



Meeting Minutes

District Health and Safety Committee (DHSC)

Date:	Start:	End:	Next Meeting	Next Time	Location:
June 6, 2022	2:00 pm	3:00 pm	Sept. 13, 2022	1:00-2:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Health and Safety Committee (DHSC) Meeting Agenda #50	\\appserv2\Districtwide Safety Committee

Attendees:			
X	Barrick, Emily – (CSM)	X	Pinkham, Karen – (CAN)
X	Colin, Cherie – (SKY)		Prisecar, Ludmila - (CAN)
X	Dean, Rob – (CSM)	X	Pulido, Ana – (Dist)
	Demissie, Yoseph – (Dist)	X	Reyes, Thommy – (Dist)
	Doctor, John – (SKY)	X	Rodriguez Antone, Megan – (CAN)
X	Elzey, Albert – (CAN)	X	Rudovsky, Michele – (CSM)
	Garcia Vince – (Dist)	X	Storti, Richard – (Dist)
X	Gutierrez, Robert – (Dist)	X	Tordesillas, Dennis – (Dist)
X	Hernandez, Ray – (Dist)	X	Tupper, Brian – (Chairperson)
X	McLain, David – (CSM)	X	Vangele, Jim – (SKY)
	Melgoza, Ingrid – (Dist)		Yang, Jennifer – (CSM)
X	Minkin, Ben’Zara – (Dist)		Yoch, Owen – (CSM)
X	Joe Morello, Jr. - (SKY)	X	Penafior, Jeramy – (CSM)
X	Ochoa, Micaela – (CSM)		

Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS

50.0	<p>Skyline HSEPC Recommendation Reference doc: SKY HSEPC Motion for Representation at District Management Safety Committee</p> <p>6/6/22: The recommendation is for the inclusion of one representative from each of the bargaining units (AFT, CSEA and AFSCME) to the DHSC as non-voting members. The goal is for greater transparency.</p> <p>The DHSC supports transparency and has agreed to record the meetings.</p>	JMj	5/26/22	OPN
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	<p>Recordings will be available upon request.</p> <p>Although campus Health and Safety committee meetings are open to everyone including community members, the DHSC is a management committee and not a public forum.</p> <p>The DHSC is not a voting committee. It discusses appropriate actions and/or assigns a subject matter expert to handle issue(s) brought to the committee. The DHSC can also bring alignment to policies and procedures for things (issues) that crossover to different campuses in the District. Several members would prefer to keep the membership as is.</p> <p>Some DHSC members inquired if there are bylaws or Board policies about the committee. Location of bylaws is unknown and may not exist. However, Board policies exist. The history of the committee need to be researched because its inception was before current membership. The DHSC should establish bylaws to specify its membership and share it amongst campus Health and Safety committees. It will also focus on improving transparency and reviewing its mission.</p> <p>The majority of committee members agreed to pause on deciding on the recommendation.</p>			
50.1	<p>Cañada Safety Committee HSEPC Recommendation Reference doc: CAN March 2022 Proposal for Representation at District Safety Committee</p> <p>6/6/22: The Cañada Safety Committee proposed the same recommendation as Skyline’s HSEPC. Please see 50.0</p>	LP	5/27/22	OPN
50.2	<p>Joint (District-wide) Safety Committee Meeting – July</p> <p>6/6/22: The Chancellor announced during the May 25th Board meeting that all safety committees should begin discussing the vaccine requirement over the summer.</p> <p>JMj and the other VPAs will meet with the Chancellor to clarify his vision and would like to work with BT, RH, and BZM to plan talking points about vaccines for the July meeting.</p> <p>RH reported that the Board will be reviewing the vaccination policy. He discussed local versus federal (CalOSHA) mandated requirements. RH mentioned there are three possible topics that would be of interest to people:</p> <ul style="list-style-type: none"> • What is the definition of fully vaccinated? • Who will be required to go through weekly COVID testing? • Where does SMCCCD stand on the mask mandate and when will information be provided to constituents? 	JMj	5/31/22	OPN

