms under the plan and make decisions on behalf of the District with respect to the Futuris Public Entity Investment Trust Program. The Benefit Trust Company was appointed as the custodian and trustee to administer the Futuris Public Entity Investment Trust.

Employees covered by benefit term: The following is a table of plan participants at June 30, 2018 (measurement date):

	<u>Number of Participants</u>
Inactive Employees/Dependents Receiving Benefits	687
Inactive Employees/Dependents Entitled to but not yet Receiving Benefits	-
Active Employees	<u>977</u>
	<u><u>1,664</u></u>

Contributions: California Government Code specifies that the District's contribution requirements for covered employees are established and may be amended by the Governing Board. Eligible employees are not permitted to make contributions to the Trust. The Plan administrator shall, on behalf of the employer, make all contributions to the Trustee. All contributions shall be paid to the Trustee for investment and reinvestment pursuant to the terms of the trust agreement. The District does not have contractually required contributions rates, but contributes in an amount sufficient to fully fund the Net OPEB obligation over a period not to exceed 30 years. Contributions to the Trust from the District were \$19,422,945 for the year ended June 30, 2018.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 13 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)**

OPEB Plan Investments: The plan discount rate of 7% was determined using the following asset allocation and assumed rate of return:

<u>Asset Class</u>	<u>Percentage of Portfolio</u>	<u>Rate Return*</u>
Fixed Income	25%	4%
Equities	75%	8%

\*Geometric average

Rolling periods of time for all asset classes in combination we used to appropriately reflect correlation between asset classes. This means that the average returns for any asset class do not necessarily reflect the averages over time individually, but reflect the return for the asset class for the portfolio average. Additionally, the historic 20 year real rates of return for each asset class along with the assumed long-term inflation assumption was used to set the discount rate. The investment return was offset by assumed investment expenses of 25 basis points. It was further assumed that contributions to the plan would be sufficient to fully fund the obligation over a period not to exceed 30 years.

Actuarial Assumptions: The total OPEB liability in the June 30, 2018 actuarial valuation was determine using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

The total OPEB liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Valuation date	June 30, 2017
Measurement date	June 30, 2018
Census data	The census data was provided by the District as of June 30, 2018
Actuarial cost methods	Entry age actuarial cost method
Inflation rate	2.75%
Investment rate of return	7.00%
Discount rate	7.00%
Health care cost trend rate	4.00%
Payroll increase	2.75%
Participation rates	100% for certificated and classified employees.
Mortality	For certificated employees the 2009 CalSTRS mortality tables were used. For classified employees the 2014 CalPERS active mortality for miscellaneous employees were used.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

**NOTE 13 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)**

Changes in the Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability	Total Fiduciary Net Position	Net OPEB Liability
	<u>(a)</u>	<u>(b)</u>	<u>(a) - (b)</u>
Balance, July 1, 2017	<u>\$116,969,506</u>	<u>\$ 97,061,619</u>	<u>\$ 19,907,887</u>
Changes for the year:			
Service cost	3,359,195	-	3,359,195
Interest	7,957,577	-	7,957,577
Employer contributions	-	19,422,945	(19,422,945)
Net investment income	-	6,028,034	(6,028,034)
Administrative expense	-	(376,812)	376,812
Benefit payments	<u>(7,222,945)</u>	<u>(7,222,945)</u>	<u>-</u>
Net change	<u>4,093,827</u>	<u>17,851,222</u>	<u>(13,757,395)</u>
Balance, June 30, 2018	<u>\$121,063,333</u>	<u>\$114,912,841</u>	<u>\$ 6,150,492</u>

Fiduciary Net Position as a % of the Total OPEB Liability, at June 30, 2018: 95%

Sensitivity of the net pension liability to assumptions: The following presents the net OPEB liability calculated using the discount rate of 7 percent. The schedule also shows what the net OPEB liability and net OPEB asset would be if it were calculated using a discount rate that is 1 percent lower (6 percent) and 1 percent higher (8):

	Discount Rate 1% Lower (6%)	Valuation Discount Rate (7%)	Discount Rate 1% Higher (8%)
Net OPEB liability	<u>\$ 19,336,881</u>	<u>\$ 6,150,492</u>	<u>\$ (4,923,225)</u>

The following table presents the net OPEB liability calculated using the health care cost trend rate of 4.0 percent. The schedule also shows what the net OPEB liability would be if it were calculated using a health care cost trend rate that is 1 percent lower (3.0 percent) and 1 percent higher (5.0 percent):

	Health Care Trend Rate 1% Lower (3.0%)	Valuation Health Care Trend Rate (4.0%)	Health Care Trend Rate 1% Higher (5.0%)
Net OPEB liability	<u>\$ (11,867,708)</u>	<u>\$ 6,150,492</u>	<u>\$ 28,575,126</u>

OPEB Expense: For the year ended June 30, 2018, the District recognized OPEB expense of \$4,813,321.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 June 30, 2018

---

**NOTE 13 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)** (Continued)

*OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB*

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ -	\$ -
Changes of assumptions	-	-
Net differences between projected and actual earnings on investments	944,072	-
Changes in proportion and differences between District contributions and proportionate share of contributions	-	-
Contributions made subsequent to measurement date	<u>-</u>	<u>-</u>
Total	<u>\$ 944,072</u>	<u>\$ -</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Years Ended June 30,</u>	
2019	\$ (236,018)
2020	\$ (236,018)
2021	\$ (236,018)
2022	\$ (236,018)

*See required supplementary information following the notes to the basic financial statements, which presents multi-year trend information on whether assets are increasing or decreasing over time relative to the plan liabilities.*

---

(Continued)

**NOTE 14 - COMMITMENTS AND CONTINGENCIES**

Grants: The District receives financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District.

Litigation: The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District.

