



STUDY ABROAD

How to apply

Faculty-Led Programs | Short-Term Study Abroad

- Complete your application online through the SMCCCD Study Abroad website www.smccd.edu/studyabroad/shortterm. For applications with short-answer essay questions, be sure to type your answers in a separate document FIRST, as you CANNOT save your work on the application.
- Email your unofficial transcript to studyabroad@smccd.edu (or upload directly to application if given this option). To request your transcript, log in to WEBSMART. Navigate to Student Services > Student Records > Request Unofficial Transcript.
- For most faculty-led (short-term) programs, you will pay a \$500 deposit upon program acceptance (after an advising appointment) through your student WebSMART account.

For AIFS programs, e.g. *Fashion in Florence*, your \$450 deposit fee is due *at the time of the application* to AIFS. This fee is fully refundable should you be found ineligible for the program.
- Schedule your one-on-one advising session and interview with the study abroad office and professor of the course. Upon submission, your application will be "Pending" until you have completed a successful interview with the Study Abroad office and paid the program deposit.
- Schedule an appointment with a financial aid advisor ASAP, if needed, to review what financial aid resources you may be able to use for study abroad. During your study abroad interview appointment, you can also ask your study abroad advisor for guidance.
- Write to us at studyabroad@smccd.edu if you have any questions.