	<p>Round Table</p> <p>6/6/22: BT: BZM and VG will be involved in emergency planning for commencement</p> <p>RH: Working on (COVID) tracing with more focus on grouping rather than individual. Will be investigating Foothill De Anza College's Smartsheet tools. Will make announcements in June and July with full launch in the fall semester.</p> <p>JMj: Will email bylaws of the three local Health and Safety committees to BT</p>			
RECURRING ITEMS				
	<p>Emergency Operations Plan (EOP)</p> <p>6/6/22: Item not discussed</p>	BZM		Ongoing
	<p>Districtwide Building Captains Plan</p> <p>6/6/22: BZM working with VPAs to orient building captains to new curriculum and recruitment process. Cañada will be the only campus to offer orientation. Districtwide communication will be sent out regarding how to apply to become a building captain. Trainings will be held in July, August, and September in different campuses. Building captains may train in any location.</p>	BZM		Ongoing
	<p>District Employee Emergency Preparedness Training</p> <p>6/6/22: Item not discussed</p>	BZM		Ongoing
	<p>Campus Health and Safety Committees Update</p> <p>See 50.0 and 50.1</p>	VPAs		Ongoing
OLD BUSINESS				
47.3	<p>Standards on assigning emergency radios</p> <p>6/6/22: Item closed</p>	MO	10/4/21	OPN
46.0	<p>10 pt. Recovery Framework Model</p> <p>7/28/21: - July 28 BOT agenda will include: 1) Recovery framework and CalOSHA 2) Review and approval of vaccination process -BOT will consider policy requiring all students attending classes and</p>	RH	7/6/21	OPN

	<p>employees to identify their vaccination status. Visitors not included.</p> <ul style="list-style-type: none"> - https://covid-19.smccd.edu/accessing-campuses/ -Links to myturn.ca.gov are live. -Contracts with Walgreens signed. Links pending. -Pop-ups have Pfizer only. J&J TBD. <p>6/6/22: Item not discussed</p>			
46.1	<p>COVID-19 Recover Plan and Safety Procedure</p> <p>3/14/22: Ray H. - COVID transmissions are winding down. The State is no longer requiring masks in K-12 schools. However, school district will be allowed to make their own independent decisions about masking.</p> <p>6/6/22: Item not discussed</p>	BZM/ RH	7/6/21	OPN
46.2	<p>Cal OSHA/CDC Considerations</p> <p>https://www.dir.ca.gov/dosh/coronavirus/ 7/28/21:</p> <ol style="list-style-type: none"> 1) https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html 2) California Updates: Requiring all workers, health care and high risk congregate setting workers to either show proof of vaccination or get tested once a week. However, State recommends to higher education to create its own masking policy. <p>Additional information from Emily Barrick: https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx</p> <p>6/6/22: Item not discussed</p>	BZM	7/6/21	OPN
46.3	<p>911 Zones replacement signage</p> <p>7/28/21:</p> <p>Vince Garcia: Waterfall docs to be discontinued and replaced by new 911 poster modeled after the Big 5. Posters still need to be produced. DPS will be responsible for changing posters. QR code to be available on DPS website.</p> <p>6/6/22: Item not discussed</p>	BZM	7/6/21	OPN
46.4	<p>PSPS forecast and AQI monitors update</p> <p>7/28/21:</p> <p>Joe Fullerton: Purple Air Monitors (outdoor) have been installed in all campuses in select buildings. Skyline monitor is currently experiencing power supply issue.</p> <p>https://sites.google.com/my.smccd.edu/smcccdsustainability/campus-as-a-living-lab/air-quality-and-campus-environment?authuser=0</p> <p>JN: Air monitors conflict with COVID protocols which requires 100% outside air.</p> <p>6/6/22: Item not discussed</p>	BZM	7/6/21	OPN

