



# Meeting Agenda

## District Managers Health and Safety Committee (DMHSC)

Date:	Start:	End:	Next Meeting:	Next Time:	Location:
June 8, 2026 (Rescheduled)	1:00 pm	2:00 pm	September 7, 2026	2:00-3:00 pm	Zoom – See Calendar Invite

Purpose:	Central Repository Folder:
District Managers Health and Safety Committee (DMHSC) Meeting Agenda #65	<a href="\\appserv2\Districtwide Safety Committee">\\appserv2\Districtwide Safety Committee</a>

Attendees:			
n/a	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;">           Barrick, Emily – (CSM)            Cassidy, Paul – (SKY)            Colin, Cherie – (SKY)            Dean, Rob – (CSM)(On-Leave)            Demissie, Yoseph – (Dist)            Garcia Vince – (Dist)            Glenn, Debra – (SKY)            Gutierrez, Robert – (Dist)            McLain, David – (Dist)            Melgoza, Ingrid – (Dist)(On-leave)            Minkin, Ben’Zara – (Dist)            Pinkham, Karen – (CAN)         </td> <td style="width: 50%; vertical-align: top;">           Prisecar, Ludmila - (CAN)            Ramirez, Gerardo – (CSM)            Reyes, Thommy – (Dist)            Rodriguez Antone, Megan – (CAN)            Rudovsky, Michele – (CSM) (Chairperson)            Tordesillas, Dennis – (Dist)            Vangele, Jim – (SKY)            Warne, Maxwell – (SKY)            Wendt, Jason – (CAN)            Wong, Rene – (CSM)            Yoch, Owen – (CSM)         </td> </tr> </table>	Barrick, Emily – (CSM) Cassidy, Paul – (SKY) Colin, Cherie – (SKY) Dean, Rob – (CSM)(On-Leave) Demissie, Yoseph – (Dist) Garcia Vince – (Dist) Glenn, Debra – (SKY) Gutierrez, Robert – (Dist) McLain, David – (Dist) Melgoza, Ingrid – (Dist)(On-leave) Minkin, Ben’Zara – (Dist) Pinkham, Karen – (CAN)	Prisecar, Ludmila - (CAN) Ramirez, Gerardo – (CSM) Reyes, Thommy – (Dist) Rodriguez Antone, Megan – (CAN) Rudovsky, Michele – (CSM) (Chairperson) Tordesillas, Dennis – (Dist) Vangele, Jim – (SKY) Warne, Maxwell – (SKY) Wendt, Jason – (CAN) Wong, Rene – (CSM) Yoch, Owen – (CSM)
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Item	Description	Action by	First Noted	OPN/ CLO
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NEW BUSINESS / Items of Importance				
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65.0	Crisis Response Model Recommendation	GR	5/21/26	OPN
65.1	<b>Simulations and Training Exercises</b> Inquiry regarding final decision on changes to communication policies at the District level as related to confusion created by a training exercise conducted at CSM on December 2025.	GR	6/1/26	OPN

65.2	<b>LHMP (Local Hazard Mitigation Plan)</b> Update and communication plan for SMCCCD	GR	6/1/26	OPN
64.0	<b>Emergency Preparedness Office Updates/Items:</b> <ul style="list-style-type: none"> <li>• RFP Scope for EOP</li> <li>• Evac Chair Update</li> <li>• SOP committee launch</li> <li>• CAT ZOOM Meeting logistics</li> </ul>	BZM	6/3/26	OPN
62.0	<b>Integration of Management into the Building Captain Program</b> Expanding the definition of Building Captains to include requiring all management staff to receive training, or at least have minimal training to support our campuses during emergencies. What is status of this recommendation with District leadership?	GR/BZM	6/1/26 8/25/25	OPN
	<b>Campus Health and Safety Committees Updates</b>	VPA's		Ongoing
	<b>Round Table</b>			Ongoing
<b>RECURRING ITEMS</b>				
	<b>Emergency Action Plan (EAP)</b>	BZM		Ongoing
	<b>Districtwide Building Captains Plan</b> See New Business section	BZM		Ongoing
	<b>District Employee Emergency Preparedness Training</b> See New Business section	BZM		Ongoing
	<b>PSPS forecast and Air Quality Index update</b>	BZM		Ongoing
<b>OLD BUSINESS</b>				
63.1	<b>Evacuation Maps</b> 3/2/26: -BZM met with Facilities Managers to assess assembly areas. -Cañada is adding an assembly area near B7. -Skyline revised its campus map. Ben'Zara will connect with Cherie. -Facilities Planning project coordinators Lisa Roecks and Virna Rodas de Moran have been assigned to update evac maps. Updated maps will be posted physically and online when completed.	BZM/ Facilities Mgrs.	12/1/25	OPN