Operating Leases: The District has entered into various operating leases for equipment with no lease terms in excess of one year. None of these agreements contain purchase options. All agreements contain a termination clause providing for cancellation after a specified number of days written notice to lessors, but it is unlikely that the District will cancel any of the agreements prior to the expiration date

Construction Commitments: As of June 30, 2018, the District has approximately \$213.7 million in outstanding commitments on construction contracts. The projects are funded through a combination of general obligation bonds and capital project apportionments from the State Chancellor's Office.

**NOTE 15 - JOINT POWER AGREEMENTS**

The District participates in joint ventures under joint power agreements with the following joint powers authorities (JPAs): School Excess Liability Fund (SELF) and San Mateo County School Insurance Group (SMCSIG). There have been no significant reductions in insurance coverage from the prior year. The relationship between the District and the JPAs is such that the JPAs are not component units of the District for financial reporting purposes. The JPAs arrange for and provide property, liability, workers' compensation, dental, vision, and excess liability coverage for their members. Each member pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to its participation in the JPA. Settled claims have not exceeded commercial insurance coverage in any of the past three years.

Each JPA is governed by a board consisting of representatives from the members. The boards control the operations of the JPAs, including selection of management and approval of operating budgets, independent of any influence by the members beyond their representation on the boards. Each member pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to its participation in the JPA. The District's share of year end assets, liabilities, or fund equity is not calculated by the JPA's. Separately issued financial statements can be requested from each JPA.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
June 30, 2018

---

**NOTE 15 - JOINT POWER AGREEMENTS (Continued)**

Condensed financial information of the JPAs for the most recent year available is as follows:

	SELF <u>June 30, 2017</u>	SMCSIG <u>June 30, 2017</u>
Total assets	\$ 126,226,732	\$ 24,180,075
Total deferred outflows of resources	\$ 353,399	\$ 482,864
Total liabilities	\$ 104,103,406	\$ 11,568,295
Total deferred inflow of resources	\$ 47,698	\$ 54,871
Net position	\$ 22,429,027	\$ 13,039,773
Total revenues	\$ 14,641,179	\$ 43,968,233
Total expenses	\$ 13,746,773	\$ 42,333,857
Change in net position	\$ 894,406	\$ 1,634,376

**NOTE 16 - SUBSEQUENT EVENTS**

General Obligation Bonds: In November 2018, the District issued \$261,000,000 and \$33,665,000, related to the 2014 Series B General Obligation Bonds and 2018 General Obligation Refunding Bonds, with interest rates between 3.75% - 5.00% and 3.75% - 4.00%, maturing in September 2039 and September 2038, respectively.

Additionally, in November 2018, the District issued \$22,725,000, related to the 2018 General Obligation Refunding Bonds (June 2019 Forward Delivery), with an interest rate of 5.00%, maturing in September 2040. The District expects to deliver the 2019 Forward Delivery Refunding Bonds, in book-entry form, to DTC (Depository Trust Company) on or about the Settlement Date for the account of the Underwriter pursuant to the Forward Delivery Purchase Contract. The Delayed Delivery Contract restricts the ability of the purchasers of the 2019 Forward Delivery Refunding Bonds to transfer their interests in the 2019 Forward Delivery Refunding Bonds prior to the Settlement Date and no representation is made that any such transfer will be permitted.

**REQUIRED SUPPLEMENTARY INFORMATION**

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF CHANGES IN NET OPEB LIABILITY  
For the Year Ended June 30, 2018

	<u>2017</u>	<u>2018</u>
Total OPEB Liability		
Service cost	\$ 3,269,290	\$ 3,359,195
Interest	7,305,828	7,957,577
Benefit payments	<u>(7,230,215)</u>	<u>(7,222,945)</u>
Net change in Total OPEB liability	3,344,903	4,093,827
Total OPEB Liability, beginning of year	<u>113,624,603</u>	<u>116,969,506</u>
Total OPEB Liability, end of year (a)	<u>\$116,969,506</u>	<u>\$121,063,333</u>
Plan fiduciary net position		
Employer contributions	15,230,215	19,422,945
Actual Investment Income	9,043,304	6,028,034
Administrative expense	(337,684)	(376,812)
Benefits payment	<u>(7,230,215)</u>	<u>(7,222,945)</u>
Change in plan fiduciary net position	16,705,620	17,851,222
Fiduciary trust net position, beginning of year	<u>80,355,999</u>	<u>97,061,619</u>
Fiduciary trust net position, end of year (b)	<u>\$ 97,061,619</u>	<u>\$114,912,841</u>
Net OPEB liability, ending (a) - (b)	<u>\$ 19,907,887</u>	<u>\$ 6,150,492</u>
Covered payroll	\$83,799,966	91,765,187
Plan fiduciary net position as a percentage of the total OPEB liability	83%	95%
Net OPEB liability as a percentage of covered payroll	24%	7%

*This is a 10 year schedule, however the information in this schedule is not required to be presented retrospectively.*

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE  
 SHARE OF THE NET PENSION LIABILITY  
 For the Year Ended June 30, 2018

State Teacher's Retirement Plan

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
District's proportion of the net pension liability	0.105%	0.105%	0.092%	0.093%
District's proportionate share of the net pension liability	\$ 60,122,504	\$ 70,426,000	\$ 74,125,000	\$ 85,792,000
State's proportionate share of the net pension liability associated with the District	<u>37,062,000</u>	<u>37,248,000</u>	<u>42,202,000</u>	<u>50,754,000</u>
Total net pension liability	<u>\$ 97,184,504</u>	<u>\$ 107,674,000</u>	<u>\$ 116,327,000</u>	<u>\$ 136,546,000</u>
District's covered payroll	\$ 46,781,000	\$ 48,554,000	\$ 45,675,000	\$ 47,739,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	128.52%	145.05%	162.29%	179.71%
Plan fiduciary net position as a percentage of the total pension liability	76.52%	74.02%	70.04%	69.46%

The amounts presented for each fiscal year were determined as of the year end that occurred one year prior.

