



SAN MATEO COUNTY  
COMMUNITY  
COLLEGE DISTRICT

# Meeting Agenda

## 2016 Public Safety Services Study Committee

Date:	Start:	End:	Next Meeting	Next Time
October 17, 2016	1pm	2pm	November 14, 2016	1pm

Purpose:	Location:
Monthly Meeting to review best practices for Public Safety at all 3 Colleges	District Office, Sequoia Conference Room

Attendees:	
X Kathy Blackwood, SMCCCD Executive Vice Chancellor X José D. Nuñez, SMCCCD Facilities & Public Safety X Michelle Marquez, CAN VP Admin Services X Jan Roecks, CSM VP Admin Services (via phone) X Angelica Garcia, SKY VP Student Services	X Dennis Zheng, BOT Student Trustee (via phone) X Zach Bruno, SKY Faculty X Michelle Schneider, CSM Staff (CSEA) X Bill Woods, SMCCCD Director of Public Safety X Rob Dean, CSM Chief Public Safety Officer X Tom Maloney, Emergency Preparedness Consultant X Carina Warne, SMCCCD Facilities & Public Safety X Dylan O'Shea, Associated Students Skyline College X Ann Amir, Associated Students Cañada College X Cindy Streitenberger, Associated Students Cañada College X Maria Guadalupe "Lupe" Serratos, Associated Students College of San Mateo

Item	Description	Action by	First Noted	OPN/CLO
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### NEW BUSINESS

7.0				
7.1				

### OLD BUSINESS

1.5	<b>Communications to Campus Community</b> 10/3/16: KB to send reminder email that the survey is still open. Each campus will forward KB's email to all students via GWAMail. 10/17/16: Emails went out today and last Friday	KB	3/7/16	CLO
1.7	<b>Website</b> 4/4/16: <ul style="list-style-type: none"> <li>- Website is live: <a href="http://smccd.edu/publicsafetystudy/">http://smccd.edu/publicsafetystudy/</a></li> <li>- Also available via the District webpage: <a href="http://www.smccd.edu/accounts/smccd/">http://www.smccd.edu/accounts/smccd/</a></li> </ul>	CW	3/7/16	OPN

	<p><b>10/3/16:</b></p> <ul style="list-style-type: none"> <li>- CW will add the Survey Link to the PSSS Website</li> <li>- Will be added to campus websites as well</li> </ul>			
<b>6.1</b>	<p><b>Next Steps – Draft Report</b></p> <ul style="list-style-type: none"> <li>- Draft Report is due from MH at the end of November</li> <li>- KB would like to take the draft report to campus Shared Governance meetings, Student Government meetings, and District Participatory Governance for review so that everyone has a chance for adequate input</li> <li>- KB will check with BOT and Chancellor if we can make a change to the schedule and take the report to the 2/8 Study Session and take action at the regular BOT meeting on 2/22.</li> <li>- JN will ask Steven Healy if the draft report can be finished any sooner than end of November.</li> </ul> <p><b>10/17/16:</b></p> <ul style="list-style-type: none"> <li>- <b>Discussion and questions about how changes that are recommended in the draft report will be implemented and at what level. For example, training for CARES team might be standardized across all 3 campuses, but we have to wait and see.</b></li> <li>- <b>Discussion about recommendations in the draft report that can be done now i.e. compliance issues can be implemented immediately. Also, some recommendations might take years to implement due to needed training, etc.</b></li> <li>- <b>KB discussed the adjusted timeline:</b> <ol style="list-style-type: none"> <li><b>1. Receive the draft report from MH end of November</b></li> <li><b>2. KB will present the draft report to the BOT as an information report</b></li> <li><b>3. KB and BW will work together to take the draft report to Shared Governance meetings, Student Government meetings, and District Participatory Governance meetings in Dec/Jan/Feb 2017</b></li> <li><b>4. Draft report will be edited as a result of any feedback from those meetings</b></li> <li><b>5. Final Report with recommendations to the BOT March or April 2017</b></li> </ol> </li> </ul>	<b>KB</b>	<b>10/3/16</b>	<b>OPN</b>
	<b>Roundtable</b>			