



STUDY ABROAD

## 2025 Internships in Paris, Milan, & Barcelona

### Important Dates

Item	Description	Deadline	✓
Application Opens	Program Website: <a href="#">Global Internships   SMCCCD Study Abroad</a>  Apply Online: <a href="https://app.smartsheet.com/b/form/27c01f549bb146f3994d37dd85c556d1">https://app.smartsheet.com/b/form/27c01f549bb146f3994d37dd85c556d1</a>	Tuesday, November 19, 2024	
Application Deadline	After you apply, you will be invited to the SMCCCD Study Abroad Office at Skyline College for an advising session/interview.	Tuesday, March 1, 2025	
Program Deposit	Application fee of \$150 and Enrollment deposit of \$500	Due upon acceptance	
External Scholarship Deadlines	Apply online – SMCCCD Scholarship Apply online - Benjamin A. Gilman International Scholarship <a href="https://www.gilmanscholarship.org/">https://www.gilmanscholarship.org/</a>	Thursday, March 6, 2025	
Final Payment: Balance due	Total balance of program fee pays to the program provider AIFS	Tuesday, April 1, 2025	
Mandatory SMCCCD Pre-Departure Orientation	Mandatory training located at Skyline College for students before departure  Location: Skyline College, 3300 College Drive, San Bruno, CA 94066 Room: Building 6, Fireside Dining Hall	Friday, May 2, 2025 11:00am – 1:00pm	
#1 Withdrawal Deadline	More than 61 days before the program starts 100% refund less deposit and application fee.	on or before March 26, 2025	
#2 Withdrawal Deadline	Between 31- and 60-days program start 50% refund less deposit and application fee.	on March 25, 2025 to April 25, 2025	
#3 Final Withdrawal Deadline	Within 30 days the program starts Recoverable costs only less deposit and application fee.	on or after April 26, 2025	
Internship Placement and Preparation	You will work with your Internship Placement Manager from AIFS to prepare your resume/interview and submit visa paperwork (if needed). During this time, your Placement Manager will also begin the internship matching process. It is important to be in close	April to June, 2025	

	communication with your Placement Manager during this time.		
Register Work Experience class at Skyline and pay enrollment fee/tuition (if applies) through WebSmart	All Global Internship Participants must register the 3-unit, degree-applicable/CSU transferable General Cooperative Education course through Skyline College: WORK 670 Work Experience  Students can opt in for group flights. More information will be released soon.	May – June, 2025	
Arrive to Host City	If you are booking your own flights, you must provide SMCCCD Study Abroad and Internship Advisor with your flight details. Internship Advisor will provide you detailed instructions for how to arrive to Internship Office upon arrival.	Milan Monday, May 26, 2025  Barcelona Friday, May 30, 2025  Paris Thursday, May 29, 2025	
Start Internship	The Internship Program officially starts after this date. Your Internship Advisor will hold orientations prior to beginning your internship work at your organization or company.		
Internship Ends	The Internship Program Officially ends, and program insurance ends the next day. If you decide to stay for any additional days, you will not be covered under the insurance.	Paris Saturday, July 26, 2025  Barcelona Saturday, July 26, 2025  Milan Sunday, July 20, 2025	
Post-internship Virtual Recap & Trip Reflection	This may be amended to in-person to happen at the end of the last week in the country.	July 2025	

*I have read and understand the dates and deadlines written above as they pertain to the Global Internships Summer 2025 Study Abroad Program. I acknowledge that these dates can be subject to change. I also understand that because I am 18+ years old, I will be the main decision maker, point of contact, and person responsible for all relevant study abroad communication.*

**G#** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_