All years prior to 2015 are not available.

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE  
 SHARE OF THE NET PENSION LIABILITY  
 For the Year Ended June 30, 2018

---

Public Employers Retirement Fund B

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
District's proportion of the net pension liability	0.358%	0.363%	0.37%	0.38%
District's proportionate share of the net pension liability	\$ 40,542,482	\$ 53,485,000	\$ 72,981,000	\$ 91,241,000
District's covered payroll	\$ 37,548,000	\$ 40,172,000	\$ 44,332,000	\$ 48,676,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	107.98%	133.14%	164.62%	187.45%
Plan fiduciary net position as a percentage of the total pension liability	83.38%	79.43%	73.89%	71.87%

The amounts presented for each fiscal year were determined as of the year end that occurred one year prior.

All years prior to 2015 are not available.

---

See accompanying note to required supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS  
 For the Year Ended June 30, 2018

---

State Teachers' Retirement Plan

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Contractually required contribution	\$ 4,311,554	\$ 4,900,874	\$ 6,005,598	\$ 7,433,405
Contributions in relation to the contractually required contribution	<u>\$ (4,311,554)</u>	<u>\$ (4,900,874)</u>	<u>\$ (6,005,598)</u>	<u>\$ (7,433,405)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 48,554,000	\$ 45,675,000	\$ 47,739,000	\$ 51,514,000
Contributions as a percentage of covered payroll	8.88%	10.73%	12.58%	14.43%

All years prior to 2015 are not available.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS  
For the Year Ended June 30, 2018

---

Public Employers Retirement Fund B

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Contractually required contribution	\$ 4,728,591	\$ 5,252,004	\$ 6,760,065	\$ 8,137,083
Contributions in relation to the contractually required contribution	<u>\$ (4,728,591)</u>	<u>\$ (5,252,004)</u>	<u>\$ (6,760,065)</u>	<u>\$ (8,137,083)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 40,172,000	\$ 44,332,000	\$ 48,676,000	\$ 52,393,000
Contributions as a percentage of covered payroll	11.77%	11.85%	13.89%	15.53%

All years prior to 2015 are not available.

---

See accompanying note to required supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 NOTE TO REQUIRED SUPPLEMENTARY INFORMATION  
 June 30, 2018

---

**NOTE 1 - PURPOSE OF SCHEDULES**

A - Schedule of Changes in Net Other Postemployment Benefits (OPEB) Liability

The Schedule of Changes in Net OPEB Liability is presented to illustrate the elements of the District's Net OPEB Liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

B - Schedule of the District's Proportionate Share of the Net Pension Liability

The Schedule of the District's Proportionate Share of the Net Pension Liability is presented to illustrate the elements of the District's Net Pension Liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

C - Schedule of the District's Contributions (Pensions)

The Schedule of the District's Contributions is presented to illustrate the District's required contributions relating to the pensions. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

D - Changes of Benefit Terms (Pensions)

There are no changes in benefit terms reported in the Required Supplementary Information.

E - Changes of Assumptions (Pensions)

The discount rate for Public Employer's Retirement Fund B was 7.50, 7.65, 7.65 and 7.15 percent in the June 30, 2013, 2014, 2015, and 2016 actuarial reports, respectively.

The following are the assumptions for State Teachers' Retirement Plan:

<u>Assumptions</u>	<u>Measurement Period</u>		
	As of June 30 <u>2017</u>	As of June 30, <u>2016</u>	As of June 30, <u>2015</u>
Consumer price inflation	2.75%	3.00%	3.00%
Investment rate of return	7.10%	7.60%	7.60%
Wage growth	3.50	3.75%	3.75%

**SUPPLEMENTARY INFORMATION**

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
ORGANIZATION  
June 30, 2018

---

The San Mateo County Community College District was established in 1922, and includes three college campuses located in San Mateo County. There were no changes in the boundaries of the District during the current year. The District's three colleges are each accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

BOARD OF TRUSTEES

<u>Members</u>	<u>Office</u>	<u>Term Expires</u>
Richard Holober	President	2018
Maurice Goodman	Vice President-Clerk	2020
Karen Schwarz	Trustee	2020
Dave Mandelkern	Trustee	2020
Thomas Mohr	Trustee	2018

ADMINISTRATION

Mr. Ron Galatolo  
Chancellor

Ms. Kathy Blackwood  
Executive Vice Chancellor

Mr. Michael Claire  
President, College of San Mateo

Dr. Jamillah Moore  
President, Cañada College

Dr. Regina Stanback-Stroud  
President, Skyline College

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS  
 For the Year Ended June 30, 2018

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Pass Through Grant Number	Sub-recipient Award Amount	Federal Expend- itures
<u>Department of Education</u>				
<i>Direct Programs:</i>				
Student Financial Aid Cluster:				
Federal Work Study Program	84.033	-	\$ -	\$ 464,396
Pell Grant Program	84.063	-	-	13,422,299
SEOG	84.007	-	-	431,424
Direct Student Loans	84.268	-	-	<u>1,359,498</u>
Subtotal Student Financial Aid Cluster			<u>-</u>	<u>15,677,617</u>
TRIO Cluster:				
Student Support Services	84.042A	-	-	764,381
Upward Bound	84.047A	-	-	<u>279,325</u>
Subtotal TRIO Cluster			<u>-</u>	<u>1,043,706</u>
Higher Education Program:				
Higher Education -Institutional Aid HSI STEM	84.031C	-	-	1,791,699
Higher Education -Institutional Aid HSI Coop	84.031S	-	<u>40,197</u>	<u>1,488,644</u>
Subtotal Higher Education			<u>40,197</u>	<u>3,280,343</u>
Minority Science and Engineering Improvement	84.120	-	72,824	410,833
<i>Passed through California Community Colleges</i>				
<i>Chancellor's Office:</i>				
CTEA I-C Basic Grants to States	84.048A	17-C01-052	-	<u>623,900</u>
Total Department of Education			<u>113,021</u>	<u>21,036,399</u>
<u>Department of Health and Human Services</u>				
<i>Passed through California Community Colleges</i>				
<i>Chancellor's Office:</i>				
Temporary Assistance for Needy Families Cluster (TANF)	93.558		-	88,553
Title IV-E Foster Care	93.658		-	34,317
<i>Passed through California Department of Education/CDTC:</i>				
Child Care Development Cluster:				
Child Care and Development Block Grant	93.575	16-17-3939, 16-17-4047, CCTR7254	-	27,015
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	CCTR7254	-	<u>14,554</u>
Subtotal Child Care Development Cluster			<u>-</u>	<u>41,569</u>
Total Department of Health and Human Services			<u>-</u>	<u>164,439</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS  
 For the Year Ended June 30, 2018

