

**San Mateo County Community Colleges Educational Housing Corporation**  
**Board of Directors | Special Meeting**  
**July 5, 2022 | 3:30 p.m.**

The San Mateo County Community Colleges Educational Housing Corporation Board of Directors will have the option to meet virtually (through Zoom) on July 5, 2022.

**Observing the Meeting**

Members of the public who wish to observe the meeting may do so by accessing the following link or calling the following telephone number at the beginning of the meeting:

**Zoom Meeting ID** – <https://smccd.zoom.us/j/82156672438>

**Dial-In:** 1-669-900-9128

**Webinar ID:** 821 5667 2438

**Providing Public Comment on NON-AGENDA Items**

To make a comment regarding a non-agenda item, members of the public, once in the Zoom meeting (via above link), can utilize the “raise hand” function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who “raise their hand” will be called upon in the order they appear. Members of the public making comment are reminded of the 3 minute time limit for comment.

Members of the public may also submit written comments on non-agenda items via email to [housing@smccd.edu](mailto:housing@smccd.edu). The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 300 words. Emails received by 12:00 p.m. on July 5, 2022 will be provided to Housing Board members.

**Providing Public Comment on AGENDA Items**

To make a comment regarding an item on the published agenda, members of the public, once in the Zoom meeting (via above link), can utilize the “raise hand” function on the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who “raise their hand” will be called upon in the order they appear.

Members of the public may also submit written comments on non-agenda items via email to [housing@smccd.edu](mailto:housing@smccd.edu). Emails received by 12:00 p.m. on July 5, 2022 will be provided to Housing Board members.

**Accommodations**

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Carina Warne, Executive Assistant to the Chancellor, by 9:00 p.m. on July 5, 2022 at (650) 358-6877 or via email at [warnec@smccd.edu](mailto:warnec@smccd.edu).

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**AGENDA**

- I. Call To Order and Roll Call**
- II. Public Comments on Non-Agenda Items**
- III. Action Items – New Business**
  - a. Consideration of Resident Petitions for Occupancy Extensions Due to Extenuating Circumstances (*Attachment #01*)
    1. Resident Petition #01
    2. Resident Petition #02
    3. Resident Petition #03
    4. Resident Petition #04
    5. Resident Petition #05
- IV. Adjourn**

## **HOUSING BOARD REPORT**

**PREPARED FOR:** Educational Housing Corporation Board of Directors

**PREPARED BY:** Mitchell Bailey, Chief of Staff

**MEETING DATE:** July 5, 2022

**REPORT SUBJECT: Consideration of Resident Petitions for Occupancy Extensions Due to Extenuating Circumstances**

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At its meeting of June 14, 2022, the Housing Board established criteria for processing requests from residents seeking extensions of occupancy limits due to extenuating circumstances. The criteria established by the Housing Board is outlined below:

- Death of a household member (within three months of the end of resident eligibility)
- Catastrophic medical issue of the resident or a household member, whereby an extension will provide for health stabilization to allow for a move (within six months of the end of resident eligibility)
- Immediate physical health or physical safety of the resident (e.g. domestic violence) (within three months of the end of resident eligibility)
- Purchase of a home, whereby an extension will provide for occupancy of the home (within two months of the end of resident eligibility)

The Housing Board further decided that:

- (1) The Housing Board will make the determination as to extensions due to extenuating circumstances, and
- (2) Any extensions granted may be for up to six months in length.

At the time of determining the above evaluation criteria, a number of petitions from residents for occupancy extensions had been requested. The Housing Board determined at its June 14 meeting that it would consider each of the petitions submitted prior to the establishment of the evaluation criteria.

As such, staff presents the following resident petitions for extension requests:

1. Resident Petition #01 – for 24 months
2. Resident Petition #02 – for 24 months
3. Resident Petition #03 – no timeframe expressed
4. Resident Petition #04 – for 12 months
5. Resident Petition #05 – for 6 months
6. Resident Petition #06 – for 18 months)

## **RECOMMENDATION**

It is recommended that the Housing Board evaluate and make determinations on resident petitions for occupancy extensions due to extenuating circumstances.