



STUDY  
ABROAD

# How to apply

## NCSAC Semester Abroad Programs

- Complete your application online through American Institute for Foreign Study (AIFS) website, linked on [www.smccd.edu/studyabroad/semesterabroad](http://www.smccd.edu/studyabroad/semesterabroad)
- Select the program you wish to apply for (Fall or Spring), click "Apply to Program," and select "click here to complete your enrollment form." Complete the application form. **Select "Skyline College"** as your home campus as this is SMCCCD college that represents Skyline, Cañada and College of San Mateo students for application processing.
- Your \$450 deposit fee is due at the time of the application. This fee is fully refundable should you be found ineligible for the program.
- Email your unofficial transcript to [studyabroad@smccd.edu](mailto:studyabroad@smccd.edu). To do this, log in to WEBSMART. Navigate to Student Services > Student Records > Request Unofficial Transcript.
- Schedule your one-on-one advising session and interview with the study abroad office. Upon submission, your application will show as
- Meet with your academic counselor to ensure the courses fulfill your student educational plan. Courses are UC and CSU transferrable. You may find the courses listed on the program page.
- Write to us at [studyabroad@smccd.edu](mailto:studyabroad@smccd.edu) if you have any questions.