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass Through Grant Number</u>	<u>Sub-recipient Award Amount</u>	<u>Federal Expend- itures</u>
<u>Department of Agriculture</u>				
<i>Passed through California Department of Education:</i>				
Child and Adult Care Food program	10.558	1754-0A	\$ -	\$ 25,381
<i>Passed through California Department of Food and Agriculture</i>				
Plant and Animal Disease, Pest Control, and Animal Care	10.025	16-0600-001-SF	-	5,508
Total Department of Agriculture			-	30,889
<u>National Science Foundation</u>				
<i>Direct Program:</i>				
Education and Human Resources	47.076	-	66,074	613,026
<u>Small Business Administration</u>				
<i>Passed through Humboldt State University Sponsored Programs Foundation:</i>				
Small Business Development Centers	59.037	F0229, F0129	-	132,040
<i>Passed through California Community Colleges Chancellor's Office:</i>				
State Trade and Export Promotion Pilot Grant Program	59.061	F16-0059	-	5,000
Total Small Business Administration			-	137,040
<u>Department of the State</u>				
<i>Passed through International Research and Exchanges Board::</i>				
Academic Exchange Programs - Undergraduate Programs	19.009		-	143,455
<u>Federal Communications Commission</u>				
TV Broadcaster Relocation Fund	32-U01	DA 17-282	-	242,084
<u>Corporation for National and Community Service</u>				
<i>Passed through Foundation for California Community Colleges:</i>				
Americorps State and National	94.006	AMC-007-17	-	11,960
<u>Department of Labor</u>				
<i>Passed through City of Sunnyvale NOVA Workforce Services::</i>				
WIOA Adult Program	17.258		-	100,456
WIOA Dislocated Worker Program	17.260		-	61,947
Total Department of Labor			-	162,403

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS  
 For the Year Ended June 30, 2018

---

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass Through Grant Number</u>	<u>Sub-recipient Award Amount</u>	<u>Federal Expend- itures</u>
<u>Department of Transportation</u>				
<i>Passed through San Francisco Bay Area Rapid Transit District:</i>				
Public Transportation Research, Technical Assistance, and Training	20.514		<u>-</u>	<u>64,335</u>
Total Federal Programs			<u>\$ 179,095</u>	<u>\$ 22,606,030</u>

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF STATE FINANCIAL AWARDS  
For the Year Ended June 30, 2018

	Program Revenues				Total Program Expenditures
	Cash Received*	Accounts Receivable	Unearned Revenue	Total Revenue	
<u>General Fund</u>					
Disabled Students Programs and Services	\$ 2,006,248	\$ -	\$ 17,355	\$ 1,988,893	\$ 1,988,893
Extended Opportunity Programs and Services	1,732,197	-	-	1,732,197	1,732,197
CARE/EOPS	145,687	6,000	-	151,687	151,687
Student Success and Support Program	5,401,779	-	647,337	4,754,442	4,754,442
Foster Parent Training	33,132	9,231	-	42,363	42,363
Foster Care CSEC Workshops	2,550	1,700	-	4,250	4,250
FA Administrative Allowance	843,227	-	-	843,227	843,227
AB1725 Staff Diversity	110,319	-	82,188	28,131	28,131
T-Com and Technology (TTIP)	12,694	-	12,694	-	-
CalWORKS	410,212	-	-	410,212	410,212
Canada/RCSD CBET Program	-	50,000	-	50,000	49,490
Staff Development	14,123	-	10,096	4,027	4,027
MESA/CCCP Funds for Student Success	54,997	95,033	-	150,030	150,030
Lottery-Prop 20-Instructional Materials	698,478	373,100	-	1,071,578	714,095
Nursing-Enrollment Growth	(9,621)	129,421	-	119,800	119,800
YEP	(15,000)	15,000	-	-	-
CCCCO-CEP-CAA	419,595	312,651	-	732,246	732,246
CCCCO-Strong Workforce Program 60% 16-17	1,838,800	-	1,005,048	833,752	833,752
CCCCO-Strong Workforce Program 60% 17-18	2,500,405	-	2,394,272	106,133	106,133
CCCCO-FA Awareness	7,410	-	-	7,410	7,410
SBDC-HSUSPF GO-Biz	21,680	10,320	-	32,000	32,000
FHDACCD SB1070 CTE SWPC	15,000	-	-	15,000	15,000
SCCCD IEPI Assessment	292,593	-	164,075	128,518	128,518
Zero Textbook Cost Degree Grant	-	26,659	-	26,659	26,659
Student Equity	1,978,537	-	550,997	1,427,540	1,427,540
Cabrillo CCD DSN/BEC Mini-Grant	4,800	2,000	-	6,800	6,800
Assessment, Remediation AD Nursing	(6,347)	86,147	-	79,800	79,800
SCCCD Innovation and Effectiveness	322,778	-	111,246	211,532	211,532
RSCCD CTE Data Unlocked Initiative	127,859	-	86,359	41,500	41,500
Deputy Navigator - Global 16-17	69,607	-	-	69,607	69,607
Deputy Navigator - Global 17-18	98,744	101,256	-	200,000	200,000
Deputy Navigator - Retail 16-17	47,408	-	-	47,408	47,408
Deputy Navigator - Retail 17-18	-	200,000	-	200,000	200,000
Hunger Free Campus Support CCCCCO	39,057	-	15,740	23,317	23,317
Basic Skills 16-17 appropriation	189,754	-	-	189,754	189,754
Basic Skills 17-18 appropriation	733,958	-	416,609	317,349	317,349
Guided Pathways Grant CCCCCO	491,602	-	463,261	28,341	28,341
Community College Completion Grant	256,500	-	42,000	214,500	214,500
UC Regents Puente Program - Canada	1,500	-	-	1,500	1,500
IEPI CCC Leadership Development	30,498	-	19,297	11,201	11,201
SMC HSA CalFresh	-	-	-	-	-
Feather River CCD IDRC Skyline	5,000	-	5,000	-	-
Emergency Aid for Dreamer Students	110,498	-	-	110,498	110,498
CAI-Pre-Apprenticeship OJT Grant	-	96,766	-	96,766	96,766
Full-Time Student Success Grant	580,600	-	6,500	574,100	574,100
SJECCD Calif Career Pathways Trust	119,277	64,211	-	183,488	183,488
Solano CCD Pathways Gig Economy	-	3,858	-	3,858	3,858
Solano CCD Entrepreneur Champion	-	7,500	-	7,500	7,500
Cabrillo CCD DSN Sm Bus Mini-Grant	10,999	-	-	10,999	10,999
Cabrillo CCD Strong Workforce 40%	587,528	112,708	-	700,236	700,236
Cabrillo CCD DSN Sm Bus Mini-Grant	6,554	-	245	6,309	6,309
Baccalaureate Pilot Degree Program	190,967	-	-	190,967	190,967
SMUHSD - ACCEL AEBG - 12/31/17	9,277	-	-	9,277	9,277
SMUHSD - ACCEL AEBG - 12/31/18	329,024	-	30,747	298,277	298,277