<p>44.2</p>	<p>Smoking / Vaping</p> <ul style="list-style-type: none"> - Vaping indoors needs to be addressed – call DPS - Do we need signage? - Discussion about all campuses going “smoke free” <p>10/8/21: JMj: DPG Committee, which is chaired by Aaron McVean, voted on a policy with support from all college presidents (per MO) to eliminate all smoking areas in SMCCCD. Policy on hold because it needs administrative procedure for implementation. BT to follow-up with Aaron. MR: Item placed on hold. Will be revisited again in April 2022.</p> <p>6/6/22: Item not discussed</p>	<p>ALL</p>	<p>11/7/19</p>	<p>OPN</p>
<p>43.0</p>	<p>Veoci Software</p> <ul style="list-style-type: none"> - Cloud based platform that provides EOC, COOP, and EM systems. Cost is ~ \$25, 000 a year, and will save us substantially in time-line and personnel costs. BZM will schedule a webinar soon. - Software will provide a boilerplate and virtual interface. Many IHEs are using this software. <p>12/6/21: -Ben’Zara Minkin (BZM) provided a brief history of EOP and explanation of VEOCI’s structure and functions. -VEOCI is an emergency management system / virtual operations center and is compatible with RAVE emergency alert notification system. -The EOP section of VEOCI includes: Planning Section – Functional Annex and Hazard Annex</p> <ul style="list-style-type: none"> ➤ Annexes are task and strategy driven <ul style="list-style-type: none"> – Roles ➤ Campus Captains – incident commanders ➤ VPAs – EOC directors <p>6/6/22: Item not discussed</p>	<p>BZM</p>	<p>9/5/19</p>	<p>OPN</p>

Proposal for Representation at District Safety Management Committee

February 17, 2022 (Revised March 1, with input from CSEA)

Revised April 28, 2022 (Revised with input from CSEA)

Motion:

Faculty recommend the appointment of one CSEA classified employee, one AFSCME employee, and one AFT faculty member to represent each campus on the District Safety Management Committee as non-voting members. This proposal is based on these main reasons: **improved transparency, communications, and democratic processes.**

Proposal for Representation at District Safety Committee (DSC)

February 17, 2022 (Revised March 1, with input from CSEA)

Faculty recommend the appointment of one CSEA classified employee, one AFSCME employee, and one AFT faculty member to represent each campus on the District Safety Committee. While we would appreciate the representatives having a vote, we think they would be valuable additions even if they were non-voting members. This proposal is based on two main reasons:

Reason 1: Improved transparency and communications:

- DSC meetings are closed to classified and faculty members on this committee and we are unable to respond to questions that come up there.
- The DSC meets quarterly. It can be four or more weeks or more before their meeting summaries are posted to their website and made available to the majority of our committee members. Waiting for DSC's responses to our recommendations hinders our ability to work effectively on timely matters especially during times of emergencies.
- Representatives of the DSC do not regularly report back to this committee, despite our committee charge to convey our recommendations there. Having representatives at DSC would improve the flow of information substantially.
- It can be weeks between the time that HSEPC approves recommendations and the time that they are heard by the DSC. Faculty and classified representatives would be able to provide needed updates to bridge that gap.

Reason 2: Democratic processes:

- Faculty and classified employees provide a perspective based on their work on the ground that District and administrative personnel may lack.
- Other colleges/districts have bodies composed of faculty and staff who work collectively with administrators to decide process and procedures and recommend policy to their Board. The Emergency Operations Center had a faculty representative (District Academic Senate President) in this role.
- The DSC stands to benefit from our expertise and experience working directly with students. Administrators are less likely to be able to gauge how their top

level decisions affect our students' health and wellbeing, or their impact on our student's education individually or collectively, or even if students are receiving, understanding and following the District's messaging on health/safety topics. Faculty and classified employees can provide the information needed to put students first in our health and safety work.

- One of the most important virtues of a democratic process is that it is the best way to facilitate respectful disagreement. It demonstrates to all people that their reasons were understood and responded to, even if they were found ultimately unpersuasive. The District Safety Committee's closed door deliberations are not promoting a feeling of respect or trust.