## Standard Operating Procedure (SOP): COVID-19 Vaccinations

### Background

The Center for Disease Control and Prevention (CDC) confirm that effectiveness of mRNA COVID-19 vaccines (Moderna and Pfizer) offer similar protection in real-world conditions as they have in clinical trial settings, reducing the risk of COVID-19, including severe illness, among people who are fully vaccinated **by 90 percent or more**. Data related to the J&J/Janssen vaccine is still being gathered and analyzed[1].

New variants that cause COVID-19 are spreading in the United States and in other parts of the world. Current data suggest that COVID-19 vaccines authorized for use in the United States offer protection against most variants currently spreading in the United States. The more individuals who get vaccinated, the lower opportunity for new variants to emerge. Getting vaccinated helps everyone!

SMCCCD is committed to protecting the health and well-being of students, faculty, staff, administrators, and the communities we serve, as well as maintaining higher education access and attainment for our students. We embrace a comprehensive strategy designed to reduce the likelihood of transmission of the COVID-19 virus.

### Procedure

In light of the evidence established to date regarding the safety and effectiveness of available COVID-19 vaccines, SMCCCD District policy requires full vaccination against COVID-19 for:
1. all District employees who access campuses, the District office, District facilities, and/or participate in off-site work in-person for the District;
2. all students attending classes, programs, utilizing services or participating in any activity on any campus.

This vaccine requirement is effective the later of (1) the first day of the fall semester (August 18, 2021); or (2) when a COVID-19 vaccine receives full U.S. Food & Drug Administration (FDA) approval and is readily available.

Individuals may request an exemption due to verified medical or religious reasons (as defined in federal or state policy).

Employees and students who qualify as exempt, or who decline to state their vaccination status are subject to other safety measures in accordance with Cal/OSHA regulations.

Health information will remain confidential and only be viewed by COVID-19 Safety Officer and appropriate Human Resource Personnel.

**Vaccination Documentation Procedures.** Individuals will document verification in the following manner:
1. Log into Websmart and select the "employee" tab
2. Click on the "COVID Vaccination" tab
3. Select "Enter Vaccination Dates" or "Decline to state/not fully vaccinated"

- For those who submit vaccination data, enter two dose dates for Moderna and Pfizer or one dose date for Johnson & Johnson AND upload a digital copy (jpeg, tiff, or pdf) of vaccination card or California digital vaccination record.

Upon completion, the COVID-19 Safety Officer will review and verify vaccination status.  Direct supervisor will be notified of face covering status in order to assure compliance of Cal OSHA requirements.