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF STATE FINANCIAL AWARDS  
For the Year Ended June 30, 2018

	Program Revenues				Total Program Expenditures
	Cash Received*	Accounts Receivable	Unearned Revenue	Total Revenue	
CDE Child Development	\$ 308,797	\$ 320	\$ 147,046	\$ 162,071	\$ 162,071
SMUHSD - ACCEL AEBG - 12/31/19	483,580	-	419,031	64,549	64,549
Campus Safety CCCCCO 1718	50,755	-	50,755	-	-
Ohlone CCD DSN Biotech Summer	4,429	-	-	4,429	4,429
Ohlone CCD DSN Biotech	9,500	5,090	-	14,590	14,590
ECCCD RHT CTE Data Unlocked	-	10,000	-	10,000	10,000
Promise Innovation Grant CCCCCO	1,444,506	-	797,507	646,999	646,999
Chabot-LP CCD IDRC Skyline Auto	14,526	-	-	14,526	14,526
CalSTRS On-Behalf Payments	429,619	-	-	429,619	429,619
Innovation in Higher Education	2,700,000	-	2,700,000	-	-
Sierra College CCC Maker Grant	10,000	82,881	-	92,881	92,881
Proposition 39	567,226	-	-	567,226	8,428
Proposition 39 Clean Energy Workforce Prog	-	306,498	-	306,498	306,498
Verteran Resource Center 1718	127,231	-	122,565	4,666	4,666
Scheduled Maintenance	1,017,038	-	-	1,017,038	1,368,336
Cal Grant	<u>1,231,777</u>	<u>13,138</u>	<u>5,691</u>	<u>1,239,224</u>	<u>1,239,224</u>
<b>Total</b>	<b><u>\$ 31,271,468</u></b>	<b><u>\$ 2,121,488</u></b>	<b><u>\$ 10,323,661</u></b>	<b><u>\$ 23,069,295</u></b>	<b><u>\$ 22,503,802</u></b>

\*Cash received includes funds received in prior years.

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF WORKLOAD MEASURES FOR STATE  
 GENERAL APPORTIONMENT ANNUAL ATTENDANCE  
 Annual Attendance as of June 30, 2018

<u>Categories</u>	<u>Reported Data</u>	<u>Audit Adjustments</u>	<u>Revised Data</u>
A. Summer Intersession (Summer 2017 only)			
1. Noncredit	5	-	5
2. Credit	1,935	-	1,935
B. Summer Intersession (Summer 2017 - Prior to July 1, 2018)			
1. Noncredit	-	-	-
2. Credit	-	-	-
C. Primary Terms (Exclusive of Summer Intersession)			
1. Census Procedure Courses			
a. Weekly Census Contact Hours	10,454	-	10,454
b. Daily Census Contact Hours	400	-	400
2. Actual Hours of Attendance Procedure Courses			
a. Noncredit	36	-	36
b. Credit	491	-	491
3. Alternative Attendance Accounting Procedure			
a. Weekly Census Procedure Courses	2,143	-	2,143
b. Daily Census Procedure Courses	245	-	245
c. Noncredit Independent Study/Distance Ed	-	-	-
D. Total FTES	<u>15,709</u>	<u>-</u>	<u>15,709</u>
Supplementary Information:			
E. In-Service Training Courses (FTES)	-	-	-
H. Basic Skills Courses and Immigrant Education			
a. Noncredit	41	-	41
b. Credit	779	-	779
<u>CCFS 320 Addendum</u>			
CDCP	-	-	-
Center FTES			
a. Noncredit	-	-	-
b. Credit	-	-	-

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT  
(CCFS-311) WITH AUDITED FINANCIAL STATEMENTS  
For the Year Ended June 30, 2018

---

There were no adjustments to the Annual Financial and Budget Report (CCFS-311) which required reconciliation to the audited financial statements at June 30, 2018.