<p><b>61.1</b></p>	<p><b>SMCCCD Power Outage Annex Draft 2025 review</b>  6/2/25:  -Annex plans specifically address hazards that pose a significant risk to a location.  -The Power Outage Annex plan is updated continuously, and BZM discussed the Preparation and Response sections which have been updated recently.  -The Planned Power Outage (PSPS and/or District Initiated) section was also discussed and recently added. All planned power outages require a Level II response with activation of the campus Crisis Action Team.  -Next steps are the plan will be sent out to DMHSC members for review and feedback. BZM will compile all edits and update. The finalized draft will be presented to DMHSC members at the September meeting for approval, and will be forwarded to the District Office Executive Leadership for formal approval.</p>	<p><b>BZM</b></p>	<p><b>3/4/25</b></p>	<p><b>OPN</b></p>
<p><b>61.0</b></p>	<p><b>SMCCCD Safety Plan Approval Process</b>  6/2/25:  -Discussed drafting a safety plan, reviewing the plan with the Chief of Maintenance and Operations, initiating a college level review and Districtwide review.  -Public Safety guidelines will be reviewed by every campus Health and Safety Committee followed by the District Managers Health and Safety Committee.  -Standardization is key but the unique traits of each campus should be recognized and incorporated in the plans.  -It was suggested that the finalized plan, as well as safety procedures, should be posted on the District Portal Downloads. The Downloads webpage should always be updated. Sharepoint will be utilized as repository.  -The SMCCCD Safety Plan Approval Process document will be emailed to DMHSC members for review.</p>	<p><b>BZM</b></p>	<p><b>3/4/25</b></p>	<p><b>OPN</b></p>
<p><b>60.0</b></p>	<p><b>Drone Usage on Campus</b>  3/3/25:  -<a href="#">Board Policy 8.49</a> states drone usage over SMCCCD must be approved by the District. CAN reported that drone usage have occurred many times over its campus without permission.  -An informational campaign comprised of the following was discussed:</p> <ul style="list-style-type: none"> <li>• Publish policy on SMCCCD website.</li> <li>• Use QR codes.</li> <li>• Add to Facilities Rental contract.</li> <li>• Add message on campus entrance LED board (CSM and SKY).</li> <li>• Install signage in parking lots. Signs should include information about privacy and liability.</li> </ul> <p>Other consideration(s):</p> <ul style="list-style-type: none"> <li>• Drone operator(s) may not be on campus grounds.</li> </ul>	<p><b>MRA</b></p>	<p><b>12/2/24</b></p>	<p><b>OPN</b></p>

<p><b>59.0</b></p>	<p><b>Criteria for the locations of duress buttons</b>  12/2/24:  -Michele explained how duress buttons (DB) work, and its criteria for location installation. DBs are for calling back-up support only. DPS will respond to alerts cautiously. Staff are encouraged to call 911 when dealing with emergencies. John Doctor will analyze current DB locations to make sure there is consistency throughout the District. (Edited 3/12/25)</p> <p><u>Feedback from SKY</u>  -Stressed importance of examining criteria for location installation whether it be public or private. Concerned for safety of DPS PSOs responding to alerts, and possible delay of emergency services when 911 should have been called. MR explained DBs are installed in staff/private locations only. Jim Vangele explained staff have been advised to always call 911 for medical emergencies.  -SKY is exploring the possibility of utilizing cell phones instead of DBs when cell reception on campus is improved.</p>	<p><b>MR</b></p>	<p><b>11/25/24</b></p>	<p><b>OPN</b></p>
<p><b>57.0</b></p>	<p><b>Workplace Violence Prevention Plan (WVPP)</b>  View <a href="#">plan</a>. For feedback email <a href="mailto:wvpreport@smcccd.edu">wvpreport@smcccd.edu</a>.</p>	<p><b>MR</b></p>	<p><b>5/28/24</b></p>	<p><b>OPN</b></p>