---

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
RECONCILIATION OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION  
June 30, 2018

General fund		\$ 48,326,716
Debt service fund		51,137,868
Special revenue funds		10,274,889
Capital projects funds		162,978,032
Internal service fund		7,964,030
Auxiliary funds		<u>11,784,131</u>
Total fund balances - business-type activity funds		292,465,666
 Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used for governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds. However, capital assets, net of accumulated depreciation are added to total net assets.		
Total District capital assets	\$ 639,122,173	
less Auxiliary fund capital assets	<u>(204,145)</u>	638,918,028
 In government funds, deferred outflows and inflows of resources relating to pensions and OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions are reported:		
Deferred outflows of resources relating to pensions	\$ 54,232,488	
Deferred outflows of resources relating to OPEB	944,072	
Deferred inflows of resources relating to pensions	<u>(11,523,000)</u>	43,653,560
 Unmatured interest on long-term liabilities is not recognized until the period in which it matures and is paid. In the government-wide statement of activities, it is recognized in the period that it is incurred.		
		(8,240,479)
 Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. Long-term liabilities at June 30, 2018 consisted of:		
General obligation bonds	\$ (576,424,069)	
Unamortized bond premiums	(43,874,250)	
Accreted interest	(212,834,777)	
Net pension liability	(177,033,000)	
Net OPEB liability	(6,150,492)	
Compensated absences	<u>(5,441,430)</u>	(1,021,758,018)
 Losses on refundings of debt are categorized as deferred outflows and are amortized over the shortened life of the refunded or refunding of the debt.		
		<u>13,260,548</u>
Total net position - business-type activities		<u>\$ (41,700,695)</u>

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
RECONCILIATION OF ECS 84362 (50 PERCENT LAW) CALCULATION  
For the Year Ended June 30, 2018

	Object/TOP Codes	Activity (ECSA) ECS 84362 A Instructional Salary Cost AC 0100-5900 & AC 6110			Activity (ECSB) ECS 84362 B Total CEE AC 0100-6799		
		Reported Data	Audit Adjustments	Revised Data	Reported Data	Audit Adjustments	Revised Data
<u>Academic Salaries</u>							
Instructional salaries:							
Contract or regular	1100	\$ 24,693,951	\$ -	\$ 24,693,951	\$ 24,801,085	\$ -	\$ 24,801,085
Other	1300	<u>18,402,253</u>	<u>-</u>	<u>18,402,253</u>	<u>18,398,009</u>	<u>-</u>	<u>18,398,009</u>
Total instructional salaries		<u>43,096,204</u>	<u>-</u>	<u>43,096,204</u>	<u>43,199,094</u>	<u>-</u>	<u>43,199,094</u>
Non-instructional salaries:							
Contract or regular	1200	-	-	-	14,681,224	-	14,681,224
Other	1400	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,721,284</u>	<u>-</u>	<u>1,721,284</u>
Total non-instructional salaries		<u>-</u>	<u>-</u>	<u>-</u>	<u>16,402,508</u>	<u>-</u>	<u>16,402,508</u>
Total academic salaries		<u>43,096,204</u>	<u>-</u>	<u>43,096,204</u>	<u>59,601,602</u>	<u>-</u>	<u>59,601,602</u>
<u>Classified Salaries</u>							
Non-instructional salaries:							
Regular status	2100	-	-	-	30,436,664	-	30,436,664
Other	2300	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,559,723</u>	<u>-</u>	<u>2,559,723</u>
Total non-instructional salaries		<u>-</u>	<u>-</u>	<u>-</u>	<u>32,996,387</u>	<u>-</u>	<u>32,996,387</u>
Instructional aides:							
Regular status	2200	2,191,461	-	2,191,461	2,255,986	-	2,255,986
Other	2400	<u>555,527</u>	<u>-</u>	<u>555,527</u>	<u>582,779</u>	<u>-</u>	<u>582,779</u>
Total instructional aides		<u>2,746,988</u>	<u>-</u>	<u>2,746,988</u>	<u>2,838,765</u>	<u>-</u>	<u>2,838,765</u>
Total classified salaries		<u>2,746,988</u>	<u>-</u>	<u>2,746,988</u>	<u>35,835,152</u>	<u>-</u>	<u>35,835,152</u>
Employee benefits	3000	21,389,199	-	21,389,199	42,773,539	-	42,773,539
Supplies and materials	4000	-	-	-	2,033,900	-	2,033,900
Other operating expenses	5000	35,497	-	35,497	11,271,285	-	11,271,285
Equipment replacement	6420	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures prior to exclusions		<u>\$ 67,267,888</u>	<u>\$ -</u>	<u>\$ 67,267,888</u>	<u>\$151,515,478</u>	<u>\$ -</u>	<u>\$151,515,478</u>

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
RECONCILIATION OF ECS 84362 (50 PERCENT LAW) CALCULATION  
For the Year Ended June 30, 2018

	Object/TOP Codes	Activity (ECSA) ECS 84362 A Instructional Salary Cost AC 0100-5900 & AC 6110			Activity (ECSB) ECS 84362 B Total CEE AC 0100-6799		
		Reported Data	Audit Adjustments	Revised Data	Reported Data	Audit Adjustments	Revised Data
<u>Exclusions</u>							
Activities to exclude:							
Instructional staff-retirees' benefits and retirement incentives	5900	\$ 4,460,506	\$ -	\$ 4,460,506	\$ 4,460,506	\$ -	\$ 4,460,506
Student health services above amount collected	6441	-	-	-	51,855	-	51,855
Student transportation	6491	-	-	-	47,681	-	47,681
Noninstructional staff-retirees' benefits and retirement incentives	6740	-	-	-	2,763,098	-	2,763,098
Objects to exclude:							
Rents and leases	5060	-	-	-	96,330	-	96,330
Lottery expenditures		-	-	-	2,774,687	-	2,774,687
Academic salaries	1000	-	-	-	-	-	-
Classified salaries	2000	-	-	-	-	-	-
Employee benefits	3000	-	-	-	-	-	-
Supplies and materials:							
Software	4100	-	-	-	-	-	-
Books, magazines and periodicals	4200	-	-	-	-	-	-
Instructional supplies and materials	4300	-	-	-	-	-	-
Noninstructional supplies and materials	4400	-	-	-	-	-	-
Total supplies and materials		-	-	-	-	-	-
Other operating expenses and services	5000	-	-	-	-	-	-
Capital outlay	6000	-	-	-	-	-	-
Library books	6300	-	-	-	-	-	-
Equipment:							
Equipment - additional	6410	-	-	-	-	-	-
Equipment - replacement	6420	-	-	-	-	-	-
Total equipment		-	-	-	-	-	-
Total capital outlay		-	-	-	-	-	-
Other outgo	7000	-	-	-	-	-	-
Total exclusions		<u>4,460,506</u>	<u>-</u>	<u>4,460,506</u>	<u>10,194,157</u>	<u>-</u>	<u>7,419,470</u>
Total for ECS 84362, 50% Law		<u>\$ 62,807,382</u>	<u>\$ -</u>	<u>\$ 62,807,382</u>	<u>\$ 141,321,321</u>	<u>\$ -</u>	<u>\$ 144,096,008</u>
Percent of CEE (instructional salary cost /Total CEE)		<u>44.44 %</u>	<u>-</u>	<u>44.44 %</u>	<u>100.00%</u>	<u>-</u>	<u>100.00%</u>
50% of current expense of education		-	-	-	<u>\$ 70,660,661</u>	<u>-</u>	<u>\$ 72,048,004</u>

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 PROPOSITION 55 EDUCATION PROTECTION ACCOUNT (EPA) EXPENDITURE REPORT  
 For the Year Ended June 30, 2018

---

EPA Proceeds: \$ 1,640,671

<u>Activity Classification</u>	<u>Activity Code (0100-5900)</u>	<u>Salaries and Benefits (1000-3000)</u>	<u>Operating Expenses (4000-5000)</u>	<u>Capital Outlay (6000)</u>	<u>Total</u>
Instructional Activities	0100-5900	\$ 1,359,821	\$ -	\$ -	\$ 1,359,821
Course and curriculum development		-	-	-	-
Media	6130	142,780	-	-	142,780
Counseling and guidance		-	-	-	-
Custodial services	<u>6530</u>	<u>138,070</u>	<u>-</u>	<u>-</u>	<u>138,070</u>
Total expenditures		<u>\$ 1,640,671</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,640,671</u>
Revenues less expenditures					<u>\$ -</u>

---

See accompanying note to supplementary information.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
NOTE TO SUPPLEMENTARY INFORMATION  
June 30, 2018

---

**NOTE 1 - PURPOSE OF SCHEDULES**

A - Schedule of Expenditure of Federal Awards

The Schedule of Expenditure of Federal Awards includes the federal award activity of San Mateo Community College District, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-21, Cost Principles for Educational Institutions or the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

B - Schedule of State Financial Awards

The accompanying Schedule of State Financial Awards includes State grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented to comply with reporting requirements of the California Community College Chancellor's Office.

C - Schedule of Workload Measures for State General Apportionment

Full-time equivalent students is a measurement of the number of students attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to community college districts. This schedule provides information regarding the annual attendance measurements of students throughout the District.

D - Reconciliation of Annual Financial and Budget Report (CCFS-311) with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the CCFS-311 to the audited financial statements.

E - Reconciliation of Governmental Funds to the Statement of Net Position

This schedule provides the information necessary to reconcile the fund balances to the audited financial statements.

F - Reconciliation of ECS 84362 (50 Percent Law) Calculation

ECS 84362 requires the District to expend a minimum of 50 percent of the unrestricted General Fund monies on salaries of classroom instructors. This is reported annually to the State Chancellor's Office. This schedule provides a reconciliation of the amount reported to the State Chancellor's Office and the impact of any audit adjustments and/or corrections noted during the audit.

G - Proposition 55 Education Protection Account (EPA) Expenditure Report

This schedule provides information about the District's EPA proceeds and summarizes how the EPA proceeds were spent.

INDEPENDENT AUDITOR'S REPORT  
ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Board of Trustees  
San Mateo County Community College District  
San Mateo, California

**Report on Compliance with State Laws and Regulations**

We have audited the compliance of San Mateo County Community College District with the types of compliance requirements described in Section 400 of the *California State Chancellor's Office's California Community College Contracted District Audit Manual (CDAM)* that are applicable to community colleges in the State of California for the year ended June 30, 2018:

- Salaries of Classroom Instructors (50 Percent Law)
- Apportionment for Instructional Service Agreements/Contracts
- State General Apportionment Funding System
- Residency Determination for Credit Courses
- Students Actively Enrolled
- Dual Enrollment (CCAP and Non-CCAP)
- Student Equity
- Student Success and Support Program (SSSP)
- Scheduled Maintenance Program
- Gann Limit Calculation
- Open Enrollment
- Proposition 39 Clean Energy Fund
- Intersession Extension Program
- Apprenticeship Related and Supplemental Instruction (RSI)
- Disabled Student Programs and Services (DSPS)
- To Be Arranged Hours (TBA)
- Proposition 1D and 51 State Bond Funded Projects
- Proposition 55 Education Protection Account Funds

**Management's Responsibility**

Management is responsible for compliance with the requirements of state laws and regulations, as listed above.

**Auditor's Responsibility**

Our responsibility is to express an opinion on San Mateo County Community College District's compliance with state laws and regulations as listed above based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *California State Chancellor's Office's California Community College Contracted District Audit Manual* (Audit Manual). Those standards and the Audit Manual require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on San Mateo County Community College District's compliance with the state laws and regulations listed above occurred. An audit includes examining, on a test basis, evidence about San Mateo County Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion in compliance with state laws and regulations. However, our audit does not provide legal determination of San Mateo County Community College District's compliance with those requirements.

---

(Continued)

***Basis for Qualified Opinion on Compliance with State Laws and Regulations***

As described in Finding 2018-001 in the accompanying Schedule of Audit Findings and Questioned Costs, San Mateo County Community College District did not comply with the requirements regarding Salaries of Classroom Instructors (50 Percent Law). Compliance with such requirements is necessary, in our opinion, for San Mateo County Community College District to comply with state laws and regulations referred to above.

***Qualified Opinion on Compliance with State Laws and Regulations***

In our opinion, except for the noncompliance described in the Basis for Qualified Opinion paragraph, San Mateo County Community College District complied, in all material respects, with the compliance requirements referred to above that are applicable to the state laws and regulations for the year ended June 30, 2018.

***Other Matter***

San Mateo County Community College District's response to the noncompliance finding identified in our audit is described in the accompanying Schedule of Audit Findings and Questioned Costs. San Mateo Community College District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

***Purpose of this Report***

This report is intended solely to describe the scope of our testing of compliance and the results of that testing based on requirements of the *Contracted District Audit Manual*. Accordingly, this report is not suitable for any other purpose.



Crowe LLP

Sacramento, California  
December 14, 2018

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
San Mateo County Community College District  
San Mateo, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities, the fiduciary activities and the discretely presented component unit of San Mateo County Community College District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise San Mateo County Community College District's basic financial statements, and have issued our report thereon dated December 14, 2018. The financial statements of San Mateo County Community Colleges Educational Housing Corporation were not audited in accordance with *Government Auditing Standards*, and accordingly, this report does not include reporting on internal control over financial reporting or instance of reportable noncompliance associated with San Mateo County Community Colleges Educational Housing Corporation.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered San Mateo County Community College District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Mateo County Community College District's internal control. Accordingly, we do not express an opinion on the effectiveness of San Mateo County Community College District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

---

(Continued)

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether San Mateo County Community College District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Crowe LLP

Sacramento, California  
December 14, 2018

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL  
PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Board of Trustees  
San Mateo County Community College District  
San Mateo, California

**Report on Compliance for Each Major Federal Program**

We have audited San Mateo County Community College District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of San Mateo County Community College District's major federal programs for the year ended June 30, 2018. San Mateo County Community College District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the Federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of San Mateo County Community College District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about San Mateo County Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of San Mateo County Community College District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, San Mateo County Community College District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

---

(Continued)

## Report on Internal Control Over Compliance

Management of San Mateo County Community College District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered San Mateo County Community College District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of San Mateo County Community College District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Crowe LLP

Sacramento, California  
December 14, 2018

## **FINDINGS AND RECOMMENDATIONS**

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
 SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
 Year Ended June 30, 2018

---

**FINANCIAL STATEMENTS**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? \_\_\_\_\_ Yes      X   No

Significant deficiency(ies) identified not considered  
to be material weakness(es)? \_\_\_\_\_ Yes      X   None reported

Noncompliance material to financial statements  
noted? \_\_\_\_\_ Yes      X   No

**FEDERAL AWARDS**

Internal control over major programs:

Material weakness(es) identified? \_\_\_\_\_ Yes      X   No

Significant deficiency(ies) identified not considered  
to be material weakness(es)? \_\_\_\_\_ Yes      X   None reported

Type of auditor's report issued on compliance for  
major programs: Unmodified

Any audit findings disclosed that are required to be  
reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ Yes      X   No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.033, 84.063, 84.007 and 84.268	Student Financial Aid Cluster

Dollar threshold used to distinguish between Type A  
and Type B programs: \$     750,000

Auditee qualified as low-risk auditee? \_\_\_\_\_ Yes      X\*\*   No

**STATE AWARDS**

Type of auditor's report issued on compliance for  
state programs: Qualified - 50 Percent Law

\*\*The District did not qualify as a low risk auditee due to the material weakness in internal control noted in the District's June 30, 2016 audit. The material weakness related to financial accounting for the District's OPEB asset and a 2014 bond refunding. The finding did not involve grant activities or expenditures.

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2018

---

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2018

---

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

---

(Continued)

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
Year Ended June 30, 2018

---

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

**2018-001 STATE COMPLIANCE - SIGNIFICANT DEFICIENCY - SALARIES OF CLASSROOM INSTRUCTORS (50 PERCENT LAW) (30000)**

Criteria

Education Code Section 84362, commonly known as the 50 Percent Law, requires that a minimum of 50 percent of the district's Current Expense of Education (CEE) be expended during each fiscal year for "Salaries of Classroom Instructors."

Condition

The District failed to meet the required 50 percent minimum.

Effect

Less than 50 percent of the District's Current Expense of Education (CEE) was expended for salaries of classroom instructors, thereby the District is not in compliance with Education Code Section 84362.

Cause

The District expended more on non-instructional costs than instructional costs in the Current Expense of Education.

Fiscal Impact

Not determinable.

Recommendation

The District should come into compliance with the 50 Percent Law by expending a higher amount of the District's CEE for salaries of classroom instructors, or by reducing non-instructional costs.

Views of Responsible Officials

The District will monitor this issue as it implements the student-centered priorities outlined in the Board-approved Strategic Plan.

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
Year Ended June 30, 2018

---

<u>Finding/Recommendation</u>	<u>Current Status</u>	<u>District Explanation If Not Fully Implemented</u>
<b>2017-001</b>		
<u>Condition:</u> The District failed to meet the required 50 percent minimum.	Not implemented.	See current year finding 2018-001
<u>Recommendation:</u> The District should come into compliance with the 50 Percent Law by expending a higher amount of the District's CEE for salaries of classroom instructors, or by reducing non-instructional costs.		